



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrqll6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Team by 4.30 pm on 31 March 2025. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decisions detailed below may be implemented on Tuesday 01 April 2025 if they are not called-in.

Delegated Decisions

1. Councillor Tudor Evans OBE (Leader of the Council):

- 1.a. L51 24/25 - 2024/25 Disabled Facilities Grant (DFG) Additional Allocation **(Pages 1 - 22)**

2. Councillor Jemima Laing, Deputy Leader of the Council:

- 2.a. L49 24/25 - Plymouth and South Devon Freeport: Seed Capital Grant for the Freeport Company **(Pages 23 - 64)**

3. Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care):

- 3.a. HASC04 24/25 - Extension to the Day Opportunities Contract with PLUSS **(Pages 65 - 78)**
- 3.b. HASC05 24/25 - Contract Extension: Plymouth Domestic Abuse Service **(Pages 79 - 96)**

4. Council Officer Decision: Paul Barnard, Service Director for Strategic Planning and Infrastructure:

- 4.a. COD41 24/25 - Royal Parade Bus Improvement Scheme Construction Contract Award **(Pages 97 - 128)**

5. Gary Walbridge - Strategic Director for Adults, Health and Communities:

- 5.a. COD40 24/25 - Extra Care Contract Extension **(Pages 129 - 152)**

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – L5I 24/25

Decision	
1	Title of decision: 2024/25 Disabled Facilities Grant (DFG) Additional Allocation
2	Decision maker: Councillor Tudor Evans OBE (Leader of the Council)
3	Report author and contact details: Dave Ryland (Head of Housing Standards) 01752 304823 dave.ryland@plymouth.gov.uk
4	Decision to be taken: <ol style="list-style-type: none"> 1. Allocate £422,313 to the Capital Programme funded by Better Care Funding, for the provision of mandatory Disabled Facilities Grants and assistance offered through the Independent Living Policy in 2024/25 2. Delegate the approval of spend and the award of contracts to the Strategic Director for Adults, Health and Communities where they would otherwise not have authority to do so.
5	Reasons for decision: DFG's are mandatory governed by the 1996 Housing Grants, Construction and Regeneration Act. Failure to allocate would prevent the delivery of major adaptations and could result in increased complaints of maladministration, with resulting fines, and negative perceptions and media coverage. DFG's greatly improve quality of life for clients, their careers and family members and effective use of the grants will help contain the potential increase in associated costs to Social Care Services.
6	Alternative options considered and rejected: Not Increase Funding: DFG's are mandatory grants governed by the 1996 Housing Grants, Construction and Regeneration Act. The likely consequences for the council in not providing DFG's will be increasing complaints of maladministration, with resulting fines, and negative perceptions and media coverage. DFG's greatly improve quality of life for clients, their careers and family members and effective use of the grants will help contain the potential increase in associated costs to Social Care Services.
7	Financial implications and risks: An allocation of £422,313 to the Capital Programme, funded by Better Care Funding. Funding is a government grant, ring-fenced to the Better Care Fund and money not spent in year will be carried into financial year 2025/26 Revenue Implications: Costs of staff time associated with the delivery of DFG works is currently capitalised and therefore partly funded within the capital allocation.

	<p>There are no other direct revenue implications. However, there is evidence to suggest that the provision of DFG reduces revenue pressures within other services such as Adult Social Care, Children's Social Care, residential care and health services. This is due to BCF being pooled funding between health, social care and housing, which focuses on the integration of health and social care in a way that supports person-centred care, sustainability and better outcomes for people and carers.</p> <p>Agreement to fund DFG as indicated within the Better Care Fund (BCF) settlement and has been provided and is supported, through Integrated Health and Wellbeing Board (IHWB).</p>											
8	Legal Implications None											
9	Is the decision a Key Decision? (please contact Democratic Support for further advice) Please type an X into the relevant boxes	Yes	No <table border="1"> <tr> <td></td><td>X</td><td>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</td></tr> <tr> <td></td><td>X</td><td>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually</td></tr> <tr> <td></td><td>X</td><td>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</td></tr> </table>		X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total		X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total										
	X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually										
	X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.										
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A										
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>The provision of DFG's contributes to the corporate plan by promoting independence, fairness, and reducing health and social inequality, helping people to take control of their lives and to be treated with dignity and respect. DFG funded major adaptations enable people to remain in their own homes, thereby helping to contain the potential for increases in costs to health and care services and minimising risks to disabled people, their family and carers. Wellbeing is a guiding principle throughout the Care Act 2014 which sets out the framework for the future provision of adult social care. Suitability of living accommodation is one of the matters local authorities must take into account as part of its duty to promote wellbeing. The provision of major adaptations is a preventative measure which can promote someone's wellbeing allowing them to live as independently as possible and for as long as possible.</p> <p>Working with the NHS to provide better access to health, care and dentistry.</p>										

		Keeping children, adults and communities safe. Focusing on prevention and early intervention. Spending money wisely.		
I1	Please specify any direct environmental implications of the decision (carbon impact)	N/A		
Urgent decisions				
I2	Is the decision urgent and to be implemented immediately in the interests of the Council or the public? Please type an X into the relevant box	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section I3a)
I2a	Reason for urgency:			
I2b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes	X	
		No		(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Cllr Chris Penberthy (Cabinet Member for Housing, Cooperative Development and Communities)		
I3c	Date Cabinet member consulted	12/3/25		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Strategic Director for Adults, Health and Communities	
		Date consulted	21.01.25	

Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS123 24/25					
		Finance (mandatory)	DJN.24.25.185					
		Legal (mandatory)	LS/00001312/2/AC/24/3/25					
		Procurement (if applicable)						
		Corporate property (decisions involving Council owned land or facilities) (if applicable)						
		Human Resources (if applicable)						
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report for publication						
	B	Equalities Impact Assessment						
	C	Climate Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Additional Allocation, Grant Determination Letter			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of							

	the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7
Cabinet Member Signature							
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.						
Signature			Date of decision	24.03.25			
Print Name	Councillor Tudor Evans OBE (Leader of the Council)						

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Disabled Facilities Grant 24/25 Additional Allocation Capital Funding Briefing

2024/2025 – Community Connections



This Executive Decision relates to additional in year Disabled Facilities Grant allocation specified via the Better Care Fund for 2024/25.

The Council has a statutory duty to approve mandatory Disabled Facilities Grants (DFG's) for major adaptations. This work supports people of all ages to live in suitable housing so they can remain independent, thereby helping to contain the potential increase in costs to Social Care Services whilst also striving to reduce hospital admissions.

The legislation governing DFGs is the 1996 Housing Grants, Construction and Regeneration Act. DFGs are mandatory and are available from Local Authorities in England and Wales, subject to a means test unless in scope of discretionary works. The grants are to provide adaptations, to the home environment to enable independence and keep people living in their own homes, in safety and with dignity.

The DFG allocation is specified via the Better Care Fund (BCF) and is for the provision of adaptations to disabled people's homes to help them to live independently for longer. Following the approach taken by the Department of Health in 2015-16, DFG has been included within the BCF for 2024/25. This continual commitment is to encourage areas to think strategically about the use of home aids/adaptations, use of technologies to support people in their own homes, and to take a joined-up approach to improving outcomes across health, social care and housing.

For 2024/25, Plymouth's allocation was £3,069,132 which the £422,313 will be added to. This money will be combined with £450,182 carried over from 2023/24. This carry over is a legacy of COVID-19. COVID-19 impeded the delivery of works for prolonged periods of time both due to government advice/guidance and the client group containing significantly high numbers of vulnerable clients not wishing for works to be conducted in their homes due to the fear of contracting COVID-19. Legacy funding has been reducing year on year, and this year it is anticipated that we will spend or allocate the total amount in year.

The recording of case completion is a display of the amount of homes where all adaptations required have been completed and final payment made. A referral received frequently requires multiple adaptations to be conducted to achieve this status and as such it is worth noting that in every completion multiple adaptations are likely to have been facilitated by Community Connections. Adaptations range depending on client need, however examples range from a bathroom, stair lift, through floor lift, ramp, kitchen adaptation and door widening to full extensions and loft conversions.

There are currently 532 cases with Community Connections at various stages (242 application pending validation, 159 valid application pending delivery, 131 in progress), this equates to 773 separate adaptations in homes and comes at a cost of £4,233,742. This exceeds the current budget and we are receiving more than one referral every working day, placing further strain on the budget.

The Dynamic Purchasing System embedded in 2019 has continually been developed with our delivery partner and will continue to be used in 2024/25. The system encourages local tradespeople, who have displayed that they are competent and professional, to competitively tender for works offered by the local authority on behalf of the client. Works carried out are done so with an insurance backed warranty for 2 years and clients are given the opportunity to extend this cover, outside of the grant, should they wish.

Throughout this financial year (2024/25) demand for DFG's continues to be significant with service known cases exceeding the allocated budget. Community Connections have been continually reviewing this demand ensuring

where possible all validated cases are progressed according to client need and budget. In addition to this Community Connections have focused work on the following areas:


- Embedding the newly instigated Discretionary Funding Panel - reviewing all cases set to exceed grant maximum
- Speaking the with Better Care Fund to understand if there are additional funding opportunities or looking for information in respect of what other parable areas have implemented to manage demand and budget limitations
- Speaking with PCH to increase their funding allocation per property from £5,000 to £7,000. Whilst not increasing the amount available (£400,000) this additional allocation will increase PCC's ability to claim their full allocation.
- Working with suppliers to achieve best market price for products used in adaptations.
- Reviewing all proposed works and completions to ensure value for money whilst meeting client need.
- Completing a public consultation exercise regarding proposed changes to maintain clients needs being met whilst deploying more cost effective and sustainable solutions to adaptations.

Community Connections will continue to use a prioritisation system to progress cases based on the date of referral and the priority of need, a RAG + Fast Track rating given to the client by our partner Livewell Southwest or Children's Social Care.

