



Oversight and Governance

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Published 02 November 2023

Mount EDGCUMBE JOINT COMMITTEE

Date: Friday 10 November 2023
Time: 10.00 am
Place: Belvedere Room, Mount Edgumbe House

Committee Members–

Plymouth City Councillors-

Councillors Briars-Delve (Co-Chair), Carlyle, Salmon, Blight, Gilmour, Penrose and Stoneman

Cornwall Councillors-

Councillors Ewert (Co-Chair), Alvey, Lennox-Boyd, Pascoe, Tivnan, Worth and Daw

Co-opted Members-

Mr G Edgumbe and Mr D L Richards

Members of the Committee are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link – [Get Involved](#)

Tracey Lee and Kate Kennally
Joint Clerks

MOUNT EDGCUMBE JOINT COMMITTEE

AGENDA

1. APOLOGIES

To receive apologies for non-attendance submitted by Joint Committee Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 12)

To confirm the minutes of the meeting held on 24 July 2023 as a correct record.

4. CHAIR'S URGENT BUSINESS

To receive reports on business, which in the opinion of the Chair, should be brought forward for urgent consideration.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public, as set out in the constitution.

6. CO-OPTED MEMBER UPDATE (Verbal Report)

The Joint Committee will be provided with an update on Co-opted membership, and invited to propose individuals for co-option as appropriate.

7. Finance Report 23/24: (Pages 13-18)

8. GUEST SPEAKER - RICHARD PYSHORN, DIRECTOR OF SECURE FORESTS CIC (Verbal Report)

The Joint Committee will receive a presentation from Guest Speaker Richard Pyshorn, Director of Secure Forests CIC.

9. PARK MANAGER'S REPORT: (Pages 19-26)

10. CAR PARKING REVIEW: (To-Follow)

11. FRIENDS OF MT EDGCUMBE REPORT: (Pages 27-28)

12. TRACKING DECISION LOG (Pages 29 - 30)

The Joint Committee will be invited to review the progress of the Tracking Decisions Log.

13. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1/2/3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

(a.) Private Meeting

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

14. Part II Minutes: (Pages 31-34)

15. Mount Edgcumbe Tenancy and Land Holding Update: (Pages 35-40)

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Mount Edgcumbe Joint Committee

Friday 14 July 2023

PRESENT:

Councillor Briars-Delve, in the Chair.

Councillor Ewert, Vice-Chair.

Councillors Salmon, Pascoe, Tivnan, Daw, Blight, Gilmour, Penrose and Stoneman.

Apologies for absence: Councillors Carlyle, Alvey, Lennox-Boyd and Worth.

Also in attendance: Chris Burton (Manager, Mount Edgcumbe), David Marshall (Business Development Manager), Dan Cooke (Protected & Historic Landscapes Manager), Jozef Lewis (Technical Accounting Officer, PCC), Alan Drummond (Chair, Friends of Mount Edgcumbe Committee), Kat Deeney (Head of Environmental Planning) and Elliot Wearne-Gould (Democratic Advisor).

The meeting started at 10.02 am and finished at 12.10 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

Appointment of Co-Chairs for the Municipal Year 2023-24

The Joint Committee agreed to note the appointment of Councillor Briars-Delve as Plymouth's Co-Chair, and to appoint Councillor Ewert as Cornwall's Co-Chair, for the municipal year 2023-24.

33. Declarations of Interest

There were 2 declarations of interest:

Member	Interest	Description
Councillor Briars-Delve	Other registerable Interest	Held a position on the Horizon Board for the National Marine Park
Councillor Tivnan	Personal Interest	Was a member of the Friends of Mt Edgcumbe.

34. Minutes

Subject to the correction of a grammatical error under item 26, the Joint Committee agreed the minutes of 18 November 2022 as a correct record.

Councillor Pascoe arrived at this time.

35. **Chair's Urgent Business**

There were no items of Chairs Urgent Business.

36. **Questions from the Public**

There were 5 questions received in accordance with the constitution.

Question	Amanda Speedie	Would you please maintain the parkland and trails, and restore the neglected buildings in the garden area, and please create a space, within one of these buildings within the Park that tells the history of Mount Edgcumbe House, gardens and parkland, and the families that cared for it?
Response	Councillor Briars-Delve	The Mount Edgcumbe Joint Committee is passionate about keeping parkland, trails and buildings well maintained, though there can be challenges do so within budget constraints. If you have a specific inquiry regarding a specific part of the site, please let the park management or staff know and they will try to assist. The Park has recently employed a new maintenance technician for 3 days per week, who spends the vast majority of his time working on listed building. Regarding the second part of the question, the new Garden Battery development will feature displays which detail the history of the Mount Edgcumbe House, gardens and parkland, and the families that cared for it.

Question	Andrew Martin	Will the MEJC, representing Cornish and Plymothian interests, support the proposed business case for a Charitable Incorporated Organisation for the Plymouth Sound National Marine Park, (Quote: “for the benefit of the people of Plymouth...”) which includes ceding to PCC a significant Cornish asset and a scheduled monument, the MECP Garden Battery?
Response	Councillor Briars-Delve	The Charitable Incorporated Organisation for the Plymouth Sound National Marine Park will in no way impact the current ownership of Mount Edgcumbe and therefore the Joint Committee. The Garden Battery forms part of a NMP National Lottery Heritage Fund (NLHF) bid to secure funding for the site. I am pleased to confirm that Mt Edgcumbe being a partner of the NLHF bid will also not change the ownership of the Mount Edgcumbe Country Park, or Garden Battery.

Question	Mrs Lyn Reid	Given the national importance of the Mount Edgcumbe Country Park (Grade I Listing), and the recent planning application for the Garden Battery (Listed Building), when will the Joint Committee provide a Conservation Management Plan (CMP) - specifically, a high-quality CMP against which the JC can provide regular reports?
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Response	Councillor Briars-Delve	The Park has several management plans ranging from woodland management, grassland management, stewardship, and access. A Conservation Management plan will form part of the overall Development Plan for Mount Edgcumbe Country Park. This is currently being compiled in partnership with Historic England, and Cornwall Council. We hope to have this completed in 2024.
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Question	Malcolm Cross	Given the planning applications for the re-use of the Garden Battery (PA23/03915 and PA23/03916), can the Joint Committee confirm that the purpose and cost of these proposed changes are agreed to and shared equally between the two councils?
Response	Councillor Briars-Delve	Funding for the proposed capital refurbishment of the Garden Battery has been sourced through a wider Heritage Lotteries Fund Bid. This overall Lottery award will require PCC match funding, with the cost of this borrowing already included within the PCC 2024-25 medium term financial plan. Any works not part of these capital proposals, and ongoing maintenance of on the Garden Battery, if required and approved, would be shared equally between the two Councils, as is the standard practise for funding of the Park.

