



**Oversight and Governance**

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## **CITY COUNCIL - ORDER OF PROCEEDINGS**

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## City Council Meeting - Order of Proceedings

24 January 2022



### **MEMBERS ARE REQUESTED TO SIGN IN THROUGH TRACK AND TRACE ON ARRIVAL**

Please will councillors and members of the public note the below information, including the fire and emergency procedures -

### **FIRE, EMERGENCY AND OTHER PROCEDURES**

Would you please note that –

- Plymouth City Council believes in openness and transparency. Anyone who wishes to report on our public meeting is welcome and the meeting may be filmed, recorded or photographed, provided that doing so does not disturb the good order or conduct of the meeting.
- The meeting is being webcast, and your image may be captured by the cameras and broadcast. A recording will be available on-line immediately following the meeting. If you do not wish to be filmed please inform a council officer before the start of the meeting.
- In the event of a fire alarm, please use the nearest available exit and gather at the front of the Guildhall on the other side of the car park. For those in public gallery please make your way through the exit at the back (the door through which you entered).
- During the meeting, please ensure any mobile phones are switched to silent mode or turned off.

### **1 Apologies**

The lord mayor's advisor will report apologies received for the meeting.

### **2 Minutes**

To approve the minutes from the following previous meetings

- Extraordinary Meeting 22 November 2021
- Ordinary Meeting 22 November 2021

### **3 Declarations of interest**

The Lord Mayor will invite Members to declare any interests they may have in relation to items on the agenda.

#### 4 Appointments to committees, outside bodies etc

The Lord Mayors Advisor will report on proportionality and vacancies on committees, outside bodies etc. and of changes notified to Democratic Support for Council to agree.

Committee	Current	Proposed
<b>Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee</b>	Councillor Bill Wakeham	Councillor Margaret Corvid
<b>Performance, Finance and Customer Services Overview and Scrutiny committee</b>	Conservative Vacancy	Councillor Jemima Laing
<b>Child Poverty Working Group</b>	Councillor Charlotte Carlyle	Councillor Natalie Harrison
<b>Child Poverty Working Group</b>	Councillor Andrea Loveridge	Councillor Phillip Partridge
<b>Lord Mayor Selection Committee</b>	Councillor Tudor Evans OBE	Councillor Brian Vincent

#### 5 Questions by the public

To receive questions from and provide answers to the public in relation to matters which are about something the council is responsible for or something that directly affects people in the city, in accordance with Part B, Section 4.12 of the Constitution.

#### 6 Announcements

- A. To receive announcements from the Lord Mayor, chief executive, service director for finance or head of legal services;
- B. To receive announcements from the leader, cabinet members or committee chairs.

#### 7 Council Tax Base Setting 2022/23 and Council Tax Support Scheme 2022/23

##### Recommendations and Reasons

That City Council agree –

1. the Council Tax Base for 2022/23 of 73,830 equivalent Band D dwellings as set out in the report.
2. the continuation of the current Council Tax Support scheme and Exceptional Hardship Scheme for 2022/23 with no updates.

**Reason for recommendations:** to meet the legal requirements to set the Council tax base for budget setting purposes and to help ensure that the Council Tax Support scheme

treats claimants consistently, is clear to understand and is easy to administer.

## 8 Tamar Bridge and Torpoint Ferry Future Financing

### Recommendations and Reasons

That City Council agree –

1. TBTFJC's preferred option for toll revision of uniform 30% toll increases on both Tag and cash tolls for all user classes be approved. Such approval to be subject to the Joint Committee making a decision whether or not to implement the preferred option following consideration of the public consultation responses. The Joint Committee being given the authority to make the implementation decision;
2. through the Portfolio Holders and Joint Chairs of the Tamar Bridge and Torpoint Ferry Joint Committee, continue to lobby Government and support a user's Campaign for a fair contribution towards maintaining the A38 across the Tamar Bridge to reduce the burden on the user.

**Reason for recommendations:** Without intervention, the undertaking's reserves will be fully depleted by the end of 2022/23, and the resulting deficit will fall on the parent authorities. The income will allow the continued delivery of safe reliable and efficient crossings of the Tamar.