EQUALITY IMPACT ASSESSMENT

Exec Decision for the allocation of Disabled Facilities Grants and recharge to Plymouth Community Homes

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Dave Ryland	Department and service:	Adults Health & Communities, Community Connections	Date of assessment:	17/06/24
Lead Officer: Head of Service, Service Director, or Strategic Director.	Matt Garrett	Signature:		Approval date:	17/06/2024
Overview:	<p>The Council has a statutory duty to approve mandatory Disabled Facilities Grants (DFG's) for major adaptations. This work helps people to live independently in their own homes, thereby helping to contain the potential increase in costs to Social Care Services.</p> <p>The legislation governing DFGs is the 1996 Housing Grants, Construction and Regeneration Act. DFGs are mandatory and are available from local authorities in England and Wales, subject to a means test. The grants are to provide adaptations to the home environment to promote independence and keep people living in their own homes.</p>				
Decision required:	<ol style="list-style-type: none">1. Allocate £422,313 to the Capital Programme funded by Better Care Funding, for the provision of mandatory Disabled Facilities Grants and assistance offered through the Independent Living Policy in 2024/252. Delegate the approval of spend and the award of contracts to the Strategic Director for Adults, Health and Communities where they would otherwise not have authority to do so.				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	The Independent Living Policy is the overarching Policy which impacts the delivery of Major Adaptations. The Policy contains an impact assessment and upon review later in 2024 will be reconsidered.			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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Age	<p>Plymouth</p> <ul style="list-style-type: none"> 16.4 per cent of people in Plymouth are children aged under 15. 65.1 per cent are adults aged 15 to 64. 18.5 percent are adults aged 65 and over. 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> 17.4 per cent of people are aged 0 to 14. 64.2 per cent of people are aged 15 to 64. 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	<p>Older people and Younger People are recognised as potentially vulnerable groups.</p> <p>Grant is means tested.</p> <p>Homes that cannot be adapted to meet the occupiers need. Owner Occupiers are encouraged and supported to move to more suitable home.</p> <p>Tenants are supported to find more suitable accommodation either via MAT or Devon Home Choice.</p> <p>Services offered in lieu of DFG - Private Adaptation and Home Improvement Works Technical Services is available to owner occupiers in need of home adaptations to enable independent living of any age. Service is chargeable, thus only those able to pay for this service will be able to access.</p>	<p>Advice for those with a contribution to make to the cost of the works given by Housing Standards.</p> <p>Support to move home given on a 121 ad hoc basis. Discretionary re-location grants offered to owner occupiers.</p> <p>Advice regarding charge offered upfront before and service commences. Non-refundable deposit it taken.</p>	
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<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	<p>There are no adverse impacts anticipated.</p>		
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Disability	<p>families with at least one disabled member live in relative income poverty, on a before housing costs basis, compared to 15% of individuals in families with no disabled member.</p> <p>Disabled Facilities Grant; Assistance is available to all people in need of home adaptations to enable independent living. These grants are targeted at those with disabilities, but not necessarily those registered disabled.</p> <p>Private Adaptation and Home Improvement Works Technical Services is available to all owner occupiers in need of home adaptations to enable independent living of any ability.</p>	<p>Limitations of the approved budget potentially result in some disabled people waiting for their adaptations. If the disabled person is considered eligible (i.e. means testing) for grant funded adaptation works they will receive works to their home environment, however, they may have to wait.</p> <p>A prioritisation system has been employed to ensure those most in need receive their adaptation soonest (please see Independent Living Assistance Policy 2019).</p>	Continued monitoring of prioritisation scheme to ensure fairness and compliance by officers	Head of Housing Standards ongoing.
Gender reassignment	21% of children in families with at least one disabled member are in poverty, a significantly higher proportion than the 16% of children in families with no disabled member.	There are no adverse impacts anticipated.		
Marriage and civil partnership	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>	There are no adverse impacts anticipated.		

Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	There are no adverse impacts anticipated.		
Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	Customers for whom English is a second language may be disadvantaged as application form and associated paperwork is to be published in English.	<p>Work with services to promote to BME community.</p> <p>Monitor the impact of promotion to BME communities.</p> <p>Policy and related documentation can be translated in to required language upon request via translation services. Publications for local information and marketing will be given to organisation using the most appropriate language. Organisations will be consulted on the most appropriate language and translation and other formats offered.</p>	Head of Housing Standards ongoing.

Religion or belief	48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census). Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).	There are no adverse impacts anticipated.		
Sex	51 per cent of our population are women and 49 per cent are men (2021 Census).	There are no adverse impacts anticipated.		
Sexual orientation	88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).	There are no adverse impacts anticipated.		

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	<p>Disabled Facilities Grant is aimed at improving health and safety within the home. This will help reduce hospital admissions and reduce the risk of admission to residential care.</p> <p>The Disabled Facilities Grant is contained within the Independent Living Assistance Policy 2019 which is written in line with the Equalities</p>		

	<p>Act 2010. It therefore adheres to the UN Convention of the Human Rights as part of UK law.</p> <p>Plymouth City Council recognises Article 14 of the Human Rights Act – The right to receive Equal Treatment and prohibits discrimination including sex, race, religion and economic and social status in conjunction with the Equalities Act which includes age and disability.</p> <p>All staff and service users will be treated fairly and their human rights will be respected.</p> <p>No adverse impact on human rights has been identified.</p>		
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SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none"> promote equality, diversity and inclusion facilitate community cohesion support people with different backgrounds and lived experiences to get on well together 	<p>Mandatory grant is available to those with specific living requirements due to disability in relation to the home environment. The grant is available city wide and is means tested, therefore is targeted towards those who are unable to fund adaptations via their own funds.</p>	<p>Allocation of funding is insufficient to meet demand and as such a percentage of those awaiting adaptations may have to wait longer than anticipated. Head of Housing Standards.</p>	<p>Head of Housing Standards ongoing</p>
Give specific consideration to care experienced people to improve their life	<p>There are no adverse impacts anticipated.</p>		

outcomes, including access to training, employment and housing.			
Build and develop a diverse workforce that represents the community and citizens it serves.	There are no adverse impacts anticipated.		
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.	There are no adverse impacts anticipated.		

Exec Decision for the additional allocation of Disabled Facilities Grants 2024/25

Project details

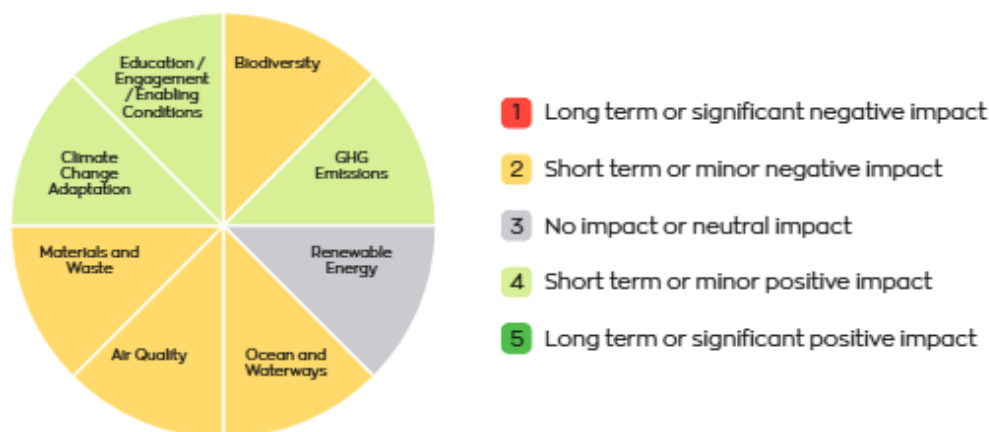
Assessment author

Dave Ryland

Project summary

DFG's are mandatory grants governed by the 1996 Housing Grants, Construction and Regeneration Act. They provide adaptations in disabled people's homes across the city supporting clients to retain their independence, connect with their communities, reduce care needs and reduce risks posed from everyday life.

Summary of assessment



Grants are mandatory and result in construction work being undertaken in homes across the city. Where possible we use local contractors and are working with them to reduce the carbon impact of their delivery methods. We are also working with the low carbon team to onboard our contractors to the new Energy Efficient DPS and with this we anticipate our contractor pool will upskill further thus increasing the reduction from the work they are delivering.

Assessment scores

Biodiversity

Score

(2) Short term or limited negative impact

Score justification

DFG works are done to improve the quality of life for clients by delivering major adaptations in peoples homes. This will see a range of building works undertaken in peoples homes.

GHG Emissions

Score

(4) Short term or limited positive impact

Score justification

We aim to use modern forms of construction to ensure that enhancements are made to reduce greenhouse emissions where possible and in line with funding rules.

Renewable Energy

Score

(3) No impact or neutral impact

Score justification

We are working with PEC and Low Carbon to share information in respect of our clients who would qualify for grants.

Ocean and Waterways

Score

(2) Short term or limited negative impact

Score justification

Some building works will be carried out to the perimeter of properties such as ramps. In constructing a ramp there will be a short increase in respect of water use and waste water created which is unavoidable.

Mitigatory measures applied:

We have changed from standard block construction ramping and are using modular ramping where possible reducing the amount of water waste. Further we are piloting new modular construction on larger projects.

Air Quality

Score

(2) Short term or limited negative impact

Score justification

We utilise only local firms in the delivery of major adaptations. This works to reduce the travelling required and

reduces emissions.

Materials and Waste

Score

(2) Short term or limited negative impact

Score justification

To deliver adaptations in peoples homes we are required to remove existing and replace with new to meet a clients need. The removal of items frequently results in waste being created. We are working to increase our recycling of products used.

Climate Change Adaptation

Score

(4) Short term or limited positive impact

Score justification

Works delivered are done so in line with modern building construction methodology and as such aim to always achieve greater resilience.

Education / Engagement / Enabling Conditions

Score

(4) Short term or limited positive impact

Score justification

We are instigating work with contractors and suppliers in respect of Net Zero ambitions. We are currently out for consultation in respect of awarding more points to contractors (increasing their chances to be awarded works) who have measures in place to reduce their carbon footprint. Further we are looking to award more points to contractors who are working with apprentices thus educating the next generation of contractors.

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EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – L49 24/25

Decision	
1	Title of decision: Plymouth and South Devon Freeport: Seed Capital Grant for the Freeport Company
2	Decision maker: Councillor Jemima Laing, Deputy Leader of the Council
3	Report author and contact details: Catherine Parnall E: Catherine.parnall@plymouth.gov.uk
4	Decision to be taken: <ol style="list-style-type: none"> 1) To agree to allocate £0.303m of Freeport Seed Capital Funding into the Capital Programme to ensure the financial resilience of the PASD Freeport Company in light of the current funding gap which has arisen as a result of delays to the programme and associated NDDR. (National non domestic rates) 2) To authorise the Section 151 Officer to approve relevant funding claims up to the total Seed Capital amount of £0.303m as listed above
5	Reasons for decision: <ol style="list-style-type: none"> 1) Plymouth City Council is the Accountable Body which will receive and allocate the seed capital to support the delivery of the Freeport Annual Plan. 2) The Accountable Body is responsible for the effective programme management of the Seed capital programme pipeline; which includes the technical appraisal of individual business cases for Seed Capital projects. 3) The decision is necessary in order to meet timeframes set by the Ministry of Housing, Communities and Local Government (MHCLG) in order to deliver the proposed activities and spend the funds accordingly and in time. 4) Whilst the financial projections over the longer term are healthy, the Freeport company has a short term funding gap over the next three years. We are seeking to transfer £303,000.00 of currently unallocated seed capital to the Freeport company to bridge the gap, to be spent on salary costs and consultancy.
6	Alternative options considered and rejected: <ol style="list-style-type: none"> 1. Do nothing – With the annual run rate gap, the Freeport company as currently configured would be unviable. The Full Business Case would not be delivered. There would be reputational damage. 2. The Freeport company secures funding through other means – by discontinuing one or more of the projects that has not yet reached GFA – All projects are integral to delivery. To discontinue one (or more) would have a catastrophic impact on their ability to deliver the Freeport vision as set out in the