Question	Mr Steenhagen	Is it a 'dereliction of duty' of the Joint Committee - or somebody else - that Mount Edgcumbe has been operating with no Business Plan for the last 5+? years, has no Conservation Management Plan and the Rame farmer tenancy has not been revisited for 50+ years, possible loss: £250.000+?
Response	Councillor Briars-Delve	As per the constitution, “the Joint Committee has delegated authority from each of the constituent Councils” which includes authority “to propose an annual business plan to both Cabinets.” Whilst the committee has the ability to do so if required, it is not a mandatory requirement and, as such, there has been no dereliction of duty by the Joint Committee. The Park has approved business cases for each of its individual business streams that are signed off by the appropriate officers within PCC. The Park has several management plans ranging from woodland management, grassland management, stewardship, and access. It is hoped that these will be collated into an overall development plan in 2024, which will include a buildings conservation management plan. The Park manager has also asked Land and Property to review the rent for the Rame Head Tenancy.

37. **Co-opted Member Update**

The Joint Committee agreed to defer the co-option of Mr Pete Smith to the next meeting.

38. **Mount Edgumbe Revenue Outturn Report 2022/23**

Jozef Lewis (Technical Accounting Officer) introduced the Mount Edgumbe Revenue Outturn Report 2022/23 and highlighted the following points-

- a) There had been a £72,000 adverse variation at the conclusion of 2022/23, which had been equally funded by Plymouth and Cornwall Councils;
- b) The main cost pressure on the 2022/23 Mount Edgumbe Country Park budget had been volatile energy markets. Electricity costs for the park had increased 35% in the last year, and 110% in the last 2 years. It had not been possible to contain these cost pressures within the budget;
- c) There had also been several one off cost pressures due to required repairs, maintenance, and health and safety, such as the instillation of new fire alarms and extinguishers;
- d) So far in quarter one of 2023/24, there was a nil variation to the budget. It was therefore anticipated that the £1 million estimated gross costs to the Mount Edgumbe Country Park, would be offset by £1 million of gross income. Further updates regarding the financial position of the Park would be brought to the next meeting of the Joint Committee in November 2023;
- e) Staff at Mount Edgumbe Country Park and Plymouth City Council were currently undertaking an in-depth review of the capital plans for the Park.

In response to questions from the Joint Committee, it was reported that –

- f) The budget for 2022/23 was seen as ambitious, but achievable. Energy pressures experienced in the previous year had been budgeted for, and income targets for the park had been increased. It was a long-term ambition to establish a repairs and maintenance budget to allow for one off cost pressures, such as those experienced in 2022/23.
- g) There had been an unavoidable time lag between the rise of utility costs, and the implementation of proportionate cost increases for tenants and holiday lets across the park. This was an industry wide issue;
- h) The Park's income revenue streams were primarily land holdings and rent, along with parking charges, weddings, holiday lets, and events.

The Joint Committee agreed to:

1. Note the financial position contained within the report, along with the risks, issues and mitigating actions;
2. Note the capital programme.

39. **Park Manager's Report**

- a) The Mount Edgumbe Country Park (MECP) was a Grade I listed landscape of 865 acres, stretching in a narrow coastal strip towards Whitsand Bay. The park contained 17km of coastal strip, 7.5 acres of formal gardens, and 5 ancient monuments, attracting around 250,000 visitors per year, including 8,000 school children. Funding through the National Marine Park Horizons project would allow an updated survey of visitor numbers to be conducted, offering a valuable insight into public engagement with the park;
- b) There had been a Deer Park at Mt Edgumbe since 1515 however, this had fallen into disrepair over the years. Three quarters of the new deer fencing had now been installed, as well as gates to control deer movements in and out of the park. The fencing was on track to be completed ahead of schedule, due to the assistance of Naval recruits from HMS Raleigh. A deer management plan would be included in the overall Mount Edgumbe County Park Development Plan, due for finalisation in 2024;
- c) The MECP had maintained a partnership with the Arts University of Plymouth for a number of years, enabling year 2 students to design and install their artwork in a public space. This year, the park had received 15 works of art, each depicting individual interpretations of Mount Edgumbe and its history;
- d) The MECP employed 3 full time gardeners to maintain 7.5 acres of formal gardens, supplemented by volunteers. While it had been a struggle to recruit and maintain volunteer numbers over the pandemic, this now showed signs of recovery;
- e) Heritage Lottery Funding had been secured for beekeeping at the park, with the ambition of reintroducing the native Cornish 'Black Bee' as the dominant species on the peninsula. The Beekeeping volunteer group was expanding, and showed promising signs, as well as enabling the park to benefit from local honey sales;
- f) While a fire at the park last year had caused significant damage to the meadow near the house, it had now been replanted with wildflowers, offering significant benefits for biodiversity enhancement as well as the 'Black Bee' project. The work of MECP staff during the emergency to both protect the public and control the fire was commended. Options were being evaluated for future fire precautions, which included reinitialising the 19th century watering system across the park to improve resistance to climate change;
- g) Approximately £1 million had been secured through the National Marine Park Horizons project to restore the MECP Garden Battery. This funding would enable renovation works so that the battery could be reopened to the public, and incorporate a space that told the historic story of Mount Edgumbe;
- h) 2022-23 marked the third year of the new house tour system, which had demonstrated significant benefits for visitor satisfaction, as well as viability. It was also the 3rd year of the Blitz display, and options were being explored for its replacement in 2 years time. A new display on Ginger Beer had been installed in the house, which the Committee would later view as part of the Annual Inspection;

