



**Oversight and Governance**

Chief Executive's Department  
Plymouth City Council  
Ballard House  
Plymouth PL1 3BJ

Please ask for Democratic Support  
T 01752 305155  
E [democraticsupport@plymouth.gov.uk](mailto:democraticsupport@plymouth.gov.uk)  
[www.plymouth.gov.uk](http://www.plymouth.gov.uk)

Published 18 October 2021

## **SCRUTINY MANAGEMENT BOARD**

Wednesday 20 October 2021  
10.00 am  
Warspite Room, Council House

**Members:**

Councillor James, Chair  
Councillor Penberthy, Vice Chair  
Councillors Bingley and Laing.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

**Tracey Lee**  
Chief Executive

## **Scrutiny Management Board**

- |                            |                        |
|----------------------------|------------------------|
| <b>3. Minutes</b>          | <b>(Pages 1 - 4)</b>   |
| <b>6. Finance Update</b>   | <b>(Pages 5 - 12)</b>  |
| <b>7. Budget Scrutiny</b>  | <b>(Pages 13 - 16)</b> |
| <b>10. Work Programmes</b> | <b>(Pages 17 - 30)</b> |

## **Scrutiny Management Board**

**Wednesday 4 August 2021**

### **PRESENT:**

Councillor James, in the Chair.  
Councillor, Penberthy Vice Chair.  
Councillors Bingley, Laing (virtual).

The meeting started at 10.00 am and finished at 12.00 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

1. **To note the appointment of the Chair for the municipal year 2021/ 2022**

The Board noted the appointment of Councillor David James as Chair for the municipal year 2021/2022.

2. **To appoint a Vice Chair for the municipal year 2021/ 2022**

The Board agreed that Councillor Chris Penberthy be appointed as Vice Chair for the municipal year 2021/22.

3. **Apologies**

There were no apologies received.

4. **Declarations of Interest**

There were no declarations of interest received.

5. **Chair's Urgent Business**

There were no items of Chair's Urgent Business.

6. **Terms of Reference (for information)**

The Board noted the Terms of Reference of the Scrutiny Management Board.

7. **Introductions and priorities for the municipal year (Verbal Report)**

Councillor Nick Kelly (Leader) provided the board an update on his priorities for the year and shared areas of how he felt scrutiny could challenge and assist the executive–

- Finance and Revenue generating ideas;
- Facilities Management and the Corporate Estate;
- Climate Emergency;

- People Budget;
- Placements for young people in care;
- School improvement;
- Member Training and Development;
- Parking/Blue Badges;
- Gypsy and Traveller Policy;
- Equality and Diversity;
- Electric Charging Points;
- CCTV;
- SI06 and CIL.

Councillor Chris Penberthy (Chair of the Performance, Finance and Customer Focus Overview and Scrutiny Committee) updated the board on his priorities for the municipal year –

- Alliance Contract and Homelessness;
- Blue Badges;
- Finances and Financial Risks to the Budget;
- Performance data and KPI's;
- Customer Service Review;
- Business Support Service;
- Facilities Management Review;
- People Strategy;
- Bereavement;
- Domestic Violence;
- Election Bill;

Councillor David James (Chair of the Health and Adult Social Care Overview and Scrutiny Committee) updated the board on his priorities for the municipal year –

- Budget Monitoring;
- GP's;
- Mental Health Services;
- Work Force;
- Demand on services due to ageing population.

Councillor Jemima Laing (Chair of the Education and Children's Social Care Overview and Scrutiny Committee) updated the board on her priorities for the municipal year –

- COVID Recovery and what that means for Children's Services
- Children's Services Improvement Journey;
- Sufficiency Strategy;
- Innovate Contract;
- Recruitment Plan for Children's Services;
- School attainment;
- Educational Landscape in Plymouth;
- Home Education.

Councillor Richard Bingley (Chair of the Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee) updated the board on his priorities for the municipal year –

- Freezone/Freeport;
- National Marine Park;
- Climate Emergency;
- Transport Planning and Bus Planning;
- Taxi Provision in the City.