	Full Business Case. There would be reputational damage.			
7	<p>Financial implications and risks: The funding is received from Government for the purpose of delivering the Seed Capital Freeport funding and is underpinned by a Memorandum of Understanding and further funding agreements that binds Plymouth City Council and Partners within the Freeport delivery governance into an agreement with the Ministry of Housing, Communities and Local Government (MHCLG) and further funding agreements between the Accountable Body and projects outlining that the funds are shouldered by the applicant as such is contractually obliged to deliver and spend according to the Fund parameters and requirements.</p> <p>Projects are subject to Accountable Body processes involving but not limited to procurement regulations, monitoring and governance, as such, failure to follow requirements from either the Accountable Body or MHCLG runs the risk of remedial action. We will maintain robust programme management protocols through regular monitoring and review to ensure that the projects are delivered within the grant terms and conditions. Remedial action will be taken where necessary.</p>			
8	<p>Legal Implications:</p> <p>None.</p>			
9	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p> <p>Please type an X into the relevant boxes</p>	Yes	No	<p>Per the Constitution, a key decision is one which:</p>
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		This decision can be linked to the Plymouth Plan Growing City and International City as well as other frameworks including the Climate Emergency Action Plan. This decision would be directly linked to the capital budget and will be managed and monitored in accordance with Plymouth City Council processes.	
11	Please specify any direct environmental implications of the decision (carbon impact)		<p>Having appointed a Net Zero lead for PASD Freeport, the Freeport company continue to integrate Net Zero commitments/outputs into seed capital business cases to ensure that developments support their ambition to be Net Zero significantly head of 2050. The Accountable Body has made it a blanket condition of funding for all PMs to engage with PASDF regularly on these issues throughout the lifecycle of their projects.</p> <p>Longer term strategy work is also on-going, informed by a</p>	

		Net Zero opportunities study that was undertaken on our behalf by the Freeport Hub. The Freeport Hub is providing further (free) consultancy support to create a pragmatic and achievable action plan that all stakeholders can sign up to. This was informed by a stakeholder engagement event held in January 2024. The request for seed funding will help the Freeport company to maintain our Net Zero commitments.		
Urgent decisions				
I2a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section I3a)
I2b	Reason for urgency:			
I2c	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	x	
		No		(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Tudor Evans OBE, Leader of the Council		
I3c	Date Cabinet member consulted	24/03/2025		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	x	If yes, please discuss with the Monitoring Officer
		No		
I5	Which Corporate Management Team member has been consulted?	Name	Karime Hassan	
		Job title	Interim Strategic Director for Growth	
		Date consulted	24.02.25	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JSI17 24/25	
		Finance (mandatory)	DJN.24.25.179	

		Legal (mandatory)	LS/2960(47)/JP/110325						
		Procurement (if applicable)	N/A						
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A						
		Human Resources (if applicable)	N/A						
Appendices									
17	Ref.	Title of appendix							
	A	Part I Supporting Summary Report							
	B	Equalities Impact Assessment							
	C	Climate Impact Assessment							
Confidential/exempt information									
18a	Do you need to include any confidential/exempt information?		Yes	x	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
			No						
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:				x				
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7

Cabinet Member Signature							
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.						
Signature			Date of decision	24 March 2025			
Print Name	Cabinet Member for Children's Social Care, Culture and Communications						

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BRIEFING PAPER FOR PASD FREEPORT PROJECT DECISION – PASDF SEED FUNDING GRANT



Overview of project

BACKGROUND

UK Freeports (Green Freeports in Scotland) are special areas that have been created by the Government to increase investments in parts of the Country that have historically missed out. They benefit from a generous package of tax and customs incentives, as well as excellent port infrastructure, and build on the proud industrial heritage of their regions.

All of this enables UK Freeports to create an attractive business environment with the aim of rebalancing local economies by building new clusters (groupings) in industry sectors supporting our journey to Net Zero and creating thousands of high-quality jobs for local people.

The Plymouth and South Devon Freeport is predicted to create over 3,500 quality jobs for the local economy. By helping to address the local skills gap with their local partners the Freeport will seek to maximise the likelihood that these vacancies will be filled by local people living within the Freeport area.

Supercharging the South West economy by building on the region's unique national capabilities in marine, defence and space with low carbon applications to form globally impactful clusters and a UK Innovation Superpower, the Freeport provides access to over 1000 km² of authorised and de-conflicted water space and world leading research and business partners in marine autonomy, clean maritime, digital ocean technologies, defence mission modules and offshore renewable energy support solutions.

The aim of this particular projects is to ensure the financial resilience of the Plymouth and South Devon Freeport Company in light of the current funding gap which has arisen as a result of delays to the programme and associated NDDR.

Whilst the financial projections over the longer term are healthy, the PASD Freeport Company has a short term funding gap over the next three years. They are seeking to transfer £303,000 of currently unallocated seed capital to the Freeport Company to bridge this gap, to be spent on salary costs and consultancy.

The Freeport Company is central to delivering the Freeport programme and therefore the achievement of all the three policy objectives assigned to it.

At the Autumn statement 2023, the Government announced the extension of the window to claim tax reliefs in English Freeports from five to 10 years (until September 2031), conditional on agreement of delivery plans with each Freeport. PASD Freeport submitted their refreshed delivery plan in February 2024 which required them to reprofile in light of delays in the Freeport programme, including a longer than expected lead time for signing the MOU with Government, which together with the geo-political climate and significant cost inflation since the Full Business Case (FBC) was submitted, has pushed out the development of rateable buildings compared to the original profile. The

tax benefits extension delivery plan exercise has illustrated that, whilst surpluses remain positive in the longer term, the immediate shortfall is larger than forecast.

As part of this exercise, discussions took place with the Accountable Body and partners about Core Funding for the Freeport Company. It was agreed that the £303,000 of MHCLG seed funding that had not already been allocated will be used for this purpose. It will enable the Freeport Company to bridge the funding gap and allow them to continue to provide essential capacity and delivery continuity.

The business case is now covered by the Subsidy Scheme recently introduced by MHCLG thus there is no requirement for subsidy control assessment by the Freeport Company or PCC.


The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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FEQUALITY IMPACT ASSESSMENT – [FREEPORT PROJECT BUSINESS CASE
EXECUTIVE DECISION]

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): This is the person completing the EIA template.	Cath Parnall	Department and service:	Economic Development	Date of assessment:	27/01/25
Lead Officer: Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Amanda Ratsey	Signature:		Approval date:	27/01/25
Overview:	<p>Plymouth City Council is the Accountable Body for the Freeport and will receive and allocate the Seed Capital to support the delivery of the Freeport Annual Plan.</p> <p>The Accountable Body is responsible for the effective programme management of the Seed capital programme pipeline, including appraisal of individual business cases for Seed Capital projects.</p> <p>This decision is necessary in order to meet timeframes set by the Ministry of Housing, Communities and Local Government (MHCLG) in order to deliver the proposed activities as set out in the Business Case and spend the funds accordingly and in time.</p> <p>Business Case Summary</p> <p>As set out in the FBC, the PASD Freeport contributes to a number of local, sub-regional and national objectives. With a focus on delivering high quality infrastructure, skills and innovation it will make a strong contribution to the Government’s levelling-up agenda. It will also strengthen trade and investment for UK PLC and support the delivery of wider net zero objectives amongst others. Regionally, the Freeport aligns with and will help to deliver strategic ‘green and blue’ priorities under the Great South West Pan-Regional Partnership for Cornwall and Isles of Scilly, Devon, Dorset and Somerset. Locally, the Freeport directly supports the area’s plans for strategic development and economic growth as set out in the Plymouth and South West Joint Local Plan, unlocking key employment land, delivering jobs and regeneration.</p>				

	The benefit of this £303,000 seed funded project is for the Freeport Company to remain a going concern. It will enable them to retain staff and ensure continuity in delivery of the programme.
Decision required:	<div>1. To agree to allocate £303,000.00 of Freeport Seed Capital Funding into the Capital Programme to be used for staff and consultancy costs for the Freeport Company.</div> <div>2. To authorise the Section 151 Officer to approve relevant funding claims up the total Seed Capital amount of £303,000.00 as listed above.</div>

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	x
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	x
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	x
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	A full EIA has been completed below despite the answers above.			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department

Age	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	<p>Noise and disturbance – impacts</p> <p>Evidence has shown that both younger and older people are likely to have their physical and mental wellbeing negatively impacted by increased noise. For young people, for example, increased noise may impact on their wellbeing and ability to meet their educational potential. For older people noise disturbances can cause increased anxiety and exacerbate conditions such as dementia and tinnitus.</p> <p>Noise and disturbance – Plymouth Port</p> <p>The Freeport may increase the number of ships using the Plymouth Port and it is likely that this will increase noise and disturbance.</p> <p>Noise and disturbance – Increased traffic</p> <p>The Freeport will increase the amount of traffic on Plymouth roads, especially on roads near to the Freeport and within the Freeport itself.</p> <p>A new road link is planned in response to increased demand - spine roads are going to connect to the A38 to improve connectivity.</p> <p>Noise and disturbance – construction</p> <p>It is likely that the Freeport will result in an increase in noise from both construction and business as usual. Increases in noise have been linked to poorer health outcomes including negatively affecting both mental and physical health.</p> <p>Emissions</p>	<p>Noise and disturbance – Plymouth Port</p> <p>As the Port needs to operate at the time that the tide allows, it is not possible to mitigate against this impact given its nature.</p> <p>Although there is the potential for the increase in freight traffic to increase noise and disturbance for local residents, the parts of the Port that will be used are largely away from residential areas. The additional tax/customs sites will be on under-developed land, thus minimising impact to the extent that is possible. South Yard is in close proximity to a local school and the Sherford employment zone is part of the wider Sherford village development. Lamage, the largest site where most of the construction is going to take place, is greenfield and is not directly adjacent to residential area.</p> <p>Noise and disturbance – Increased traffic</p> <p>We will consider the possibility to explore noise monitoring and reduction initiatives in the vicinity if required. Any noise complaints will be monitored for trends.</p>	<p>March 2026 Economic Development</p>

		<p>Poor air quality and pollution has negative consequences for health and the local environment. In particular, a high quantity of particulate matter is linked to poorer health outcomes including negatively affecting both mental and physical health. This negative impact is more likely to affect young people as their lungs are still developing.</p> <p>Emissions – Plymouth Port</p> <p>The Freeport aims to significantly increase the volume of freight through the Port of Plymouth. Increasing the volume of freight brought in through the Port of Plymouth, rather than more distant UK ports, will reduce national emissions from the transport sector, as well as reducing congestion on trunk roads elsewhere.</p> <p>Emissions – Freeport (onsite)</p> <p>The increase in freight traffic and associated traffic within the Freeport will likely increase local traffic and thus local emissions.</p>	<p>Our approach will require buildings to be built using sustainable materials, be well insulated and have renewables (such as solar or heat pumps) integrated.</p> <p>All construction will be delivered in line with local guidance to ensure minimal disruption to the local area.</p> <p>Within the Freeport we will use a combination of electric and hydrogen powered vehicles to move cargo between the Port and customs sites. There is already an EV charge point at Oceansgate and by 2026, all support vehicles will be low carbon. Charging infrastructure will also be put in place to encourage wider port users (including RORO traffic) to use low carbon fuels. Emissions from commuter transport will be minimised through green transport initiatives, which will include public transport options (including park and ride) as well as walking and cycling, which build on existing infrastructure such as cycle ways.</p>	
<p>Care experienced individuals</p> <p>(Note that as per the Independent</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged</p>	<p>No adverse impact anticipated.</p>	<p>Not applicable.</p>	<p>March 2026 Economic Development</p>

<p>Review of Children's Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>			
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	<p>Noise and disturbance</p> <p>Evidence has shown that people with disabilities and underlying health conditions are more likely to have their physical and mental wellbeing negatively impacted by increased noise. For example, one study found that people living in areas with high levels of traffic noise were 25 per cent more likely than those living in quieter areas to develop depression.</p> <p>Noise and disturbance – Plymouth Port</p> <p>The Freeport will increase the number of ships using the Plymouth Port and it is likely that this will increase noise and disturbance.</p>	<p>Noise and disturbance – Plymouth Port</p> <p>As the port needs to operate at the time that the tide allows, it is not possible to mitigate against this impact given its nature.</p> <p>Although there is the potential for the increase in freight traffic to increase noise and disturbance for local residents, the parts of the Port that will be used are largely away from residential areas. The additional tax/customs sites will be on under-developed land, thus minimising impact to the extent that is possible. South</p>	<p>March 2026 Economic Development</p>

