



**Oversight and Governance**

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## **AUDIT AND GOVERNANCE COMMITTEE**

Tuesday 23 July 2024  
2.00 pm  
Warspite Room, Council House

**Members:**

Councillor Allen, Chair

Councillor Finn, Vice Chair

Councillors Cuddihee, P.Nicholson, Raynsford, Stevens and Independent Member Mrs Benny.

Members are invited to attend the above meeting to consider the items of business overleaf.

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**Tracey Lee**  
Chief Executive

# Audit and Governance Committee

## Agenda

**1. To note the appointment of Chair and Vice Chair for the Municipal Year 2024/25**

To note the appointment of Councillor Sarah Allen as Chair, and Councillor Lee Finn as Vice Chair, for the Audit and Governance Committee for 2024/25.

**2. Apologies**

To receive apologies for non-attendance submitted by Committee Members.

**3. Declarations of Interest**

Members will be asked to make any declarations of interest in respect of items on this Agenda.

**4. Minutes (Pages 1 - 8)**

To confirm the minutes of the meeting held on 12 March 2024.

**5. Chair's Urgent Business**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

**6. Role of an Audit Member: (Verbal Report)**

**7. Management Response to GT 2024 Actions including a revised Management Review and Action Plan addressing the CIPFA Financial Management Code: (Pages 9 - 46)**

**8. External Audit - 2020-21 Audit Findings Report: (Pages 47 - 94)**

**9. External Audit Report - Progress Report/Plan 2023/24: (Pages 95 - 112)**

**10. Update on Capitalisation Directive: (Verbal Report)**

**11. Statement of Accounts 2019/20 Accounts and 2020/21 Accounts: (Pages 113 - 344)**

**12. Draft Statement of Accounts 2023/24: (Pages 345 - 470)**

**13. Treasury Management Outturn Report 2023/24: (Pages 471 - 484)**

14. **Internal Audit End of Year Report:** (Pages 485 - 518)
15. **Internal Audit Strategy and Charter 2024/25:** (Pages 519 - 542)
16. **Internal Audit Actions Review:** (Pages 543 - 550)
17. **Counter Fraud Annual Report:** (Pages 551 - 562)
18. **Annual Governance Statement:** (Pages 563 - 620)
19. **Electoral Cycle Consultation:** (Pages 621 - 636)
20. **Constitutional Update:** (Pages 637 - 658)
21. **Contract Standing Orders:** (Pages 659 - 708)
22. **Procurement Strategy:** (Pages 709 - 728)
23. **Risk Management Monitoring Report:** (Pages 729 - 736)
24. **Annual Information Governance Statement:** (Pages 737 - 760)
25. **Tracking Decisions:** (Pages 761 - 764)
26. **Work Programme:** (Pages 765 - 768)
27. **Exempt Information**

To consider passing a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## **Part II (Private Meeting)**

28. **Internal End of Year Report Part 2:** (Pages 769 - 774)