- i) The 4 day archaeology camp would be returning this year, in one week, and the shop had recently undergone a re-design, incorporating many new products;
- j) There had been more school tours than usual this year however, it was recognised that transport to the park remained a significant barrier for many schools. The MECP management had contributed and assisted towards transport for schools where appropriate, as it was recognised that the park was an invaluable learning and adventure opportunity for many young people.
- k) The existing wooden children's play park feature had regrettably rotten however, with financial assistance from the Friends of Mount Edgcombe, a new play park feature would be installed by 31st July 2023. The new design would be made from a more durable and maintainable material;
- l) The MECP had received positive feedback, having hosted Triathlon 23, as part of the Tour of British Triathlon Association. Over 288 competitors had attended this year, including a separate children's and adults race. There were ambitions to grow this event in future, with many remarking on the challenging nature of the course the park offered;
- m) The parks Alpacas had a successful year, despite working at half capacity to allow the animals to integrate into the park. This project provided local employment, as well as an income source, and enjoyment by the public;
- n) The 2022-23 year had been a bumper year for events at MECP, with the ambition of continuing this next year. While the park aimed to grow events each year, boosting community engagement, it was recognised that events scheduling was now almost at capacity;
- o) The Turret Rooms within the house had been recently renovated to ensure their water integrity, and were now rented as a photography studio, and author's studio;
- p) The park had, and expected to encounter continuing pressures from Ash Die Back, and storms. It was recognised that the wedding marquee was at the end of its operational life, and options were being explored for its replacement. Aging staff and recruitment challenges had also increased reliance on Pertemps staff, however efforts were being undertaken to boost volunteer and ranger training opportunities.

In response to questions from the committee, it was reported that-

- q) While historically, gardener and ranger employments were fiercely competitive, it was now challenging to attract suitable candidates. This had been compounded by the restrictions on employment / travel instigated after Brexit. The park was exploring voluntary experiences and alternative labour sources, including work experience, work placements, armed forces rehabilitation, and inspiring future generations through various experience days and programmes;
- r) The park had installed a new led lighting system as part as its transition towards Net 0, which had relived significant pressures during the energy crisis, and remained committed to the Net 0 policies of both Plymouth and Cornwall councils. A zero tolerance policy had been introduced for single use plastics across the park, and

options were being investigated to explore the replacement of the existing boiler heating system;

- s) Regrettably, the Cliff Path had been closed to the public due to considerable subsidence, and health and safety concerns however, the Chamelia trail would be repaired net year;
- t) While the park had been lucky to escape Ash Die back for several years, it was estimated to cost the park between £8-10 thousand per year. Only 2-3% of trees were immune, and this pressure was recorded on Plymouth's Risk Register.

The Joint Committee agreed-

- 1. To request to be provided with a list of Schools that engaged with the park, and those restricted by transport barriers;
- 2. To note the report.

40. **Friend's of Mount Edgcumbe Country Park Update**

Friend of Mount Edgcumbe Country Park Update-

The Chair, Councillor Briars-Delve, thanked Mr Ged Edgcumbe for his hard work and support during his time as Chair of the Friends of Mount Edgcumbe, and welcomed Alan Drummond to this meeting, as the new Chair of the Friends group.

Alan Drummond then highlighted the following points-

- a) The Friends of Mount Edgcumbe worked closely with the Management of the MECP, assisting with activities, events and funding to improve the park for the enjoyment of the public. The Friends had been a charity since 1985, and had now risen to nearly 800 members; the highest level to date. This demonstrated a significant rebound in voluntary capacity since its dramatic fall during the Covid-19 Pandemic;
- b) The Friends of Mount Edgcumbe Committee had undergone significant membership change at their AGM, and all former members were thanked for their hard work. While many had stepped down, they remained in strong support of the Friends, and the MECP. While the Friends Committee was now operating at about half capacity, recruitment efforts were ongoing;
- c) This year, the Friends had earmarked approximately £90,000 of funds for various projects within the MECP. This included funding plant beds, statue repairs and maintenance, the new children's play module, as well as park fencing and other refurbishments;
- d) The Friends would be assisting as marshals for the Classic Car show event, as well as during the British Fireworks Championships in August;

The Joint Committee thanked Alan Drummond and members of the Friends of Mount Edgumbe for their valuable dedication to the park, and public, and agreed-

1. To recommend that a card be sent on behalf of this Joint Committee, to thank Mr Ged Edgumbe and all members of the Friends of Mount Edgumbe Committee, who had recently stood down;
2. To note the report.

41. **National Marine Park Update**

The Chair, Councillor Briars Delve, left the meeting at this time due to his declaration of an 'other registerable interest', as he sat on the Non-Executive Board of the National Marine Park.

Kat Deeney (Head of Environmental Planning) presented an update on the National Marine Park Horizons Project to the Joint Committee, and highlighted the following points-

- a) The Mount Edgumbe Country Park would benefit from funding under the National Marine Park Horizons Project funding bid, to the Heritage Lottery Fund;
- b) 10% of the total Heritage Lottery Funding had so far been received, enabling the 2 year development phase to be undertaken. The remaining 90% (£8.6 Billion) would be provided in the 'delivery phase' following successful demonstration of a deliverable and effective project plan;
- c) During the 2 year development phase, the NMP Horizons team had worked with communities, stakeholders and partners to collate ideas, visions and feedback for the later delivery of the project. The Heritage Lottery Fund sought demonstration of community engagement and testing of these ideas, with the ambition of encouraging a diverse group of people to engage with local heritage;
- d) The 2 year development phase had provided key lesson learning and understanding to be attained, so that the later development project could be efficiently and appropriately targeted. This had included encouraging people into the water to try new activities, swimming lessons, archaeology camps, walking programmes, and arts;
- e) Barriers to peoples engagement had been identified, which included finance, transport and water confidence. The project would therefore focus on working with communities to overcome these barriers, enabling maximum engagement with the National Marine Park;
- f) The NMP Horizons project focussed of 3 major sites: Mount Batten, Tinside, and Mount Edgumbe. At Mount Edgumbe, the project would be largely focussed on restoring and reopening the Garden Battery to the public.
- g) An Activity Plan was being designed for the delivery phase of the project, which sought to retain the ranger service which had been established, and capitalise on the significant volunteering interest that had been identified during the development phase. A schools programme was proposed to support 30 schools who had barriers to engagement, over a 5 year Period. There would also be a city wide schools

programme, including the creation of a digital platform with all the materials to deliver an ocean related curriculum, as well as a teacher training programme;