	<p>Noise and disturbance – Increased traffic The Freeport will increase the amount of traffic on Plymouth roads, especially on roads near to the Freeport and within the Freeport itself. A new road link is planned in response to increased demand - spine roads are going to connect to the A38 to improve connectivity.</p> <p>Noise and disturbance – construction It is likely that the Freeport will result in an increase in noise from both construction and business as usual. Increases in noise have been linked to poorer health outcomes including negatively effecting both mental and physical health. This negative impact is more likely to be felt by people with disabilities, however this is not limited to this cohort</p> <p>Emissions Poor air quality and pollution has negative consequences for health and the local environment. In particularly, a high quantity of particulate matter is linked to poorer health outcomes including negatively effecting both mental and physical health. This negative impact is more likely for people with disabilities due to the increased likelihood that they may have an underlying health condition related to their breathing or lungs.</p> <p>Emissions – Plymouth Port The Freeport aims to significantly increase the volume of freight through the Port of Plymouth. Increasing the volume of freight brought in through the Port of Plymouth, rather than more distant UK Ports, will reduce national emissions</p>	<p>Yard is in close proximity to a local school and the Sherford employment zone is part of the wider Sherford village development. Langage, the largest site where most of the construction is going to take place, is greenfield and is not directly adjacent to residential area.</p> <p>Noise and disturbance – Increased traffic We will consider the possibility to explore noise monitoring and reduction initiatives in the vicinity if required. Any noise complaints will be monitored for trends.</p> <p>Our approach will require buildings to be built using sustainable materials, be well insulated and have renewables (such as solar or heat pumps) integrated. All construction will be delivered in line with local guidance to ensure minimal disruption to the local area. Within the Freeport we will use a combination of electric and hydrogen powered vehicles to move cargo between the Port and customs sites. There is already an EV charge point at Oceansgate and by 2026, all</p>	
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		<p>from the transport sector, as well as reducing congestion on trunk roads elsewhere.</p> <p>Emissions – Freeport (onsite) The increase in freight traffic and associated traffic within the Freeport will likely increase local traffic and thus local emissions.</p> <p>Accessibility The large majority of buildings within the Freeport will be closed to members of the public, however we recognise that accessibility is still important. Where buildings are older, guidance will be taken from the appropriate colleagues and heritage organisation when appropriate</p>	<p>support vehicles will be low carbon. Charging infrastructure will also be put in place to encourage wider port users (including RORO traffic) to use low carbon fuels. Emissions from commuter transport will be minimised through green transport initiatives, which will include public transport options (including park and ride) as well as walking and cycling, which build on existing infrastructure such as cycle ways.</p>	
Gender reassignment	<p>0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).</p>	No adverse impacts are anticipated.	Not applicable.	March 2026 Economic Development
Marriage and civil partnership	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents</p>	No adverse impacts are anticipated.	<p>The employment and skills plan will include engagement with the Department for Work and Pensions, universities, schools and other partners working with young women and girls to promote STEM career and education pathways.</p> <p>Engagement will also take place with local voluntary and community sector partners</p>	March 2026 Economic Development

	are in a civil partnerships with the opposite sex (2021 Census).		working with women and girls to raise awareness of the employment and education offer available and communication materials will be shared.	
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	No adverse impacts are anticipated.	The employment and skills plan will include engagement with the Department for Work and Pensions, universities, schools and other partners working with young women and girls to promote STEM career and education pathways. Engagement will also take place with local voluntary and community sector partners working with women and girls to raise awareness of the employment and education offer available and communication materials will be shared.	March 2026 Economic Development
Race	In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census) People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census) 92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish,	No adverse impacts are anticipated.	The employment and skills plan will include engagement with the Department for Work and Pensions, universities, schools and other partners working with people from Black, Asian and minority ethnic backgrounds to promote career and education pathways. Engagement will also take place with local voluntary and community sector partners	March 2026 Economic Development

	Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).		<p>working with this cohort and in particular refugees and asylum seekers to raise awareness of the employment and education offer available.</p> <p>Key information within the Freeport will be available in different languages, recognising the diversity of people using and passing through the Freeport.</p> <p>Staff employed by the Freeport will be trained in cultural awareness and cultural accessibility.</p>	
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census). Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	Not applicable	Not applicable	March 2026 Economic Development
Sex	51 per cent of our population are women and 49 per cent are men (2021 Census).	No adverse impacts are anticipated.	The employment and skills plan will include engagement with the Department for Work and Pensions, universities, schools and other partners working with young women and girls to promote STEM career and education pathways.	March 2026 Economic Development

			Engagement will also take place with local voluntary and community sector partners working with women and girls to raise awareness of the employment and education offer available and communication materials will be shared.	
Sexual orientation	88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).	No adverse impacts are anticipated.	Not applicable	March 2026 Economic Development

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

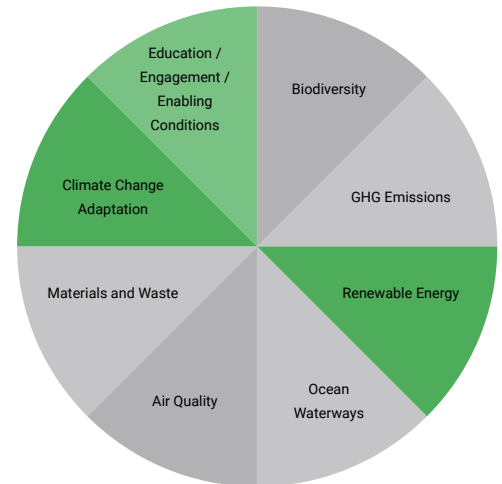
Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	No adverse human rights implications are anticipated.	Not applicable. This will be reviewed and updated if or when any adverse impacts arise as a result of the project.	Not applicable.

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none"> ▪ promote equality, diversity and inclusion ▪ facilitate community cohesion ▪ support people with different backgrounds and lived experiences to get on well together 	There are no anticipated direct negative implications to this objective.	Not applicable. This will be reviewed if in the case that any adverse impacts should arise during delivery.	March 2026. Economic Development
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing	There are no anticipated direct negative implications to this objective.	Not applicable. This will be reviewed if in the case that any adverse impacts should arise during delivery.	March 2026. Economic Development
Build and develop a diverse workforce that represents the community and citizens it serves.	There are no anticipated direct negative implications to this objective.	Not applicable. This will be reviewed if in the case that any adverse impacts should arise during delivery.	March 2026. Economic Development
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome	There are no anticipated direct negative implications to this objective.	Not applicable. This will be reviewed if in the case that any adverse impacts should arise during delivery.	March 2026. Economic Development

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Plymouth and South Devon Freeport FINAL



Assessment ID: PLY444

Assessment Author: Polly Frost

Assessment Initial Summary:

copy summary of project ; why, outcomes, impact ...

Assessment Final Summary:

Biodiversity Score: 2

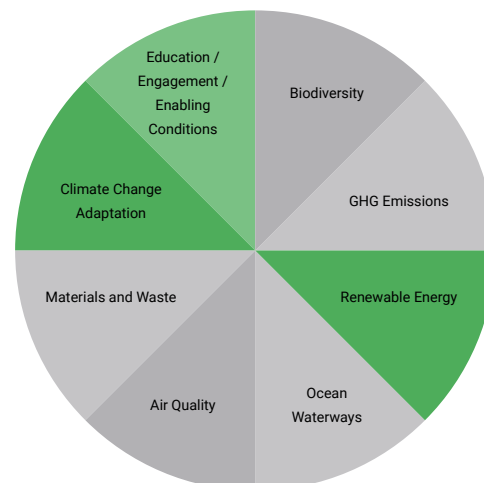
Biodiversity Score Justification: Potential Impact and Risk; - Loss of protected species through development operation of tax/customs sites - Damage to National Marine Park through increased shipping/port activity. The presence of protected species and Priority Habitats and Species and consideration of impacts of a proposed development upon them is a material consideration. Protected species receive levels of protection according to their designation (European, National and Priority Species), and of particular relevance to the JLP area are: ☐ European Protected Species that are most likely to be encountered within the Plan Area are bats (17 species), dormice, otters and great crested newts; ☐ Nationally protected species most likely to be encountered within the Plan Area are reptiles, Barn Owls and badgers; ☐ Priority Species/Species of Principal Importance are identified at a UK scale, a shortlist of which have been identified locally as particularly important and for which Devon has a key responsibility for looking after the species and their supporting habitats, for example, Cirl Bunting; ☐ Priority Habitats/Habitats of Principal Importance of which there should be no net loss (otherwise an application may be refused). The vast majority of hedgerows in Devon are Priority Habitats, please see guidance at 'Trees, woodlands and hedgerows (DEV28)' for specific considerations and requirements relating to hedgerows. Supplementary Planning Guidance DEV 26.5 states that net gains in biodiversity will be sought from all major development proposals. The LPAs will consider a 10 per cent increase in biodiversity units when applying the Defra Biodiversity Metric to be policy compliant. Mandatory biodiversity net gain is part of the planning process and applications are required to meet BNG requirements.

Biodiversity Score Mitigate: Yes

Biodiversity Revised Score: 3

Biodiversity Revised Score Justification: Mitigation by freeport: Conduct an Environmental Impact assessment to identify specific risks for protected sites and species, including those offshore. If required, new surveys to be undertaken during correct window to observe wildlife. Work with stakeholders such as the National Marine Park and Local Nature

Plymouth and South Devon Freeport FINAL



Partnership to mitigate risks outside the tax sites (including offshore) as well as identify opportunities for Biodiversity Net Gain and sites that can be enjoyed by people working and living in the sites. Mitigation by landlords and tenants: If it is found that there was an impact on protected species through development of the Freeport tax/customs sites, statutory obligations will need to be satisfied.

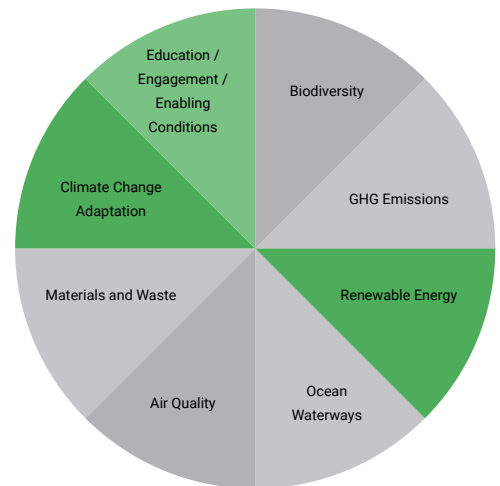
GHG Emissions Score: 2

GHG Emissions Score Justification: Delivery of the tax sites will be co-ordinated by the Freeport Delivery Team which will comprise representatives from Plymouth City Council, Devon County Council and South Hams District Council, in direct collaboration with the responsible planning and transport authorities, landowners, tenants / occupiers and key stakeholders. This is underpinned by robust governance structures which include landowner representation and backed up by our Gateway Policy and landowner agreements, thus enabling Freeport benefits to be realised. Our Gateway Policy and site specific agreements will support us to realise benefits :- South Yard is a 31.9 hectare site located along the waterfront, near to the Port of Plymouth and adjacent to the existing Oceansgate Enterprise Zone. It will form the centrepiece of the Innovation Hotbed. This is a brownfield site and remediation and retrofit works will enhance the energy performance of existing buildings and operations. 48.5 hectares, Langage is our largest tax site which also incorporates a customs site. The site will provide Industrial and Manufacturing as well as Light Industrial units for high value manufacturing/ engineering companies, focusing primarily but not exclusively on the marine, defence and space sectors, with low carbon applications, enabling us to support business expansion, investment and clustering to support the Freeport vision. As part of our value proposition, the site will also be home to a Green Hydrogen Electrolyser. 7.9 hectare Sherford tax site which occupies part of a larger greenfield site owned by the Sherford Consortium with a view to it being developed as warehousing, storage and engineering space. Development of greenfield sites is governed by Freeport commitment to PAS2080 and Planning regulations to minimise GHG emissions throughout construction, operation and end of life. The freeport has conducted a GHG emissions baseline that will be monitored throughout the project.