## 8. **Performance discussion**

Andrew Loton (Head of Governance, Performance and Risk) lead a discussion on how the performance team could best support scrutiny -

The Performance, Finance and Customer Focus Overview and Scrutiny Committee would look at the full performance report and would look for trends.

The Board agreed that Performance Advisors be invited to agenda setting meetings so at that point they could see what items were being requested and assist with providing relevant indicators to report authors.

## 9. **Finance update (Verbal Report)**

Brendan Arnold (Service Director for Finance) provided the Board an update regarding the latest financial position –

The forecast revenue outturn after the application of Covid grants and council mitigating actions was currently estimated at £1.276m over budget, which was a variance of +0.7% against the net budget (+0.2% against the gross budget).

This was the first monitoring report of the 2021/22 reporting cycle and it should be noted that the financial position would fluctuate as we move through the year. Officers and Members would work closely to manage the finances towards a balanced position by the end of the year.

Finance Monitoring Report Month 3 would be considered at August Cabinet and would provide an update on the variance.

Scrutiny Management Board noted the updated and agreed that Financial Monitoring Reports would be provide at every Scrutiny meeting.

## 10. **Work Programmes (To Follow)**

The board noted the work programmes and agreed that these would be updated following agenda setting meetings taking place.

## 11. **The Leader's Forward Plan of Key Decisions (for information)**

Jamie Sheldon (Senior Governance Advisor) gave the Board and update on the items that were currently on the Leader's Forward Plan of Key Decisions and Private Business and explained the ways for Scrutiny to be involved.

The Board noted the Leader's Forward Plan of Key Decisions.



# Scrutiny Management Board



Date of meeting:	20 October 2021
Title of Report:	<b>Finance Monitoring Report August 2021</b>
Lead Member:	Councillor Nick Kelly (Leader)
Lead Strategic Director:	Brendan Arnold (Service Director for Finance)
Author:	David Northey - Head of Integrated Finance Hannah West – Finance Business Partner
Contact Email:	David.northey@plymouth.gov.uk
Your Reference:	Fin/djn/2021(05)
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

This report sets out the revenue finance monitoring position of the Council to the end of the financial year 2021/22, as at the end of August 2021.

## Recommendations and Reasons

- I. Notes the current revenue monitoring position;

## Alternative options considered and rejected

None – our Financial Regulations require us to produce regular monitoring of our finance resources.

## Relevance to the Corporate Plan and/or the Plymouth Plan

The financial outturn report is fundamentally linked to delivering the priorities within the Council's Corporate Plan. Allocating limited resources to key priorities will maximise the benefits to the residents of Plymouth.

## Implications for the Medium Term Financial Plan and Resource Implications:

Robust and accurate financial monitoring underpins the Council's Medium Term Financial Plan (MTFP). The Council's MTFP is updated regularly based on on-going monitoring information, both on a local and national context. Any adverse variations from the annual budget will place pressure on the MTFP going forward and require additional savings to be generated in future years.

## Financial Risks

The Council is a complex service organisation with a gross expenditure budget exceeding £500m in financial year 2021/22. The delivery of this budget within agreed financial parameters is of critical importance for the ongoing sustainability of the Council and the continued delivery of services to the City of Plymouth on a basis that is affordable.

**Carbon Footprint (Environmental) Implications:**

No impacts directly arising from this report.

**Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

The reducing revenue and capital resources across the public sector has been identified as a key risk within our Strategic Risk register. The ability to deliver spending plans is paramount to ensuring the Council can achieve its objectives.