- h) A young people's programme would also be created to deliver internship, work experience and job opportunities, allowing people to capitalise on their interests that the National Marine Park aimed to inspire and develop;
- i) A Swim Safe programme would be initialised to develop water confidence and safety, which would be supplement with a programme of opportunities including snorkelling, diving and coastering, to enable people to engage with the heritage that they usually would not experience;
- j) There would also be a programme focussed on nature restoration of habitats and species, with individual enhancement projects funded by Community Grants, and the corporate Nature Credit Boost scheme;
- k) There had been significant changes to financial markets and global costs since the bid was submitted in 2019. As a result, there were now budget lines for inflation and contingency funds;
- l) The Garden Battery designs were currently undergoing the planning process through Cornwall Council to improve accessibility and provide restoration, and would eventually be opened to the public alongside a digital package to 'bring the building to life'.

In response to questions from the Committee, it was reported that-

- m) The Horizons Project was just one project that would be undertaken in the National Marine Park, and the National Marine Park itself was a much larger project. Greater engagement with communities in Saltash and other areas of Cornwall would be incorporated in the wider National Marine Park project, rather than the Heritage Horizons project, which had a more specific focus on alleviating barriers to engagement with heritage. Many areas in Plymouth had been identified as not engaging with the water, hence their targeting in the Horizons project;
- n) Members of Cornwall Council recorded their concerns that the Horizons project did not seem to engage communities within Cornwall, which had numerous facilities to enable engagement with the water, and that consultation/ information regarding the National Marine Park was not present in Cornish libraries. It was however noted, that Cornwall Councillors had been provided a separate briefing regarding the National Marine Park;
- o) The 2 year development programme had been a test and trial phase to assess what measures were effective, and how communities responded, and did not reflect the whole scope of the full Park programme which would be expanded in the delivery phase. Furthermore, there was no requirement yet to specify where the individual programmes of engagement would be undertaken.
- p) The next stage bid would need to be submitted by the 15th September, with a decision expected by Christmas 2023, for commencement in January 2024;

- q) The specific schools to be included in the Schools Engagement programme had not yet been decided, and there would be a process to identify schools most in need, and how best to engage with them. Similarly, the Community archaeology dig would be open to those in Plymouth, and Cornwall.

The Committee agreed-

1. To note the project progress through the development stage;
(Abstentions – 2 – Councillors Tivnan and Pascoe)
2. To request that the project team return at regular intervals during the delivery stage to update on the progress of the project
(Unanimous)
3. To request that any future briefings include Cornwall Councillors who's wards border the National Marine Park
(Proposed by Councillor Ewert, Seconded by Councillor Pascoe, and agreed unanimously)

(Following the conclusion of this item, Councillor Briars-Delve returned to the room)

42. **Tracking Log**

The Committee agreed-

1. To note that all existing tracking decisions had been actioned;
2. To note that there had been 2 actions added to the action log following this meeting:
 - i) To send a 'Thank You' card to the Friends of Mount Edgcumbe committee members;
 - ii) To be provided with a list of schools who regularly engaged with the MECP, and those who faced barriers due to transportation.

43. **Exempt Business**

The Committee agreed to pass a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1/2/3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

44. **Private Meeting**

The Joint Committee discussed-

- a) The MECP was now primarily self-funding, and had been set the target of being cost neutral. This was only possible with careful and innovative management to maximise the parks potential revenue, thus increasing commercial sensitivity. All of the MECP's business plans, new projects and purchases, where qualifying, were approved via the

executive decision process within Plymouth City Council, and received approval from relevant officers, departments and cabinet members. A full development plan for the park was being compiled, and would hopefully be completed by 2024;

- b) The Committee then discussed: Potential future projects and revenue sources for the park, tenancies, and stewardship programmes.

The Committee agreed to-

- I. Request that a part II update is brought to the next meeting of the Joint Committee in November.

(Please note, there is a confidential part to this minute)

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Mount Edgumbe Joint Committee



Date of meeting:	10 November 2023
Title of Report:	Mount Edgumbe Budget Monitoring 2023/24
Lead Member:	Councillor Jemima Laing (Deputy Leader, and Cabinet Member for Children's Social Care, Culture, Events and Communications)
Lead Strategic Director:	Anthony Payne (Strategic Director for Place)
Author:	Christopher Burton, Mount Edgumbe Park Manager
Contact Email:	Chris.Burton@plymouth.gov.uk
Your Reference:	2023/24 Q2
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

This presents the Q2 position of Mount Edgumbe for the financial year 2023/24

Recommendations and Reasons

It is recommended that Joint Committee:

- Notes the financial position contained in the report along with the risks, issues and any mitigating actions.
- Notes the capital programme

Alternative options considered and rejected.

None

Relevance to the Corporate Plan and/or the Plymouth Plan

This monitoring report links to delivering the priorities within the Council's Corporate Plan.

Carbon Footprint (Environmental) Implications:

None

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

Monitoring of commercial project delivery times and ensuring they perform in accordance with budgets set, with continued focus to sensibly capitalise on existing assets, to generate new and / or more income as soon as possible.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Briefing report							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	DJN. 23.2 4.13 5	Leg	LS/0 0001 966/ AC/1 /11/2 3.	Mon Off	N/A	HR	N/A	Assets	N/A	Strat Proc	N/A
Originating Senior Leadership Team member: Anthony Payne											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 31/10/2023											
Cabinet Member approval: Councillor Mark Lowry (Cabinet Member for Finance) <i>approved by email</i>											
Date approved: 01/11/2023											