GHG Emissions Score Mitigate: Yes

GHG Emissions Revised Score: 3

Plymouth and South Devon Freeport FINAL

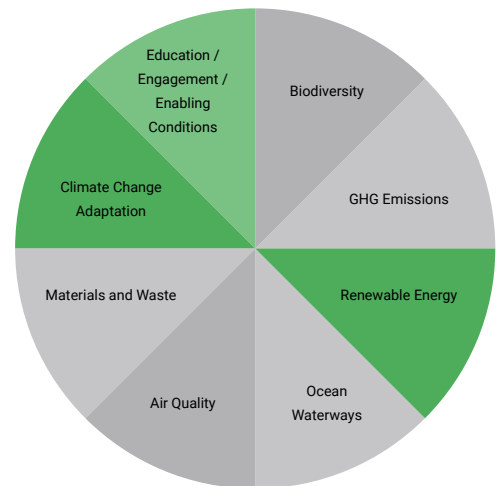


GHG Emissions Revised Score Justification: The freeport's Gateway Policy forms the basis for agreements between the PASD Freeport Board, private sector landowners and tenants who will ultimately be the beneficiaries of the tax site levers including Business Rates Retention (BRR). Compliance with the gateway policy will be the trigger for the consideration of discretionary Business Rates Relief by the relevant Council. The purpose of the Gateway Policy will be to ensure that the PASD Freeport supports the clustering of businesses with a focus on the target sectors; advanced manufacturing and engineering with a particular focus on marine, defence and space with low carbon applications. Our carbon and climate monitoring will identify any residual carbon emissions that have not been mitigated during the construction, operation of the freeport. The freeport business plan declares that 1/3 of retained business rate income to the freeport (once local authority loans have been repaid) will be spent on Net Zero projects, this is likely to include offsetting residual carbon. The Freeport NZ lead works closely with Plymouth Net Zero Action Group and is actively engaged in developing local insetting projects to ensure that any offsets are validated, authentic and provide an income source for local carbon sequestering projects, like seagrass and aqua culture as well as retrofit. Retained business rate policy states that once the borrowing costs of Plymouth City Council, Devon County Council and South Hams District Council have been met, any surplus receipts will be allocated to priorities mutually agreed between the partners at the Freeport Members Steering Group. It is forecast that 33% will be spent on Carbon net zero projects; Developing and delivering a range of low carbon solutions to decrease carbon emissions against our baseline in accordance with our net zero strategy. This includes opportunities from FLOW, expanding Hydrogen Hubs and other green technology opportunities.

Renewable Energy Score: 5

Renewable Energy Score Justification: PASDF Seed capital funded Infrastructure projects include: A Green hydrogen generation plant, which is being developed by landowner Carlton Power. The scheme is a major part of the Freeport's net zero strategy. Renewable energy will be used to produce green hydrogen fuel which will decarbonise industry both within the freeport and in surrounding areas. In the future the upscaled Langage Green Hydrogen plant will also provide energy for transport and heating. Initial (2025) capacity of 10MW, enough to heat 14,000 homes. The plant is a modular build so can expand as the business case becomes viable and grid connections are available. Carlton Power has signed partnership agreements to supply Sibelco and Imerys. The Green Hydrogen plant will become operational in 2025. PASD Freeport Full

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Business Case and Net Zero Opportunities Assessment has conducted a full options analysis for renewable energy opportunities. This is aligned to the commitment to building, operating and end of life plans for the sites to meet PAS 2080 guidelines. These criteria identify additional Opportunities for onsite renewable energy generation, notably solar PV and wind. This is alongside PAS2080 guidance on energy efficiency in buildings operation and construction. Embedded and operational carbon emissions will be monitored by the Freeport company on a quarterly basis. Conditions to do this are included in seed capital business cases and After care plans. Additionally the innovation and operations within the freeport also focus on renewable energy, i.e. being in the supply chain for Celtic sea FLOW. Innovation strands in freeport key sectors; marine, defence and space also prioritise innovations like increase short sea shipping, autonomous shipping, and working with University and innovation partners to clean green industry and advanced manufacturing supply chain and business operations.

Renewable Energy Score Mitigate: Yes

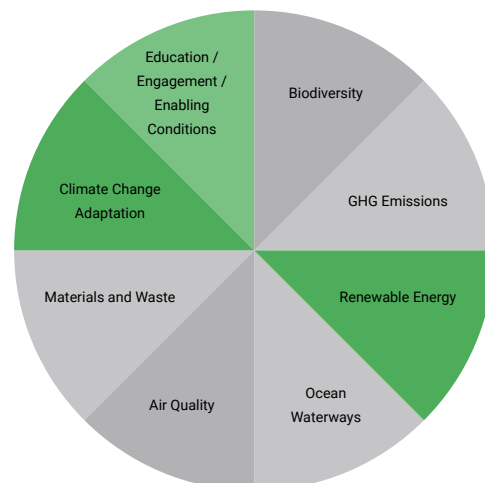
Renewable Energy Revised Score: 5

Renewable Energy Revised Score Justification: Our carbon and climate monitoring will identify any residual carbon emissions that have not been mitigated. The freeport business plan declares that 1/3 of retained business rate income to the freeport (once local authority loans have been repaid) will be spent on Net Zero projects, this is likely to be additional renewable energy generation.

Ocean and Waterways Score: 2

Ocean and Waterways Score Justification: Any Freeport related planning applications will need to comply with the Plymouth and SW Devon Supplementary Planning Document, which contains a section titled 'DEV2.1 and DEV2.3 – Water. This states: DEV2.3 ensures development will not result in an unacceptable harm to the water environment through the deterioration of water quality, and will look to improve water quality. This is required in line with the objectives of the Water Framework Directive (WFD), and to meet requirements under The Habitat Regulations (2017). The WFD sets out objectives to ensure the protection and improvement of the water environment, this includes achieving “good status” of all water bodies and groundwater bodies by set deadlines. Relevant information on water bodies is available via the Environment Agency’s Catchment Data Explorer, whilst the River Basin Management Plan sets out objectives for how

Plymouth and South Devon Freeport FINAL



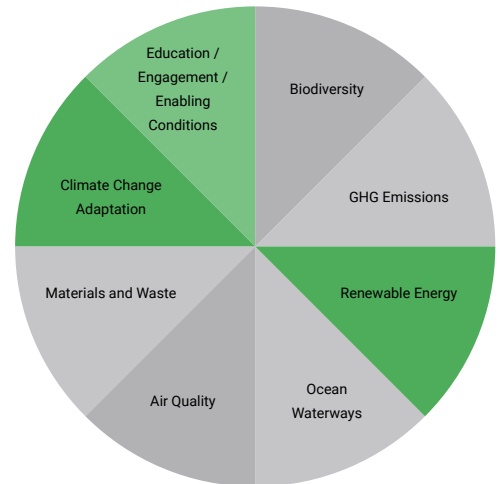
water quality will be improved. It is expected that all developments will comply with the aforementioned documents. All developments should consider potential impacts, direct, indirect or cumulative, to water quality during construction or operation. Any forthcoming applications that are likely to impact the water environment should clearly show how the development may affect relevant water bodies and how any negative impacts are to be mitigated, if these cannot first be avoided. Wherever possible applicants should explore opportunities to improve and/or restore water quality. The environmental sensitivity of the site should also be considered as set out at 7 'Natural environment (DEV23-DEV28)'. All construction activities should follow Pollution Prevention Guidance 6 (PPG 6) and all relevant current Construction Industry Research and Information Association (CIRIA) guidance. Evidence will be required to show that impacts have been considered in relation to the environmental sensitivity of the site. The initial assessment should be proportional to the scale of the development, any significant impacts will be required to be addressed through a Water Framework Directive Assessment. Development may not be supported if there is likely to be interruption to the quantity or quality of water available to off-site supplies. Evidence may be required if a development is identified as having an unacceptable impact on private water supplies in the vicinity of the proposed development. Plymouth Marine Park are a stakeholder of the Freeport and we work closely with them on joint engagement and opportunities.

Ocean and Waterways Score Mitigate: Yes

Ocean and Waterways Revised Score: 3

Ocean and Waterways Revised Score Justification: Any Freeport related planning applications will need to comply with the Plymouth and SW Devon Supplementary Planning Document, which contains a section titled 'DEV2.1 and DEV2.3 – Water'. This states: DEV2.3 ensures development will not result in an unacceptable harm to the water environment through the deterioration of water quality, and will look to improve water quality. This is required in line with the objectives of the Water Framework Directive (WFD), and to meet requirements under The Habitat Regulations (2017). The WFD sets out objectives to ensure the protection and improvement of the water environment, this includes achieving "good status" of all water bodies and groundwater bodies by set deadlines. Relevant information on water bodies is available via the Environment Agency's Catchment Data Explorer, whilst the River Basin Management Plan sets out objectives for how water quality will be improved. It is expected that all developments will comply with the aforementioned documents. All developments should consider potential impacts, direct, indirect or cumulative, to water quality during construction or operation. Any forthcoming

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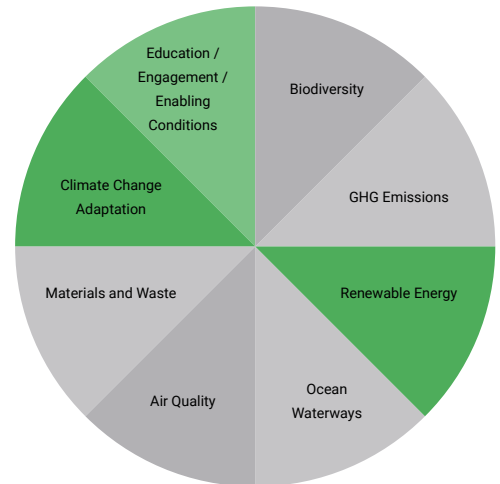
applications that are likely to impact the water environment should clearly show how the development may affect relevant water bodies and how any negative impacts are to be mitigated, if these cannot first be avoided. Wherever possible applicants should explore opportunities to improve and/or restore water quality. The environmental sensitivity of the site should also be considered as set out at 7 'Natural environment (DEV23-DEV28)'. All construction activities should follow Pollution Prevention Guidance 6 (PPG 6) and all relevant current Construction Industry Research and Information Association (CIRIA) guidance. Evidence will be required to show that impacts have been considered in relation to the environmental sensitivity of the site. The initial assessment should be proportional to the scale of the development, any significant impacts will be required to be addressed through a Water Framework Directive Assessment. Development may not be supported if there is likely to be interruption to the quantity or quality of water available to off-site supplies. Evidence may be required if a development is identified as having an unacceptable impact on private water supplies in the vicinity of the proposed development. Plymouth Marine Park are a stakeholder of the Freeport and we work closely with them on joint engagement and opportunities.