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
A	2021/22 Savings status							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

**Sign off:**

Fin	pl.21. 22.12 3	Leg	MS/0 4.10. 21	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Brendan Arnold (Service Director for Finance)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 16/09/2021											
Cabinet Member approval: Councillor Nick Kelly (Leader)											
Date approved: 21/09/2021											



**SECTION A: EXECUTIVE SUMMARY****Table I: End of year revenue forecast**

	Budget £m	Net Forecast Outturn £m	Variance £m
<b>Total General Fund Budget</b>	<b>195.568</b>	<b>196.513</b>	<b>0.945</b>

The forecast revenue outturn after the application of Covid grants and council mitigating actions is currently estimated at £0.945m over budget, which is a variance of +0.5% against the net budget (+0.18% against the gross budget). This is a reduction of £0.501m over period 4.

This is the August monitoring report for 2021/22 and it should be noted that the financial position will fluctuate as we move through the year. Officers and Members will work closely to manage the finances towards a balanced position by the end of the year.

Within this position the following headline financial issues are reported:

1. The pandemic continues to have a major impact on our financial resources, with a potential drawdown of £16.315m against the currently available grants. The impact of COVID-19 will continue in this financial year but in this forecast the additional costs identified are offset by grant and so there is a nil impact on the forecast variance. A detailed review will be undertaken at Period 6.
2. Key budget pressures:
  - a) £1.185m reported within Customer & Corporate Services Directorate. This has improved by £0.313m in the last month owing to (a) management of staff vacancies and (b) a saving in the treasury area.
3. Key favourable variances:
  - a) Public Health is still reporting an underspend of £0.094m.
  - b) Place Directorate are now reporting an underspend of £0.139m. an improvement of £0.181m.

**SECTION B: Directorate Review****Table 2: End of year revenue forecast by Directorate**

Directorate	Budget £m	Forecast £m	COVID offset £m	Forecast Net Variance £m	Status
Executive Office	5.429	5.459	(0.037)	(0.007)	under
Customer and Corporate Services	44.031	46.078	(0.862)	1.185	over
Children's Directorate	53.074	60.988	(7.914)	0.000	on budget
People Directorate	89.441	93.018	(3.577)	0.000	on budget
Public Health	(0.537)	(0.572)	(0.059)	(0.094)	under
Place Directorate	24.976	28.703	(3.866)	(0.139)	under
Corporate Items	(20.846)	(37.161)	16.315	0.000	on budget
Total	195.568	196.513	0.000	0.945	over

**1. Executive Office**

1.1 The Executive Office is reporting a small underspend due to savings on salaries.

**2. Customer and Corporate Services Directorate**

2.1 The Customer and Corporate Services Directorate is forecasting an over spend of £1.185m. This has reduced from £1.498m last month. Work will continue to adopt mitigating actions and the position will continue to be closely monitored moving forward.

**3. Children's Directorate**

3.1 The directorate is forecasting a breakeven position for the year, after identifying COVID-19 related costs of £7.914m for the year, offset by applying equivalent grant.

**4. People Directorate**

4.1 The People Directorate is forecasting a breakeven position for the year.

**5. Office of the Director of Public Health (ODPH)**

5.1 Public Health is continuing to report an under spend of £0.094m as a result of continuing management reviews of all expenditure.

**6. Place Directorate**

6.1 The directorate is reporting an under spend of £0.139m which is an improved position from the month 3 over spend of £0.042m. This is due mainly to vacancy savings within Strategic Planning and Infrastructure.

6.2 COVID-19 related additional spend and income foregone totals £3.866m. The majority of this continues to relate to loss of car parking income. Although significant increased costs are still showing in Street Scene and Waste.

## 7. **Corporate Items**

7.1 The overall position shows a nil variation.

7.2 COVID-19 financial support continues to be held here, and is being used to offset pressures that have arisen across all Directorates as a result of the pandemic; currently these are forecast to a total of £16.315m. At Period 6 the Finance Department will be working with directorates to undertake an in depth review of these commitments.