Section I**I.1 Q2 Revenue Position 2023/24 - Financial summary**

Business Type	2023/24 Budget			2023/24 Forecast			Variation to net Budget £'000	Comments
	Income	Expenditure	Net	Income	Expenditure	Net		
	£'000	£'000	£'000	£'000	£'000	£'000		
Staffing & Operations	(12)	589	577	(12)	600	588	11	Staff salary pressure
House	(24)	62	38	(37)	79	42	4	Temporary staff cost pressure offset by insurance claim income
Gardens	0	14	14	(4)	18	14	0	
Grounds	(27)	152	125	(26)	176	150	25	Repairs & Maintenance – Including Sewage repair works and replacement of Play Equipment
Trading Activities:								
Alpacas	(13)	8	(5)	(11)	8	(3)	2	Income pressure
Conferences	(2)	0	(2)	(2)	0	(2)	0	
Rents	(157)	39	(118)	(157)	35	(122)	(4)	Insurance premiums saving
Chalets	(355)	0	(355)	(355)	0	(355)	0	
Parking	(96)	7	(89)	(96)	7	(89)	0	
Special Events	(46)	30	(16)	(46)	30	(16)	0	
Holiday Lets	(235)	119	(116)	(235)	113	(122)	(6)	Saving from annual borrowing charges
Glamping	(16)	13	(3)	(16)	13	(3)	0	
Weddings	(70)	19	(51)	(70)	19	(51)	0	
Misc. Activities	(2)	3	1	(2)	3	1	0	
Total Operations	(1,055)	1,055	0	(1,069)	1,101	32	32	
Subsidy								
Cornwall CC			0			16	16	
Plymouth CC			0			16	16	
Total Deficit / (surplus)			0			32	32	

1.2 Commentary

The breakeven target budget, whereby circa £1m of income was budgeted to meet £1m of costs, is currently forecast not to be achieved in 2023/24.

A £0.032m adverse variation is subsidised equally by Plymouth CC and Cornwall CC.

This £0.032m variation is largely due to staff salary cost and one-off repair and maintenance cost pressures. Repairs and maintenance pressures include emergency sewage repair works and also the replacement of Play Equipment due to Health & Safety concerns.

Section 2

2.1 Revenue budget planning 2024/25

Initial budget planning work is underway for 2024/25. The joint authority subsidy was removed for 2022/23, and this will be the target ongoing. Opportunities to maximise existing and future income streams for Mount Edgumbe continues.

Section 3

3.1 Approved Capital Programme

Project	Funding	Prior Year	2023/24	2024/25	Total
		£'000s	£'000s	£'000s	£'000s
Mount Edgumbe Cremyll Car Park	Service Borrowing	75	0	0	75
Mount Edgumbe Orangery Toilets	Service Borrowing & FOME Contribution	0	120	0	120
Mount Edgumbe Play Park	FOME Contribution & Revenue Contribution	0	21	0	21
Mount Edgumbe Marquee	Development Funding	0	20	0	20
Mount Edgumbe Mower	Cap Receipts	0	9	0	9
Mount Edgumbe Commercialisation	Service Borrowing	660	7	0	667

3.2 Capital Commentary

Mount Edgumbe have a Capital Receipt available of £198k from the sale of a chalet. £9k of this was used for the purchase of a Mower, leaving £189k remaining for use. The Capital Receipt has been ringfenced to be used as match funding for the bid put forward for a new Marquee.

Approval has been granted for works to begin on the Orangery Toilets in preparation for the 2024 wedding season. This project has been financed by £60k of Service Borrowing and a £60k contribution from the Friends of Mount Edgumbe (FOME). The Service Borrowing repayments will be financed by the income generated from the weddings booked. It was decided that there would be a risk of loss of wedding bookings due to the current state of the Orangery Toilets.

A new Play Park was installed in the Barrow Centre due to the previous equipment being deemed unsafe and unusable. The new Play Park is made from carbon fibre, meaning that the asset will have a longer life than the previous equipment which was made from wood. The project has been financed by a £8k contribution from FOME and the remaining £13k has come from a revenue contribution.

Development Funding has been approved for £20k to cover the costs of works required to submit a bid to CIOS Good Growth Fund for a new wedding marquee. If successful, the project will be financed by the Good Growth Grant and the remaining Cap Receipt. It must be noted that Development

Funding must be repaid if the grant bid is successful. If the project is unsuccessful, all costs related to the project will be classed as abortive costs and will be charged to revenue.

The Mount Edgcombe Commercialisation project is now complete, and the remaining Service Borrowing is no longer required. The forecast has now been reduced to reflect this and no further costs are expected.

Section 4

4.1 2023/24 Risk Register

Risks are recorded below to reflect those activities that may happen and could affect the monitoring position.

Mt Edgcombe financial risks		£'000s
Achieving the 23/24 target break-even budget	There are further risks that may increase the forecast level of overspend. This includes repairs and maintenance, with budgets having been exhausted at this early period of the year.	tbc
Unsuccessful grant bid for the marquee	If the bid is not successful, the marquee project cannot go ahead, resulting in having to use the current marquee which is in a bad state. This could result in less wedding bookings meaning less income. Also, any expenditure relating to the marquee that is sat in the capital accounts would be classed as abortive costs and would be recharged to revenue.	20 (abortive costs) Loss of wedding income tbc

Section 5

5.1 Recommendations

It is recommended that Joint Committee:

- Notes the financial position contained in the report along with the risks, issues and any mitigating actions.
- Notes the capital programme.

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Mount Edgcumbe Joint Committee



Date of meeting:	10 November 2023
Title of Report:	Park Manager's Report - Park Activity to November 2023
Lead Member:	Councillor Jemima Laing (Deputy Leader and Cabinet Member for Children's Social Care, Culture, Events and Communications)
Lead Strategic Director:	Anthony Payne (Strategic Director for Place)
Author:	Chris Burton (Park Manager)
Contact Email:	chris.burton@plymouth.gov.uk
Your Reference:	n/a
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The report provides an update on activities in the park from July 2023 to Nov 2023

Recommendations and Reasons

The Joint Committee will be asked to note the update.

Alternative options considered and rejected

n/a

Relevance to the Corporate Plan and/or the Plymouth Plan

In line with the Council's priorities, the Park provides a vibrant cultural offer.

Implications for the Medium Term Financial Plan and Resource Implications:

The financial implications are set out in the revenue monitoring report which is included as a separate agenda item.