Air Quality Score: 3

Air Quality Score Justification: Impact/ Risk; Reduction in air quality standards due to increased road and sea traffic and industrial processes. Any Freeport related planning applications will need to comply with the Plymouth and SW Devon Supplementary Planning Document, which contains a section titled 'DEV2.1 and DEV2.2 – Air'. Both DEV2.1 and DEV2.2 aim to minimise negative air quality impacts by development proposals. Developments will normally be refused where a development is going to have a significant impact on an Air Quality Management Areas (AQMA), create a new AQMA, or result in an adverse effect on a European Site. Maps showing the AQMAs across the Plan Area are available for Plymouth City Council and South Hams District Council. When ensuring development proposals avoid or mitigate against having a negative impact on air, the type of mitigation required on a particular development should be informed by:

- ☐ Outcomes from transport statements, assessments and plans;
- ☐ Air Quality Assessments or emission profiling;
- ☐ LPAs' Air Quality Action Plans;
- ☐ Specific needs identified in site specific spatial policy allocations;
- ☐ Travel awareness/planning and highway development requirements;
- ☐ The latest Defra Local Air Quality Management Guidance. The latest information to be found on the UK Air Pollution Information System;
- ☐ Relevant technical guidance and acknowledged best practice; and/or,
- ☐ Any other measures that the applicant can evidence which will result in a

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net reduction in the air quality impact of the development. Whilst the LPAs recognise the importance of the Government's 'Road to Zero Strategy' and supports the aim of decarbonising transport networks, there are also other opportunities within the transport networks to make small improvements that will have significant positive impacts on air quality. The LPAs expect all new development proposals to take into consideration the below list of potential measures:

- Provision of electric vehicle charging points (Guidance on the requirements of electric vehicle charging points can be found at 'Specific provisions relating to transport (DEV29)');
- Designation of parking spaces for low emission vehicles;
- Provision of facilities to encourage sustainable travel, such as cycling facilities;
- Travel planning with new residents/businesses to encourage travel by sustainable transport modes as well as the uptake of ultra-low emission vehicles;
- Green travel vouchers;
- Facilities within developments which support active modes of transport such as: drying rooms; showers and lockers etc.
- Ensuring good connectivity to existing and future public transport, cycle and pedestrian routes;
- The provision of appropriate trees and landscaping features to reflect the importance of 'right tree (or landscaping feature) in the right place'.

For major developments which are likely to have a negative impact on air quality, the level of contribution towards offsetting measures will be calculated based upon the damage caused by the additional emissions, having regard to published national guidance on the calculations of such costs such as the Land-Use Planning & Development Control: Planning For Air Quality. This approach allows for mitigation measures to be delivered in line with any existing air quality action plans. Any mitigation measures will be secured through planning conditions or through planning obligations and will be negotiated on a case-by-case basis.

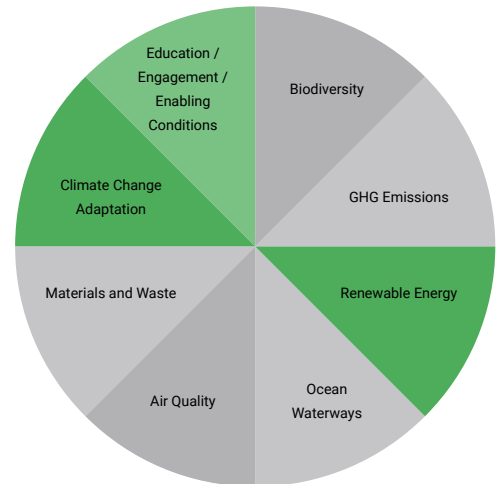
Air Quality Score Mitigate: Yes

Air Quality Revised Score: 3

Air Quality Revised Score Justification: Mitigations by Freeport: Conduct an Environmental Impact assessment to identify specific air quality risks. Potential to undertake a strategic transport vision across all three site and transport assessments with low-med-high scenarios including robust transport modelling. Seed capital will be used to build pedestrian/cycle bridge between Sherford and Langage to reduce commuter emissions. Other mitigations are likely to include:

- Development of an Air Quality Plan to reduce emissions from diesel engines. Which may include the introduction of an Air Quality Management Area within Plymouth Sound. (linked to smart sound) in which vessels are required to switch to clean propulsion systems when they enter.
- Development of a Green Transport Plan for the Freeport and each tax site to include - Public transport
- Walking and cycling
- Charging infrastructure
- Low carbon freight options

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(potentially linked to the Green Hydrogen plant) Innovation activity without industrial and academic partners to develop cleaner/low emission processes (e.g. Princess Yachts are breaking new ground in large scale resin infusion technology, a closed moulded process which almost completely eliminates styrene emissions in the workplace and local environment) Mitigations by landowners/tenants: Will be required to meet planning requirements Identification and mitigation of any industrial processes which may result in emissions and compliance with relevant legislation Participation in Freeport initiatives to reduce transport related emissions Participation in voluntary innovation activity to develop cleaner processes.

Materials and Waste Score: 2

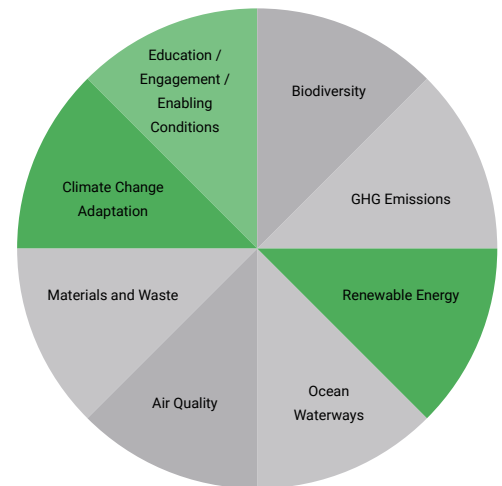
Materials and Waste Score Justification: The risk is failure to ensure waste is disposed of responsibly and in accordance with the law. The freeport refers to Environmental Protection Act Hazardous Waste Regulations Producer Responsibility Obligations Waste Electrical and Electronic Equipment. Paragraph 8 of the National Planning Policy for Waste and Policy W4 of the Devon Waste Plan requires major development proposals within Devon County Council (sites Sherford and Langage) to be accompanied by a Waste Audit Statement. Devon County Council has published a Waste Management and Infrastructure SPD that provides guidance on the production of Waste Audit Statements. This can be found online at: <https://new.devon.gov.uk/planning/planning-policies/other-county-policy-and-guidance>

Materials and Waste Score Mitigate: Yes

Materials and Waste Revised Score: 3

Materials and Waste Revised Score Justification: Mitigations by Freeport; Conduct an Environmental Impact assessment to identify specific waste management risks Work with landowners and tenants to identify and mitigate waste management risks Develop initiatives which encourage landowners/tenants to: Reduce, re-use, recycle Minimise waste going to landfill Increase recycling Reduce waste in the economy (e.g. through circular economy principles) Promote complementary initiatives such as the Preventing Plastic Pollution Project (an Interreg project involving PCC and PU). Mitigations by Tennants and Landlords: Ensure all waste management regulations are complied with and the approach to waste management follows the Waste Management Plan for England. Participation in voluntary

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wastemanagementinitiatives such asthe PreventingPlastic PollutionProject.

Climate Change Adaptation Score: 3

Climate Change Adaptation Score Justification: The freeport has contributed to and is informed byThe Devon Cornwall and Isles of Scilly Climate Adaptation Strategy. This helps communities and organisations across the Southwest better understand the risks their area will face in the future, as climate change increasingly affects the UK. It will also help them to adapt to these changes, thereby improving their resilience and community safety.Resources to help individuals, communities, organisations and local policy makers take action for climate adaptation and prepare for climate impacts. Using this framework and the Freeport's own Net Zero Strategy and Action Plan the freeport will monitor it's delivery and actions in the face of changing climate and adaptations.

Climate Change Adaptation Score Mitigate: Yes

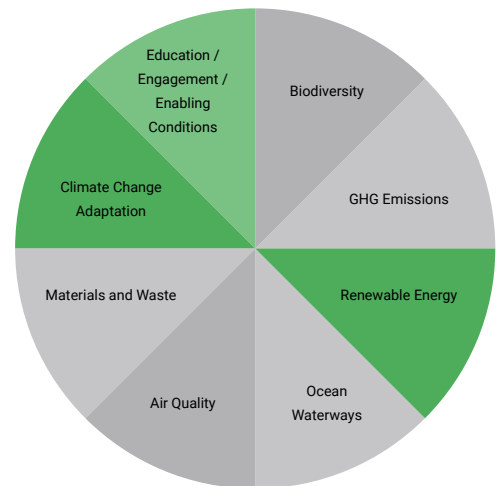
Climate Change Adaptation Revised Score: 5

Climate Change Adaptation Revised Score Justification: The freeport has contributed to and is informed byThe Devon Cornwall and Isles of Scilly Climate Adaptation Strategy. This helps communities and organisations across the Southwest better understand the risks their area will face in the future, as climate change increasingly affects the UK. It will also help them to adapt to these changes, thereby improving their resilience and community safety.Resources to help individuals, communities, organisations and local policy makers take action for climate adaptation and prepare for climate impacts. Using this framework and the Freeport's own Net Zero Strategy and Action Plan the freeport will monitor it's delivery and actions in the face of changing climate and adaptations.

Education / Engagement / Enabling Conditions Score: 5

Education / Engagement / Enabling Conditions Score Justification: Impact of skills strategy;The Freeport is a facilitator of closer collaboration between businesses and education providers, with the following objectives as focal points:Retaining people in the regionDeveloping new course content and future rolesProvision of tutors and spacesDefining future skills roles in greater

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detail. Working across the Freeport Skills advisory board the freeport will build greater gender diversity, particularly in those moving into employment post-qualification, supplementing the various other inclusivity workstreams underway or planned within the region. The Freeport acts as a natural focal point for businesses and education providers. This collaboration already exists, however the Freeport can serve to aggregate pockets of collaboration and drive greater ambition across the region. With target sectors and long term investments planned for the Freeport, greater and clearer needs can create a mandate for collaboration. The Freeport can serve as a beacon for great careers and build a strong reputation for any employers active on the site. A Government mandate by virtue of public investment and tax incentives can be used to drive progress. The Pedestrian and Cycle bridge will create new opportunities for green and active travel.

Education / Engagement / Enabling Conditions Score Mitigate: Yes

Education / Engagement / Enabling Conditions Revised Score: 5

Education / Engagement / Enabling Conditions Revised Score Justification: The freeport and its construction partners and contractors are part of Plymouth Skills Launchpad and Skills 2 Plymouth which includes construction skills. Procured construction companies will adhere to social value requirements. Additionally working with partners like Trade Unions, Plymouth National Marine Park, training providers and colleges raised the profile of green skills among residents in the city.