**Appendix A 2021/22 Savings status (I) Summary**

	<b>Total</b>	<b>Achieved savings</b>	<b>on track for delivery</b>	<b>Working on for delivery</b>	<b>Planned, internal/external actions required to deliver</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children's	<b>4.001</b>	1.644	1.179	1.178	0.000
People	<b>3.160</b>	0.300	2.680	0.180	0.000
ODPH	<b>0.028</b>	0.000	0.028	0.000	0.000
Customer & Corporate	<b>4.571</b>	0.000	2.266	0.040	2.265
Place	<b>1.035</b>	0.080	0.105	0.350	0.500
Corporate Items	<b>1.050</b>	1.015	0.000	0.000	0.035
<b>2021/22 Savings</b>	<b>13.845</b>	<b>3.039</b>	<b>6.258</b>	<b>1.748</b>	<b>2.800</b>

## Appendix A 2021/22 Savings status (2) Detail

Directorate / Plans	Target Savings	Achieved savings	Plans on track for delivery	Plans worked on for delivery	Planned, internal/external actions required to deliver
	£m	£m	£m	£m	£m
<b>Children</b>					
EPS step up	0.152			0.152	
Home to School Transport	0.179			0.179	
AST	0.500	0.100	0.292	0.108	
Fostering	0.670	0.189	0.242	0.239	
Troubled Families	0.650	0.317	0.333		
Placement Review	1.400	1.038	0.312	0.050	
Management Actions	0.450			0.450	
<b>Children - Savings</b>	<b>4.001</b>	<b>1.644</b>	<b>1.179</b>	<b>1.178</b>	<b>0.000</b>
<b>People</b>					
Care Package Reviews (SC)	0.775		0.775		
Direct Payment Reviews (SC)	0.250		0.250		
Increased FCP Income (SC)	0.100			0.100	
Commissioned Contracts (SC)	0.250		0.250		
Grant Maximisation (CC)	0.200	0.200			
Management Actions (CC)	0.050	0.050			
Income Targets (CC)	0.050	0.050			
One Off Savings 2020/21 (SC)	1.485		1.405	0.080	
<b>People - savings</b>	<b>3.160</b>	<b>0.300</b>	<b>2.680</b>	<b>0.180</b>	<b>0.000</b>

<b>ODPH</b>					
Additional Income	0.008		0.008		
Additional Income #2	0.020		0.020		
<b>ODPH - savings</b>	<b>0.028</b>	<b>0.000</b>	<b>0.028</b>	<b>0.000</b>	<b>0.000</b>
<b>Customer, Corporate Services and Executive Office</b>					
Efficiency	0.949				0.949
FM review	0.550				0.550
Business support	1.200		0.434		0.766
ICT	1.000		1.000		
CEX; Legal services	0.100		0.100		
Coroner	0.040			0.019	0.021
Training	0.153		0.153		
Capitalise Capital Team	0.050		0.050		
Internal Audit	0.016		0.016		
Departmental	0.513		0.513		
<b>Customer &amp; Corporate Services and Executive Office savings</b>	<b>4.571</b>	<b>0.000</b>	<b>2.266</b>	<b>0.019</b>	<b>2.286</b>
<b>Place</b>					
Regeneration Property Fund	0.500				0.500
Concessionary Fares	0.080	0.080			
Weston Mill, bulky & trade waste income	0.208			0.208	
Resident Parking	0.060		0.060		
On/Off parking	0.065			0.065	
Fees and charges including Mt. Edgcumbe	0.122		0.045	0.077	
<b>Place savings</b>	<b>1.035</b>	<b>0.080</b>	<b>0.105</b>	<b>0.350</b>	<b>0.500</b>
<b>Corporate</b>					
Schools PFI - adjustments	1.015	1.015			
Income target not allocated	0.035				0.035
<b>Corporate savings</b>	<b>1.050</b>	<b>1.015</b>	<b>0.000</b>	<b>0.000</b>	<b>0.035</b>
<b>Overall Total savings</b>	<b>13.845</b>	<b>3.039</b>	<b>6.258</b>	<b>1.748</b>	<b>2.800</b>

## BUDGET SCRUTINY APPROACH 2022/23



### Overview

Budget Scrutiny provides the opportunity to test assumptions, examine risks and challenge priorities; this is with a view to establishing and maintaining resources that are fit for purpose, meet the council's obligations and priorities and address the needs and aspirations of the people of Plymouth.