Carbon Footprint (Environmental) Implications:

n/a

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

** When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

n/a

Appendices

**Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Briefing report title							
B	Equalities Impact Assessment (if applicable)							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	DJN. 23.2 4.13 9	Leg	IW 01.11. 23 2572	Mon Off	N/A	HR	N/A	Assets	N/A	Strat Proc	N/A
Originating Senior Leadership Team member: David Draffan (Service Director, Economic Development)											
Please confirm the Strategic Director(s) has agreed the report? Yes Anthony Payne Date agreed: 30/10/2023											
Cabinet Member approval: Councillor Jemima Laing (Deputy Leader and Cabinet Member for Children's Social Care, Culture, Events and Communications). <i>Approved by email</i> Date approved: 01/11/2023											

1.0 Introduction

1.1 This report informs members of the works and activities carried out since July 2023.

2.0 Park Matters

- 2.1 The Park has had a very busy and successful summer season with well over twenty-five major events, visitor numbers are more or less stabilised at pre covid numbers, and I am glad to say that volunteering has returned to the Park with nearly 650 volunteer days having taken place this year. Volunteers have always played a large role in the Park whether they are local residents or with groups such as the Land Registry and Tax office. At its height Mount Edgcumbe Estate employed around 30 gardeners but now we have only three! This large volunteer workforce plays a key role in maintaining the Grade I listed landscape.
- 2.2 The Park looks to be delivering a near balanced budget through its entrepreneurial efforts. The provision of an extra maintenance post has meant that the public toilets within the park have received a welcome make over. This will be combined with a major refit of the toilets at 'The Orangery' this year. Clean and well-appointed WCs are an important part of the visitor experience of any venue and should not be underestimated. These and quality catering provision are key to a good visitor experience.
- 2.3 The Park has again won the Trip Advisor Travellers Choice award 2023 the second year in a row, making it in the top 10% of venues in the world!
- 2.4 The Garden Battery is part of a very exciting National Lottery bid through the National Marine Park and has now been granted planning permission by Cornwall Council. We await confirmation of the lottery funding expected around December 2023.
- 2.5 The Park has been developing a number of management plans over the last few years and the Woodland Management Plan has now been approved by the Forestry Commission, along with the Tree Safety Plan, the new Deer Park Management Plan (and various other Countryside Stewardship and Buildings Conservation plans) this will form part of the overarching Development Plan that will be worked on in 2024.
- 2.6 A major undertaking for the Ranger team has been deer fencing of the Deer Park. This has included the building of several new gates and deer leaps. This work has been boosted by help from Royal Navy recruits through a partnership with Secure Forests and HMS Raleigh. The fence is heading towards completion now with an aim to complete by the spring. Another deer census will take place this winter, in order to assess population levels and inform the management approach. A Management Plan will be published early next year. There has been a deer herd at the Park since 1515 and it is an integral part of the landscape. The existing deer fence was in a very poor state for many years.
- 2.7 The Ranger Team have been training in the use of the digital based ALLOY system that will enable us to digitally map trees and other infrastructure items and record safety checks and management activities. This is a major undertaking and will involve the transferring of years of paper-based data to a digital pad system, this will enable instant access to tree reports etc.

- 2.8 Replacement lime trees have been planted along the West Lodge entrance of the Park and will replace those trees lost through storm damage and disease from the formal avenue.
- 2.9 Ash Die Back surveys have been completed again this summer with a view to directing future woodland work in the winter season, those trees that need to be felled will be and those that are infected monitored for the level of infection. It is a sad fact that we will lose many of our ash trees, but these will be replaced where possible with other species. All the major Estates are struggling with this at the moment. Ash die back is an issue throughout Europe, and the disease that kills Ash trees is highly contagious. The national policy is to manage those trees that are infected by it.
- 2.10 The Bee Apiary has had an update on the viewing area completed, with some fascinating close ups of bee structures added in the information section, along with further improvements to the work area for the beekeepers. New interpretation panels are under way. This work was funded through the National Lottery. The primary function of the Apiary is to provide queens and further increase the native Black Bee population. Honey is a tasty by product but we are not set up to produce large volumes suitable for public consumption
- 2.11 The Country Park has received a gift from a wedding party of £2500 that the gardeners are spending on flowering trees for the formal Garden areas. Garden volunteers through The EE Group (telecommunications company) have also been on hand with volunteer days, to help with the formal beds and regular individual volunteers are starting to reemerge after covid.
- 2.12 The Park Manager will be negotiating new stewardship agreements with Natural England as the existing ones cease in 2024.
- 2.13 The new play area 'Ant Hill Climber' at the Barrow Centre has been very popular this year and has received much positive feedback from the public and sits very well in the landscape. We are very grateful that this was part funded by the Friends of Mount Edgcumbe Country Park (FOMECP).
- 2.14 The Park Manager is still developing the Wild Breeds Centre concept based in Barrow Field. Initial planning enquiries have been favourable about this and it could provide both something to do for our younger family visitors and a potential income generator for the Park, a business case for an element of this, has been approved by PCC.
- 2.15 The Winter period will see further tree surveys as part of the Tree Safety Plan and this work will be incorporated into the new ALLOY asset management system. This will enable data on individual trees to be bought up or logged in the field by means of a tablet system.
- 2.16 The winter period will see the National Camellia Collection receiving some maintenance work along with creation of a new trail and supporting guide as part of a project with a student placement. The existing trail has many defunct pathways and new plantings since its original inception. The interpretation will also need replacing as it is out of date.

- 2.17 Secure Forests CIC Ltd with funding from the Oak Foundation are delivering a Veterans and Blue Light Services Land Management and Wildlife Conservation Course of 2023 based at Mount Edgcombe. One noticeable bit of work is the 'Cornish Hedge' dry stone wall replacement near to the Artists Platz. Again, part funded by the FOMECP.