Wheel Key

■ Long lasting or severe negative impact	■ Short term or limited negative impact	■ No impact or neutral impact	■ Short term or limited positive impact	■ Long lasting or extensive positive impact
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EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HASC04 24/25

Decision				
1	Title of decision: Extension to the Day Opportunities Contract with PLUSS			
2	Decision maker: Councillor Mary Aspinall, Cabinet Member for Health and Adult Social Care			
3	Report author and contact details: Mark Collings, 304293, mark.collings@plymouth.gov.uk			
4	Decision to be taken: To extend the Day Opportunity Contract with PLUSS by 20 months from 1 April 2025 to 31 October 2026, for a contract value of £620,612.			
5	Reasons for decision: The service provides 862 hours of support to an average of 61 adults a week. The current contract expires on 31 March 2025 and needs to be extended to allow for a strategic review of all day opportunity services for adults; the day services offer from PLUSS is fundamentally different to the other day service offers. The PLUSS service is much more employability focussed rather than filling time with meaningful activities. A review of day opportunity services will include meaningful coproduction around the future of day services with all stakeholders. The review will examine how the service contributes the wider day services offer, how it improves employment outcomes for adults with learning disabilities, how it aligns with other employment support offers. The service currently supports 61 people. Extending the current contract will maintain the support providing vital consistency of support for people with learning disabilities and/or autistic spectrum conditions.			
6	Alternative options considered and rejected: End the current offer - this would leave 61 vulnerable adults unsupported. Retender the current contract – this would not be feasible within the current financial envelope without redesign of the service.			
7	Financial implications and risks: The yearly spend of £372,367 is funded via the Revenue budget for Adult Social Care. Best value and future planned savings will only be achieved by reviewing and recommissioning the city's day services offer.			
8	Legal Implications: (For completion by Legal Officers) None of concern.			
9	Is the decision a Key Decision?	Yes	No	Per the Constitution, a key decision is one which:

	(please contact Democratic Support for further advice)			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
	Please type an X into the relevant boxes			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million annually
				X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions		N/A		
I 10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		<p>This service helps deliver key priorities in the Plymouth Plan (2014-2034).</p> <p>People live in happy, healthy, safe and aspiring communities. Good Quality. Sustainable health and wellbeing services for people who need them, when they need them</p> <p>This service supports adults who need help and prevents escalation of needs. It supports vulnerable adults to stay safe and healthy. With the employment and employability focus it helps adults with additional needs to develop skills and seek employment.</p> <p>Corporate Plan</p> <p>Keeping children, adults and communities safe.</p>		
I 11	Please specify any direct environmental implications of the decision (carbon impact)		<p>As a local service it ensures Plymouth citizens can attend services in their communities reducing travel needs. All attendees are encouraged and supported to use public transport where possible, further reducing the carbon footprint aligning to our NetZero Action Plan. PLUSS also has a carbon reduction plan in place and are striving to reduce their carbon footprint.</p>		
Urgent decisions					
I 2a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Please type an X into the relevant box	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
			No	X	(If no, go to section I 3a)
I 2b	Reason for urgency:				
I 2c	Scrutiny Chair Signature:		Date		

		Scrutiny Committee name:			
		Print Name:			
Consultation					
I3a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes			
		No	X	(If no go to section I4)	
I3b	Which other Cabinet member's portfolio is affected by the decision?	N/A			
I3c	Date Cabinet member consulted	N/A			
I4	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer	
		No	X		
I5	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge		
		Job title	Strategic Director for Adults, Health & Communities		
		Date consulted	17 March 2025		
Sign-off					
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JSI 19 24/25		
		Finance (mandatory)	OW.24.25.056		
		Legal (mandatory)	LS/2960(49)/JP/190325		
		Procurement (if applicable)	JS/SC/066/ED/CA(V)/0325		
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A		
		Human Resources (if applicable)	N/A		
Appendices					
I7	Ref.	Title of appendix			
	A	Briefing report			

	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box	Yes No	 X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: N/A							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
PEO 23023 Contract Variation Authorisation Form				X				
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
Signature				Date of decision		24 March 2025		
Print Name		Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)						

PLUSS CONTRACT EXTENSION BRIEFING

Strategic Cooperative Commissioning



BACKGROUND

Plymouth City Council contracts with 10 providers to deliver a comprehensive day service for adults with eligible social care needs.

The services are targeted at people with an eligible care need, that, with the right support enables them to be as independent as possible, to be kept safe, and to provide support that is least restrictive and allows vulnerable people to live ordinary lives. These services help meet the Council's duty under the Care Act to prevent and reduce escalation of needs, promote individual, promote equality and diversity in services, and to safeguard adults at risk of abuse or neglect. They help to keep people in their communities and not needing high end care packages.

The breadth of providers ensures we provide choice but just as importantly we deliver services based around needs such as dementia support, acquired brain injury, learning disability, physical disability, loneliness, and social isolation. Ensuring people can access services that meet their needs.

The Plymouth plan has key objectives for the City, including good quality, sustainable health and wellbeing services for people who need them, when they need them; the day services support this for our vulnerable citizens with social care needs. Day services encourage people to be in their communities

PLUSS

Across the services activities offered include traditional day centres, days out in the community, sporting activities, life skills, cooking, days at Poole Farm, arts & crafts, and enabling support. The day service we contract from PLUSS is focussed on employability, people using the service are supported to develop their independence and employability skills. Having spent some time with the people accessing the service it is clear they value it greatly and enjoy the time they spend there. They have been able to develop strong friendships that carry over to their social lives. There are accounts on people going on to take on volunteer roles in charity shops, working for Fair Share or moving into project search and supported internships.

The contract was awarded for two years from April 2023 to March 2025 with the intention to go to a competitive tender to start new contracts from April 2025. However, it is clear there is a need to review the wider day services offer. The proposal is to extend the existing day services until October 2026 to allow for a complete review and recommissioning of all day services.

The Pluss service currently supports 61 people accessing 826 hours of support per week, the majority of which attend 2 or 3 days a week.

Days per week	Number attending
1	11
2	28
3	17
4	3
5	2
Total	61

PROPOSAL

The service is currently procured on a block contract, The proposal to extend the contact for 20 months will cost £620,611 (an equivalent annual value of £372,367). The value is based on a session cost of £63.65 per person per session for 112.5 sessions per week. The service consistently delivers above the value with an average weekly attendance of 121 sessions per week at no additional cost.


ALTERNATIVES

The alternatives to not extending the contract

Allow contract to end	<p>This would leave 61 vulnerable adults without support, there is not capacity within the wider day opportunities offer to absorb this number of people.</p> <p>The Council would fail in its statutory duty to meet the needs of these people.</p>
Retender the service	<p>The service delivered by PLUSS is part of the wider day opportunities service and cannot be considered in isolation.</p> <p>The full day service offer needs to be recommissioned as a whole, to ensure a holistic offer that meets needs whilst achieving value for money.</p> <p>During the 20 months we will consult with people using the services, providers, social workers and other stakeholders to co-design and coproduce something new.</p>

EQUALITY IMPACT ASSESSMENT – PLUSS DAY SERVCIOE CONTRACT VARIATION

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Mark Collings	Department and service:	Strategic Cooperative Commissioning	Date of assessment:	10/03/25
Lead Officer: Head of Service, Service Director, or Strategic Director.	Emma Crowther, Service Director	Signature:		Approval date:	17 th March 2025
Overview:	This EIA accompanies the Executive Decision cabinet member decision paper and briefing paper. The proposal is to extend the current contract with PLUSS to operate a day service for people with assessed social care needs for a period of 20 months. The day service is focused on independence and employability skills and aim to ensure that adults who draw on care and support have regular opportunities to socialise and learn new skills.				
Decision required:	To extend the PLUSS day service contract for a period of 20 months from April 2025.				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	x
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	x
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	x
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.				

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
Age	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	<p>No adverse impact</p> <p>The Day Opportunities service will be for all eligible for support under The Care Act (2014) over the age of 18 living within the city of Plymouth. In addition, there may be some 16+year olds supported by this service who are in transition.</p>	None required	N/A

<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children's Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	<p>No adverse impact</p> <p>This service is for people with eligible social care needs,</p>	None required	N/A
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	<p>No adverse impact.</p> <p>Clients will not be excluded from accessing these services because of their disability or health needs.</p> <p>The service is developed specifically for people with a social care need because of their disability.</p>	None required	N/A

Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).	No gender reassignment related impact has been identified. Clients will not be excluded from accessing the service because of their gender or reassignment.	None required	N/A
Marriage and civil partnership	40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married. 0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).	No adverse impact. Clients will not be excluded from accessing these services because of their marriage/civil partnership status,	None required	N/A
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	No adverse impact identified Clients will not be excluded from accessing these services because of pregnancy or maternity.	None required	N/A

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	<p>No adverse impact.</p> <p>The providers will sign up to PCCs Terms and Conditions, which include clauses relating to Equality, Diversity and Equal Opportunities</p>	None required	N/A
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	<p>No adverse impact.</p> <p>Clients will not be excluded from accessing these services because of their faith, religion or belief.</p>	None required	N/A
Sex	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>	<p>No adverse impact.</p> <p>The providers will sign up to PCCs Terms and Conditions which include clauses relating to Equality, Diversity and Equal Opportunities</p>	None required	N/A

Sexual orientation	88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).	No adverse impact. Clients will not be excluded from accessing these services because of their sexual orientation.	None required	N/A
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SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	None identified	On going monitoring	Commissioning through the life of the contract

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none"> promote equality, diversity and inclusion facilitate community cohesion support people with different backgrounds and lived experiences to get on well together 	<p>This service is targeted for people with a social care need because of a disability.</p> <p>The ethos of the service is to promote equality and diversity in the workforce by supporting people to develop employability skills</p>	on-going monitoring	Commissioning through the life of the contract
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	nothing identified, care experienced young people who meet the social care need due to a learning disability will be able to access the service.	on-going monitoring	Commissioning through the life of the contract

Build and develop a diverse workforce that represents the community and citizens it serves.	this service is targeted to support people into employment encouraging a diverse workforce ion the city	on-going monitoring	Commissioning through the life of the contract
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.	The service supports vulnerable clients and helps them to report and talk about challenges they face and how they are treated.	on-going monitoring	Commissioning through the life of the contract

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EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HASC05 24/25

Decision				
1	Title of decision: Contract Extension: Plymouth Domestic Abuse Service			
2	Decision maker: Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)			
3	Report author and contact details: Karlina Hall, Senior Commissioning Officer, Karlina.hall@plymouth.gov.uk , tel: 01752 304415			
4	Decision to be taken: To extend the Plymouth Domestic Abuse Service (PDAS) contract for 12 months to Sanctuary Housing Association. The Contract Value for this period is £782,519.			
5	Reasons for decision: The PDAS Contract (with Sanctuary as the incumbent provider) is ending on 31st March 2025. A procurement of a new service will need to take place during 2025 in line with Contract Standing Orders with the new contract starting on 1 st April 2026.			
6	Alternative options considered and rejected: Do Nothing – allow the PDAS contract to end on March 31st 2025. We have a statutory duty to provide safe accommodation and this would lead to vulnerable adults and families with children who are survivors of domestic abuse having no support. Award a direct contract for an extended period of 3-5 years. This would not make the required changes needed to ensure that the service meets the changing needs of the victims and survivors of domestic abuse into the future. In addition a longer contract could be challenged by other providers who have the capability and expertise to bid for the service contract.			
7	Financial implications and risks: No financial risks identified – the service budget is available to cover the period of extension.			
8	Legal Implications: None.			
9	Is the decision a Key Decision? (please contact Democratic Support for further advice) Please type an X into the relevant boxes	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new

				savings in excess of £1 million annually
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions		N/A	
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		The services aligns to the corporate plan priority of keeping children, adults and communities safe through focusing on prevention and early intervention and ensuring that children and young people and adults are protected.	
11	Please specify any direct environmental implications of the decision (carbon impact)		No implications identified.	