Following agreement from Scrutiny Management Board this document outlines the proposed enhanced approach for scrutiny of the 2022/23 Budget.

Scrutiny Management Board will be asked to consider the endorsement of the following principles:

- An opportunity to enhance the role of scrutiny committees covering the breadth of the council services to participate in budget scrutiny sessions in December. Recommendations and advice to be fed into the formal Budget Scrutiny process.
- Individual scrutiny committees would discuss and identify lines of questioning for their particular area and have detailed access to budget information to allow them to scrutinise the budget effectively and provide recommendations for in year budget issues.
- Budget Scrutiny would run over one day in January 2022 date TBC;
- An informal session would take place following formal Budget Scrutiny to formalise recommendations for Cabinet;
- A risk-informed approach would be taken utilising the strategic risk register and informed by the committee sessions, with time allocated to areas for discussion at budget scrutiny based on risk level;

The suggested approach acknowledges feedback from previous years that budget scrutiny when held as a single two day event: does not allow sufficient scrutiny of service specific areas ,where scrutiny panels have existing expertise and knowledge, has not always delivered scrutiny outcomes that reflect the resource and preparation that go into a two day event.. We therefore believe that a revised approach that divides the process and papers release between the Autumn and January will provide greater opportunity for service specific further consideration and reflection on the issues by scrutiny members culminating in a comprehensive one day scrutiny session that draws all the elements together.

A draft Select Committee Review Plan is provided at Annex I.

### Membership

Budget Scrutiny Committee is politically balanced; it will therefore comprise five Conservative and four labour scrutiny members including the Chairs and Vice-Chairs of the Scrutiny Panels:

- Councillor Chris Penberthy (Chair)

- Councillor David James (Vice-Chair)

### Timeline of key meetings

In respect of the Budget Scrutiny Committee, key dates are as follows:

Date	Event
20 Oct 2021	Scrutiny Management Board meeting
w/c 29 Nov 2021	Budget Scrutiny Committee Pre-Meet
Dec TBC	<p>Scrutiny Budget Sessions.</p> <p>Each scrutiny committee will decide areas of focus and relevant officers and Cabinet Members required to attend. Areas to be covered will be agreed at Scrutiny Management Board following input from Directors. Potential areas of focus for each committee are shown below:</p> <ul style="list-style-type: none"> <li>▪ Education and Children's Social Care OSC covering Children, Young People and Families Services.</li> <li>▪ Health and Adult Social Care OSC covering the People Directorate and Public Health (excluding</li> <li>▪ Brexit, legislative change and infrastructure OSC covering the Place Directorate (excluding Street Services).</li> <li>▪ Performance, Finance and Customer Focus OSC covering Customer and Corporate Services, Executive Office, Community Connections, Bereavement Service and Register Office and Street Services.</li> </ul> <p>Papers to include:</p> <ul style="list-style-type: none"> <li>▪ Budget structure by Directorate</li> <li>▪ Directorate monitoring position at period 6</li> <li>▪ Briefing from Strategic Director on service pressures.</li> <li>▪ Strategic Risk Register</li> <li>▪ Operational risks (red)</li> <li>▪ Performance reports</li> <li>▪ Service Business Plan progress updates/draft service budgets</li> </ul>
06 <sup>th</sup> Dec 21	Draft Budget published to Cabinet and to Budget Scrutiny
14th Dec 2021	Cabinet
16 <sup>th</sup> /17th Dec 2021	<p>Issue of available papers to Budget Scrutiny Committee to include:</p> <ul style="list-style-type: none"> <li>• Corporate plan</li> <li>• Outcome of MTFP/Budget Consultation</li> </ul>