3.1 House, Buildings and Park Infrastructure

- 3.1 The Main House has a good season and has had positive Trip Advisor reviews since we adopted a guided tour approach to House visits. This also allows us to have the minimum of staff doing the tours as there are no unaccompanied visitors to the house.
- 3.2 The House now has a new exhibition in the 'Maker' room entitled 'Ginger Beer' it holds over 250 Ginger Beer bottles from Plymouth manufacturers, and tell the story of this delicious and refreshing beverage through time and culture.
- 3.3 The Main House is also now home to an author of women's travel books and a local artist both of whom live and work in the local area and have office spaces here in the building.
- 3.4 Students from the Arts University of Plymouth, Formerly Plymouth College of Arts, will be planning their exhibits for the 2024 season as we see the ones of 2023 replaced over the winter season. This is and always has been a fantastic training in what works and what sometimes does not in public art installations.
- 3.5 A new decking area has been installed next to the play area at the Barrow Centre as the old one had become rotten over time. This new decking will allow parents to have refreshments and keep an eye on their children on the 'Ant Hill' climber that has just been installed.
- 3.6 Various buildings and windows within the Barrow Centre have had a face lift as extra capacity from the maintenance staff is exploited. The new ranger has taken up residence in the flat which enables us to spread out of hours cover in the Park more evenly.
- 3.7 Formal park benches throughout the Park have been taken in and repaired in rotation and most have now been repaired and painted. We have received three rather grand Victorian seats from Plymouth that are now installed around the Park after refurbishment, The grandest of which now sits in the Earl's Garden.
- 3.8 There has had to be several new safety updates and fixes to the disabled lifts within the Park along with alarm system upgrades that will be seen as a budget pressure this year.
- 3.9 The Park has a new updated general Parks information leaflet.
- 3.10 The Park is involved with the TITAN cycling initiative that is part of an e bike initiative to improve sustainable transport throughout the Rame Peninsula based around a series of Hubs in different locations.

4.1 Events

- 4.1 The Events calendar is coming to an end and will see some 25 major events in the Park. Apart from our core events we will be delivering many of these with our resident events partner Miss Ivy Events. The Park held a British Triathlon Association event this year an event that was very well received by the triathlon community and will be repeated next year. One of the outstanding features of this event was the children's triathlon held within the Parks boundaries.
- 4.2 The Classic Car show event was a success this year, seeing an increase in visitor numbers and a slightly different lay out to enable better traffic management. The Car show raises money for the FOMECP and the Cornwall Hospice Care, and has been a feature of the events calendar for many years.
- 4.3 The Armchair Adventure Festival was also a great success building on its numbers and scale from past shows. The event has something of a cult following within the adventure travel community and had many well-known guest speakers and international travellers. Feedback was very positive, and this event is already booked in again as AAF4 next year.
- 4.4 Parking for events is always an issue as we don't have one large manageable carpark, but many small ones scattered throughout the site, this make separating people and vehicles quite difficult, and to that end we have been renting the 'Chapel Lands' field from the local farmer for the larger events to achieve safe traffic management. This system, which is quite weather dependent, has worked well so far.

5.0 Business Development

- 5.1 The Park has individual Business Plans for each of its individual business streams that are approved as part of the capital loans programme by PCC. The main income streams and funding opportunities will form part of a larger Management and Development plan that will be worked on in 2024.
- 5.2 The Park continues to benefit from its holiday let portfolio which at present seems to be bucking the national trend. We now have nine holiday lets and hope to add more perhaps developing current Gardeners' accommodation and relocating them.
- 5.3 We are currently looking at a major refurbishment of the toilets at the Orangery (the largest in the Park) that will take place in January to avoid the wedding season.
- 5.4 The Park has submitted capital bids for the development of the wedding marquee and the refurbishment of the Orangery toilets this year. The Park is in discussions with Historic England about possible designs for the new marquee.
- 5.5 Alpaca trekking is proving to be very popular. Some of our best Trip Advisor reviews centre on this activity. One real pleasure has been the partnership with the 'Wilder Me' TIC an autism charity who have used our alpacas as therapy animals on several times. This rather unusual way to see the Park and hear its stories is proving successful at engaging new audiences who have never visited the Park before.
- 5.6 The development of the Heritage Centre in the Garden Battery will allow some funding for business development that will include a new survey to ascertain up to date visitor figures, demographics and usage identifying current trends and (perhaps more importantly) any gaps in who is not coming to the Park. This will enable us to target the hard-to-reach and/or

underserved groups highlighted by the Heritage Lottery Fund, and develop a marketing strategy that will be incorporated into the Management and Development Plan.

6.0 Weddings

- 6.1 This year's wedding season saw 7 marquee receptions and 33 house ceremonies proving to be a successful year despite the challenges faced with a degraded marquee, and the cost of living crisis.

7.0 Summary

- 7.1 As the Park moves into a more proactive management and development stage, now it is more financially stable, it is right that we concentrate on what the Park will be doing over the next decade, and to that end we will be developing a Management and Development Plan that will encompass in an overarching strategy and vision. The draft of which will be written by the end of 2024.
- 7.2 The Park needs to develop a resilience package to cope with energy and water usage changes. This will form part of the development plan. One area of concern is climate resilience both in terms of weather events and water usage. The Park has number of water containers that are at present defunct that did in past times supply water to the garden area, we will be looking at possible upgrading of these systems.
- 7.3 The Park still has a backlog of infrastructure works to complete and maintenance issues that will need to be dealt with, these will impact on zero budget lines and will therefore need help from both CC and PCC in future years. Having said that the Park will strive towards zero budget each year through further commercial development and external funding opportunities that remain sympathetic to the Parks status as a grade on listed landscape.

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The Friends of Mt. Edgumbe Country Park

Registered Charity No. 295261

Report to the Joint Committee, November 2023

As the Chair of the Friends of Mount Edgumbe Country Park, I am pleased to submit this report which provides an overview of the FOMECP vision and Executive Committee structure and an update on membership, finances, events and future plans for the 'Friends'

Our Vision

To work in partnership with the Park Management by funding, jointly or independently mutually agreed projects within the Park.

To continue to support the Park, as set out in our Constitution 'to preserve, or assist in the preservation and enhancement of Mount Edgumbe Country Park for the benefit of the public, as a place of historical, botanical, horticultural, architectural and natural beauty'

FOMECP Committee

Officer Posts

Chair - Alan Drummond

Vice Chair - Ben Church

Treasurer - Carol Drummond

Secretary - Janet Vosper

Membership Secretary - Shane Perry

Committee Posts

Rozanne Griffiths-Woodcock

Jean Knight

Harry Vosper

Vacant x 7

Financial Update

The FOMECP financial year runs from 1st January to 31st December each year. Thus far in 2023 the 'Friends' have agreed to support six significant projects with a total financial commitment of £89,500

Annual spring bedding plants - £3,500 - **Completed**

Remedial work to statues - £10,000 - **Partially Completed**

Children's Play Module (joint funding) - £8,000 - **Completed**

Completion of Deer park fencing - £6,000 -

Formal Gardens Entrance Cornish Wall - £2,000

Refurbishment of Orangery toilets (joint funding) - £60,000

The gardening team excelled themselves once again with their annual spring bedding planting with wonderful designs and colour and as usual was the source of much positive comment from visitors to the Park.