## 9 Tamar Bridge and Torpoint Ferry 2022-2023 Revenue and Capital Estimates

### Recommendations and Reasons

That City Council agree the Tamar Bridge and Torpoint Ferry Joint Committee Annual Business Plan and the 2022/23 Revenue Estimates and Capital Programme.

**Reasons for recommendation:** It is a requirement of the Tamar Bridge Act that plans are provided and approved at Council in Plymouth and Cornwall for the continued operation and maintenance of the Bridge and Ferry.

## 10 Climate Emergency Action Plan 2022

### Recommendations and Reasons

It is recommended that the City Council support and endorse the Climate Emergency Action Plan 2022.

**Reason:** To set the direction of travel for the decarbonisation of Plymouth, encourage the submission of funding bids to deliver the commitments set out in the plan, facilitate stakeholder engagement for further revisions to the plan in accordance with the decisions of the City Council on 18 March 2019 to declare a climate emergency (Minute 89 refers) and to prepare annual actions plans through to 2030, as first agreed on 16 December 2019 (Minute 7 refers).

## **11 Corporate Carbon Reduction Plan 2022**

### **Recommendations and Reasons**

It is recommended that the City Council support and endorse the Corporate Carbon Reduction Action Plan 2022.

**Reason:** To set the direction of travel for the decarbonisation of Plymouth City Council's estate and functions, encourage and facilitate stakeholder engagement for further revisions to the plan in accordance with the decisions of the City Council on 18 March 2019 to declare a climate emergency (Minute 89 refers) and to continue the commitment to prepare annual actions plans through to 2030, as first agreed on 16 December 2019 (Minute 7 refers).

## **12 Appointment of External Auditor**

### **Recommendations and Reasons**

That City Council accepts Public Sector Audit Appointments' (PSAA) invitation to opt into the sector-led option for the appointment of external auditors to principal local government and police bodies for five financial years from 1 April 2023.

**Reason:** The Local Audit (Appointing Persons) Regulations 2015 require the decision to opt in to the national scheme to be made by a meeting of the Council.

## **13 Audit and governance committee terms of reference**

### **Recommendations and Reasons**

That City Council approve adoption of the CIPFA model terms of reference outlined at appendix 1 with the inclusion of the overview of the council's family of companies (2.11) and the ethical framework (7).

**Reason:** This recommendation ensures that the committee can focus on its core functions and maintain strategic oversight of the operation of the Council's family of companies and ethical framework.

## **14 Tamar Bridge and Torpoint Ferry Joint Committee - Change to the Terms of Reference**

### **Recommendations and Reasons**

That City Council agree the changes to the ToR as agreed by the Tamar Bridge Torpoint Ferry Joint Committee on the 01 October 21 and Audit and Governance Committee 29 November 21.

**Reason:** this will improve the efficacy and governance of the Joint Committee going forward.

**15 Pay policy statement 2022/23****Recommendations and Reasons**

The City Council approves the Pay Policy Statement for 2022/23.

**Reason:** The policy sets out the Council's policies in respect of remuneration and is a statutory requirement.

**16 Plympton St Mary Ward's polling districts, polling places and polling stations review 2021/2022****Recommendations and Reasons**

1. To approve the proposed changes to polling districts set out in Plympton St Mary's Ward, polling districts RB and RC only, set out in the Polling Districts and Polling Places Review Recommendations Report at Appendix A
2. To note the proposed changes to polling stations set out in the Polling Districts and Polling Places Review Recommendations Report at Appendix A

**Reason:** No other options considered as the review is mandatory. The recommendations are based on extensive consultation, as required by the Representation of the People Act 1983.

**17 Calendar of meetings 2022/23****Recommendations and Reasons**

That Council notes the following dates for meetings to be held in 2022 and 2023.

**Reason:** The Council's Annual calendar of meetings gives notification of proposed dates to aid Councillors in their diary planning.

**18 Motions on Notice**

To consider motions from councillors in accordance with Part B, paragraph 14 of the Constitution.

**18A Violence against women and girls commission**

**Proposer:** Councillor Mrs Vivien Pengelly

**Seconder:** Councillor Jemima Laing

**19 Questions by councillors**

Questions to the Leader, Cabinet Members and Committee Chairs covering aspects for their areas of responsibility or concern by councillors in accordance with Part B, paragraph 12 of the constitution.