	<ul style="list-style-type: none"><li>• Capital Programme Summary</li><li>• Treasury Management Strategy</li><li>• Overarching Cabinet Paper</li><li>• Reports from scrutiny sessions.</li></ul>
Jan 2022 TBC	Budget Scrutiny Committee Pre-Meet
Jan 2022 TBC	<b>BUDGET SCRUTINY</b>
Jan 2022 TBC	Budget Scrutiny Wash-up
24 Jan 2022	Full Council
08 Feb 2022	Cabinet <ul style="list-style-type: none"><li>• Final budget report to be recommended to full Council</li></ul>
28 Feb 2022	Full Council <ul style="list-style-type: none"><li>• Approve Budget 2022/23</li><li>• Set Council Tax 2022/23</li></ul>

This page is intentionally left blank

# HEALTH AND ADULT SOCIAL CARE OVERVIEW SCRUTINY COMMITTEE

Work Programme 2021 - 22



**Please note that the work programme is a 'live' document and subject to change at short notice.**

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Amelia Boulter, Democratic Support Officer, on 01752 304570.

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Cabinet Member / Officer
<b>24 Nov 2021</b>	Policy Brief			Sarah Gooding
	Covid Update and Flu Vaccination Update			Ruth Harrell
	Financial Monitoring Report			David Northey/Helen Foote
	Winter Plan to include Adult Social Care and Urgent and Emergency Care and Planned and Elective Care			PCC/NHS Devon CCG/UHPT
	Primary Care			NHS Devon CCG
<b>9 March 2022</b>	Policy Brief			Sarah Gooding
	Financial Monitoring Report			David Northey/Helen Foote
<b>Briefing Papers to be circulated to the Committee -</b>				
NHS III				
Integrated Care System – Plymouth Local Care Partnership;				
<b>Select Committee</b>				
Mental Health – Dec 2021 and Jan 2022 - TBC				
<b>Future Items</b>				
Implementation of health and wellbeing hubs				
Health and Social Care Workforce				
Adult Safeguarding Board – check when last came to the board				
Thrive Programme Update				
Community Empowerment Framework				
Dental Health				
Workforce (retention and career pathways)				
Learning from Covid, (support to the care home market and how to develop training and support in a sustainable way)				
Impact on care homes and care sector due to Covid				
Hospital discharges				

Care package
Care agencies
Reports from primary care, secondary care and domiciliary on carbon reduction
Budget scrutiny and which areas to scrutinise

## Brexit, Infrastructure and Legislative Change Overview Scrutiny Committee

Work Programme 2021-22



Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Helen Prendergast, Democratic Adviser on 01752 668000.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
<b>8 December 2021</b>	National Marine Park	(5)	Review of the Park following bid announcement	Councillor Maddi Bridgeman/Charles Hackett
	Plymouth Culture Plan Annual Update	(5)	To review the impact of the Culture Plan (following scrutiny of the plan in March 2021)	Councillor Mark Deacon/Hannah Harris
	Visitor Plan Annual Update	(5)	Review the Visitor Plan following scrutiny of the plan	Councillor Mark Deacon/David Draffan
	Climate Emergency Action Plan (CEAP) 2022	(5)	Scrutiny prior to consideration at Full Council	Councillor Maddi Bridgeman/Paul Barnard
	Corporate Carbon Reduction Plan 2022 (CCRP)	(5)	Scrutiny prior to consideration at Full Council	Councillor Maddi Bridgeman/Paul Barnard
<b>23 February 2022</b>	Mayflower 400 Wrap Up (including international engagement)	(5)	The impact of Mayflower 400 on Plymouth (including international engagement)	Councillor Mark Deacon/Charles Hackett
	Box Opening Review and 2022 Programme	(5)	Scrutiny review of the opening of The Box and the 2022 programme	Councillor Mark Deacon/Victoria Pomery