The children's play module at the top of the Barrow Centre has been installed, and is proving to be a very popular attraction for the younger visitors to the Park

Our main financial commitment this year however remains our joint funding initiative of the long overdue refurbishment of the Orangery toilets, which is planned to be completed this coming winter.

The FOMECP Committee continue to liaise with the Park Management in prioritising project funding within the Park.

Membership/Volunteers

I am pleased to report that membership of the 'Friends' continues to be on the increase with a current membership of circa 800 which is the highest since the 'Friends' were formed in 1985. This reinforces the interest in the FOMECP and the support it provides for the Park.

Unfortunately, the increase in membership is not reflected in those wishing to support the Friends in a more practical way and regrettably the Committee structure remains at half strength and it continues to be very difficult to recruit volunteers to fill the vacant posts.

Events

The Annual Classic Car Show and Summer Fayre was held on Sunday 6th August in conjunction with Cornwall Hospice Care in ideal weather conditions despite the stormy conditions of the previous day and in excess of 700 classic cars were on show on the day. It is difficult to ascertain the attendance on the day but am able to report that almost 3,000 travelled across to the Park on the Cremyll Ferry. Like all events of this nature we are very dependant on volunteers to ensure its success and am pleased to say that despite early concerns almost 100 people volunteers helped with the day. I would like to place on record particular thanks to the ATC (Saltash Branch) for their help on the day and HMS Raleigh cadets for their help with the pre event set up.

Once again the FOMECP assisted the Park staff with parking arrangements in the Deer Park for people wishing to view the National Firework Championships from this vantage point. A voluntary bucket collection was taken on entry towards funding projects in the Park which raised over £2,000

The Committee will shortly be considering its plans with regard to events to be held in 2024.

Friends Lodge

The Friends Lodge which is run and managed by volunteers and acts as an information point and bookshop continues to be very popular. For many visitors to the Park particularly those using the Cremyll Ferry it is their first port of call and the only place in this area of the park where they are able to seek advice about where to go, what to do and to obtain literature to guide them on their journey through the Park. In addition the bookshop element of the lodge provide a very important income stream for the Friends and a good source of encouraging new membership.

Actions

Continuing to support the Park and working in collaboration with the Park Manager and staff on mutually agreed projects for the benefit of the Park and its visitors.

Continuing to promote and support traders within the Park.

Endeavouring to encourage FOMECP members and others to take a more pro-active roll in supporting and volunteering to help with events and other activities held within the Park.

Alan Drummond
Chair - Friends of Mount Edgcumbe Country Park
November 2023

MOUNT EDGCUMBE JOINT COMMITTEE

Tracking Decisions Log 2022 - 23



Please note that the Tracking Decisions Log is a 'live' document and subject to change at short notice.

For general enquiries relating to this Committee, please contact Plymouth Democratic Support, on 01752 398261

Minute No.	Resolution	Target Date, Officer Responsible and Status	Response
24 July 2023	The JC agreed to request that the NMP project team return at regular intervals during the delivery stage to update on the progress of the project and request that any future briefings include Cornwall Councillors who's wards border the National Marine Park.	Kat Denney (Head of Environmental Planning) Ongoing – grant dependent	Cornwall Councillors have received briefings on the National Marine Park. All future briefings will be made available to relevant Cornwall Councillors as requested, if /when the bid is successful, with specific detail drawn to the Horizons project.
24 July 2023	The JC agreed to recommend that a card be sent on behalf of this Joint Committee, to thank Mr Ged Edgcumbe and all members of the Friends of Mount Edgcumbe Committee, who had recently stood down.	Chris Burton (Park Manager) November 2023 meeting	Chris Burton (Park Manager) to source card, to be signed at the next meeting in November 2023.
24 July 2023	The JC agreed to request to be provided with a list of Schools that engaged with the park, and those restricted by transport barriers.	Chris Burton (Park Manager) November 2023 meeting	To be circulated at November meeting
18 November 2022	1. The Committee agreed to forward questions that were not received in line with the rules set out in the Constitution, to relevant officers for consideration;	Date: 14/07/2023 Officer: Elliot Wearne-Gould (Democratic Advisor) Status: Complete	Questions that did not meet the criteria as stated in the Constitution were forwarded to the relevant officers for a response. These responses were circulated to Joint Committee members.

	2. To request that these responses were also circulated to the Committee.		
18 November 2022	The Committee agreed to defer the co-option of Mr Pete Smith until the next meeting on 14 th July 2023.	<p>Date: 14/07/2023</p> <p>Officer: Elliot Wearne-Gould (Democratic Advisor)</p> <p>Status: Complete</p>	Mr Pete Smith will be in attendance on 14 July 2023.
19 August 2022	The Committee sought clarification regarding whether Mr Pete Smith would be willing to stand as a co-opted member.	<p>Date: 18/11/2022</p> <p>Officer: Elliot Wearne-Gould (Democratic Advisor)</p> <p>Status: Complete</p>	Mr Pete Smith confirmed he would be willing to stand as a co-opted member, and would attend the next meeting of the Mount Edgumbe Joint Committee.
19 August 2022	The Committee sought clarification from the Monitoring Officer regarding eligibility to sit on this Committee, and have membership of the 'Friends of Mount Edgumbe Country Park'.	<p>Date: 18/11/2022</p> <p>Officer: Emma Jackman (Monitoring Officer)</p> <p>Status: Complete</p>	Following advice from the Plymouth Monitoring Officer, a verbal update was provided at the November meeting.

The following relates to exempt or confidential matters (Para(s) 1, 2, 3 of Part 1, Schedule 12A of the Local Govt Act 1972). A breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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