<b>Date of meeting</b>	<b>Agenda item</b>	<b>Prioritisation Score</b>	<b>Reason for Consideration</b>	<b>Responsible Cabinet Member /Officer</b>
	Plymouth Plan Annual Report	(5)	Review the Annual Report	Councillor Patrick Nicholson/Paul Barnard
	Planning Reform Bill	(5)	Scrutiny of the implementation of the Reform Bill	Councillor Patrick Nicholson/ Paul Barnard
	Corporate Carbon Reduction Plan 2021 Outturn Report	(5)	Scrutiny recommendation to receive a six month update on progress	Councillor Maddi Bridgeman/Paul Barnard
	Climate Emergency Action Plan 2021 Outturn Report	(5)	Scrutiny recommendation to receive a six month update on progress	Councillor Maddi Bridgeman/Paul Barnard
<b>Items Raised by the Committee to be scheduled for 2021/22</b>				
<b>TBC</b>	Plymouth and South Devon Freezone	(5)	The impact of the Freezone for Plymouth (onging issue)	Councillor Nick Kelly/David Draffan
<b>TBC 2022</b>	Environment Bill	(5)	Identified for consideration by the Committee at its July 2021 meeting	Councillor Jonathan Drean/Paul Barnard
<b>TBC 2022</b>	Sustainable Transport in the City	(5)	Identified for consideration by the Committee at its July 2021 meeting	Councillor Jonathan Drean/Paul Barnard
<b>Issues Identifited for Select Committee Reviews</b>				
<b>TBC</b>	The Delivery of Taxi Services within Plymouth	(5)	The issues impacting the delivery of taxi provision within the city	Councillor John Riley/Rachael Hind

**Annex I – Scrutiny Prioritisation Tool**

		<b>Yes (=1)</b>	<b>Evidence</b>
<b>Public Interest</b>	Is it an issue of concern to partners, stakeholders and/or the community?		
<b>Ability</b>	Could Scrutiny have an influence?		
<b>Performance</b>	Is this an area of underperformance?		
<b>Extent</b>	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
<b>Replication</b>	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
	<b>Total:</b>		High/Medium/Low

<b>Priority</b>	<b>Score</b>
-----------------	--------------

<b>High</b>	<b>5-6</b>
<b>Medium</b>	<b>3-4</b>
<b>Low</b>	<b>1-2</b>



## Performance, Finance and Customer Focus Overview and Scrutiny Committee

Draft Work Programme 2021-22



**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.**

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Helen Rickman, Democratic Adviser on 01752 398444.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
<b>1 December 2021</b>	Finance Monitoring Report Month 6		To consider the revenue finance monitoring position of the council.	The Leader/Brendan Arnold
	Environment Bill Update		To discuss how the Bill would affect the waste strategy and what financial impact it would have upon the Council.	Councillor Maddi Bridgeman/ Phillip Robinson
	Corporate Plan Performance Report		To consider how the Council is performing against its priority performance indicators.	The Leader/ Rob Sowden
	Trade Waste Services/ Commercial Waste		To consider a report on current services provided/ current issue	Councillor Maddi Bridgeman/ Philip Robinson
<b>2 March 2022</b>	Finance Monitoring Report Month 9		To consider the revenue finance monitoring position of the council.	The Leader/ Brendan Arnold
	Corporate Plan Performance Report		To consider how the Council is performing against its priority performance indicators.	The Leader/ Rob Sowden
	Business Support Review			Councillor Mark Deacon/Andy Ralphs

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
	Member Development Update			Councillor John Riley/ Giles Perritt
	Equality and Diversity Update			Councillor Vivien Pengelly/Kim Brown/Giles Perritt
	Bereavement Services Update			Ruth Harrell

**Items to be scheduled but not yet allocated a date:**

- Grass cutting – biodiversity detailed data report
- Commitment to have community use options for Pounds House
- Progress Report – Crematorium
- Digital Transformation and Inclusion
- Contact Centre
- Customer Services Strategy
- Libraries
- Commercial waste collection – how to increase it
- Homelessness – joint work with Health scrutiny including health and housing and support
- Community Policing
- Electric charging points
- Election Bill Implications
- Rough sleeping strategy
- Policing in Plymouth – current police resources.
- Parking/ electric vehicles/ charging points
- People Strategy – strategy and update on the action plan to be circulated to Councillors

**Select Committee Reviews:**

Trade Waste – small task and finish group

Leisure Services – small task and finish group

**Annex I – Scrutiny Prioritisation Tool**

		Yes (=1)	Evidence
Public Interest	Is it an issue of concern to partners, stakeholders and/or the community?		
Ability	Could Scrutiny have an influence?		

<b>P</b> erformance	Is this an area of underperformance?		
<b>E</b> xtent	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
<b>R</b> eplication	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
	<b>Total:</b>		High/Medium/Low

<b>Priority</b>	<b>Score</b>
<b>High</b>	<b>5-6</b>
<b>Medium</b>	<b>3-4</b>
<b>Low</b>	<b>1-2</b>

This page is intentionally left blank

# Education and Children's Social Care Overview and Scrutiny Committee

Work Programme 2020-2021



**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.**

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Jake Metcalfe, Democratic Advisor on 01752 398444.

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Cabinet Member / Officer
17 November 2021	Home Education – Children missing education		Numbers of children being home educated has been increased, what is the current position? The Committee would like reassurance to know that children and young people are thriving.	Ming/ Councillor Downie
	Innovate – Workforce		Update to tell us how that work is going and to focus on the exit strategy. Reassurance is it effective and working? Having an impact on caseloads? Retaining our social workers? Whether the exit strategy is on target and on time? If it does need to be extended, why has the initial contract not worked?	Jean/ Councillor Downie
	Young Carers		Update on work, update on young carers support within education and how we're identifying and reaching as many young carers as we can.	Jean/ Councillor Downie
	Inclusion Strategy Board		What are the Strategy Boards remit and priorities.	Ming/ Councillor Downie
	REACH Academy		Update on the merge of year groups and how this has affected children and young people.	Ming/ Councillor Downie

Date of meeting	Agenda item	Prioritisation Score	Reason for consideration	Responsible Cabinet Member / Officer
	COVID Update (Verbal)		Update from Education and Children's Social Care.	Ming and Jean
	Financial Monitoring			David Northey
<b>16 February 2022</b>	Home to School Transport			Councillor Downie
	CSE Update / Missing and Child Exploitation action plan			Councillor Downie
	School Attainment			Councillor Downie
	Children's Mental Health Select Committee update			
	Everyone's Invited Review – What have schools done?			Councillor Downie
	Care Leavers and Barnardo's Care Journeys			Councillor Downie
	Early Years		Landscape and what it looks. What impact is the board hoping to have?	Councillor Downie
	Financial Monitoring			David Northey
<b>Items to be scheduled</b>				
Review report – adopt south west				
Select Committee Reviews				
Regional Schools Commissioner				
Early Years				
Changes to pupil premium				
Finance Monitoring				
Sufficiency Strategy for Placements				
Children in Care and Foster placements review (6 months)				
Unregulated placements – change in law 9/09/21 – what are we doing and how is it affecting us?				
Out of Hours Reshaping				
<b>To be scheduled</b>				
<b>Joint Select Committee Reviews</b>				



**Annex I – Scrutiny Prioritisation Tool**

		<b>Yes (=1)</b>	<b>Evidence</b>
<b>Public Interest</b>	Is it an issue of concern to partners, stakeholders and/or the community?		
<b>Ability</b>	Could Scrutiny have an influence?		
<b>Performance</b>	Is this an area of underperformance?		
<b>Extent</b>	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
<b>Replication</b>	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
	<b>Total:</b>		High/Medium/Low

<b>Priority</b>	<b>Score</b>
<b>High</b>	<b>5-6</b>
<b>Medium</b>	<b>3-4</b>
<b>Low</b>	<b>1-2</b>