Urgent decisions

12a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)
12b	Reason for urgency:			
12c	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation

13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	X	
		No		(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Sally Haydon (Cabinet Member for Community Safety, Libraries, Cemeteries & Crematoria)		
13c	Date Cabinet member consulted	24 March 2025		

14	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer		
		No	X			
15	Which Corporate Management Team member has been consulted?	Name		Gary Wallbridge		
		Job title		Strategic Director for Adult Health & Communities		
		Date consulted		24 March 2025		
Sign-off						
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)		JS122 24/25		
		Finance (mandatory)		OW.24.25.104		
		Legal (mandatory)		LS/2960(50)/JP/240325		
		Procurement (if applicable)		BY/SC/068/ED/CA(V)/03/25		
		Corporate property (decisions involving Council owned land or facilities) (if applicable)		N/A		
		Human Resources (if applicable)		N/A		
Appendices						
17	Ref.	Title of appendix				
	A	PDAS Briefing Report March 2025				
	B	Climate Impact Assessment				
	C	Equality Impact Assessment				
Confidential/exempt information						
18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)		
		No	X			
		Exemption Paragraph Number				
		1	2	3	4	5

18b	Confidential/exempt briefing report title:							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.</p>							
Signature				Date of decision		24 March 2025		
Print Name		Councillor Mary Aspinall Cabinet Member for Health and Adult Social						

PLYMOUTH DOMESTIC ABUSE SERVICE BRIEFING REPORT

Strategic Co-operative Commissioning



I. EXECUTIVE SUMMARY

- 1.1. The Plymouth Domestic Abuse Service (PDAS) is currently delivered by Sanctuary Housing Association. A procurement of a new service in Spring 2023 was abandoned due to feedback from the market. The commissioner further engaged with the market and other stakeholders to provide additional information and clarifications, particularly around the housing costs associated with the delivery of the service. The new tender was then relaunched in September 2023 but we were unable to award the contract following the completed evaluation of the tender and tenderers were notified before Christmas 2023.
- 1.2. Commissioners and partners have been working together to gather further feedback from the market on the tender process. The process was fully compliant with regulations and demonstrated that the market does not have the capability to deliver the specified requirement at this time. The commissioning intentions have been reviewed and the next-stage commissioning process is being developed with partners. Therefore the preferred option to ensure the current service is sustained during this process is to extend the current contract to Sanctuary Housing Association until 31st March 2026.

2. BACKGROUND

- 2.1. The Plymouth Domestic Abuse Service (PDAS) is currently delivered by Sanctuary Housing Association. The current contract was a direct award covering June 2024 until the end of March 2025.
- 2.2. The service tender in Spring 2023 was abandoned due to feedback from the market. The new contract would have been in place for 1st December 2023 but the procurement was abandoned in Spring 2023. The PDAS bridging contract was awarded to cover the new tendering timescale (December 2023 to May 2024) with the new contract due to start on 1st June 2024.
- 2.3. The new tender was then relaunched in September 2023 but we were unable to award the contract following the completed evaluation of the tender and tenderers were notified about the outcome of the tender before Christmas 2023. We met with the Sanctuary Housing Association in January 2025 to discuss the continuation of the service whilst the new procurement takes place, which they have agreed to until 31st March 2026.
- 2.4. Commissioners and partners have been working together to gather feedback from the market through an Expression of Interest in October 2024 to make improvements for the next procurement and align work with the [Plymouth's VAWG DASV Strategy and Action Plan 2023-26](#), Specialist Supported Housing Strategy and Needs Assessment including the needs of individuals and families who have experienced domestic abuse and the Domestic Abuse Safe Accommodation Strategy. Sanctuary Housing Association have agreed with the landlord to move from a lease agreement to a management agreement for the refuge in 2025/26.
- 2.5. The commissioning intentions have been reviewed and the commissioning process developed with partners under the new procurement regulations which came into effect from 24th February 2025. Therefore, a new bridging contract for the PDAS from April 2025 to end of March 2025 will be required to cover the procurement of the new service to start in April 1st 2026.

2.6. The Integrated Offender Management (IOM) Behaviour Change Programme was also to be tendered as part of the new integrated contract. The incumbent provider Ahimsa's IOM Behaviour Change contract has been extended until 31st March 2026 to cover the same commissioning and procurement process. The IOM Programme led by Devon & Cornwall Police ends on 31st March 2024 and the MATAAC pilot has begun in March 2025 which has been developed with partners under the existing Ahimsa contract with the new contract being in place for 1st April 2026. The Ahimsa contract has been extended separately and is not part of this decision.

3. PROPOSED CHANGES AND REASONS

3.1. It is proposed to extend the current contract to the incumbent Plymouth Domestic Abuse Service provider for 12 months from 1st April 2025 until 31st March 2026. This will ensure continuity of service for victims and survivors of domestic abuse whilst new commissioning intentions are being defined and the procurement process is carried out. The new PDAS contract(s) will be in place by 1st April 2026.

4. ALTERNATIVE OPTIONS

- 4.1. Do Nothing – allow the PDAS contract to end on March 31st 2025. This is not appropriate as we have a statutory duty to provide safe accommodation and there will be vulnerable adults and families with children who are survivors of domestic abuse with no support.
- 4.2. Award a direct contract for an extended period of 3-5 years. This would not make the required changes needed to ensure that the service meets the needs of the victims and survivors of domestic abuse into the future and a longer contract could be challenged by other providers who have the capability and expertise to bid for the service.

5. FINANCIAL IMPLICATIONS AND RISK


5.1. For 2025/26, the total budget for PDAS is £782,519.

6. TIMESCALES

6.1. The new PDAS contract will start on 1st April 2025 and end on 31st March 2026. The new service contract will be tendered within this time.

EQUALITY IMPACT ASSESSMENT – PLYMOUTH DOMESTIC ABUSE SERVICE

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Karlina Hall	Department and service:	Adult, Health & Communities	Date of assessment:	14.05.24
Lead Officer: Head of Service, Service Director, or Strategic Director.	Emma Crowther, Service Director	Signature:		Approval date:	Reviewed 20 th March 2025
Overview:	<p>The Domestic Abuse Act 2021 has placed new statutory duties on local authorities to provide safe accommodation and support to all victims of domestic abuse.</p> <p>Our future intention is to procure a new domestic abuse service which will build upon and develop our offer for the whole city and will be a service for everyone. However, we recognise that the way in which people are impacted by domestic abuse can vary depending on a number of intersecting themes and characteristics.</p> <p>This EIA has been completed to support the design of the new service to ensure we consider appropriate and proportionate mitigation to enable anyone affected by domestic abuse can access the service. The findings will inform the service specification and expectation of delivery.</p>				
Decision required:	To extend the Plymouth Domestic Abuse Service (PDAS) contract for 12 months to Sanctuary Housing Association. The Contract Value for this period is £782,519.				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X

Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	This contract is a continuation of the current service and therefore the changes will not negatively impact on any group.			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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Age	<p>Plymouth</p> <ul style="list-style-type: none">• 16.4 per cent of people in Plymouth are children aged under 15.• 65.1 per cent are adults aged 15 to 64.• 18.5 percent are adults aged 65 and over.• 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none">• 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64.• 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none">• 17.4 per cent of people are aged 0 to 14.• 64.2 per cent of people are aged 15 to 64.• 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	None anticipated	N/A	

<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children's Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	None anticipated	N/A	
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	None anticipated	N/A	

Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).	None anticipated	N/A	
Marriage and civil partnership	40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married. 0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).	None anticipated	N/A	
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	None anticipated	N/A	

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	None anticipated	N/A	
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	None anticipated	N/A	
Sex	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>	None anticipated	N/A	
Sexual orientation	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>	None anticipated	N/A	

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	No adverse impacts are anticipated. This service intends to support human rights		

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none"> promote equality, diversity and inclusion facilitate community cohesion support people with different backgrounds and lived experiences to get on well together 	No anticipated implication. However we acknowledge that those fleeing domestic abuse includes people who move and relocate to the city for their safety. Our needs assessment states average 40% of people in the specialist accommodation are from out of area.	<p>To continue to ensure people can access our accommodation from other areas. This supports our ambition to be a welcoming city.</p> <p>To encourage positive community cohesion we will continue to work as a partnership, and with advice from, organisations such as British Red Cross and Plymouth Racial Equality Council.</p> <p>The procurement will include the inclusion of 'by and for' organisations to ensure we promote this as part of our PSED</p>	Commissioning – ongoing
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	No anticipated implications.	The Social Value indicator for recruitment of care leavers is now mandatory within all new procurements.	Commissioning – ongoing
Build and develop a diverse workforce that represents the community and citizens it serves.	<p>The provision of this service will support the delivery of VAWG/DASV Strategy.</p> <p>Women and people with disabilities are more likely to be impacted by domestic</p>	The procurement process will support the inclusion of seeking providers that have strong equality and diversity policies; respond positively to our social value	Commissioning – ongoing

	<p>abuse. This may result in the immediate workforce of PCC requiring support from this service.</p> <p>Service provision workforce dominated by women and the roles are often considered lower paid.</p>	<p>assessment and can support our workforce who experience domestic abuse.</p> <p>To ensure via our procurement and social value processes that pay equality can be met</p> <p>Ensure staff at Plymouth City Council are aware of the service and can access</p>	
<p>Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.</p>	<p>No anticipated impact. However, we recognise the diversity of people affected by domestic abuse and the impact of people fleeing domestic abuse to our city.</p>	<p>To support our commitment to reporting of hate crimes, ensure the service is set up as 3rd party reporting.</p>	<p>Commissioning – ongoing</p>

Domestic Abuse Climate Impact Assessment

Project details

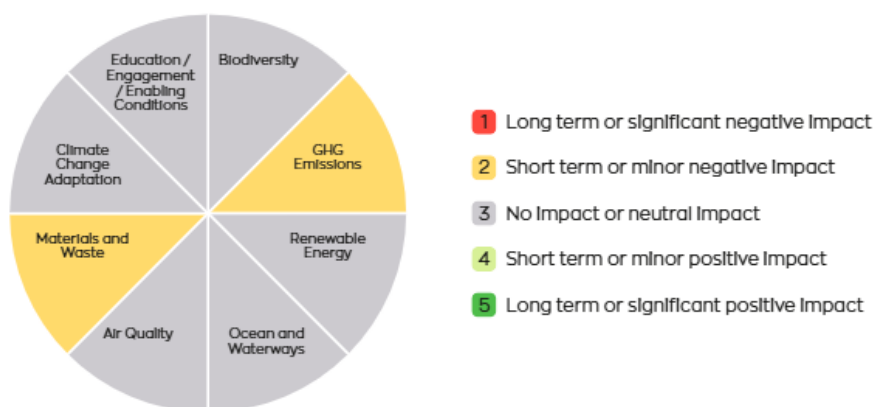
Assessment author

Karlina Hall

Project summary

The procurement of Plymouth's Domestic Abuse Service (PDAS) to support people who are victims/survivors of domestic abuse including children and those who cause harm.

Summary of assessment



Currently this is forward planning for the acquiring additional housing stock with the preference for existing accommodation to the reduce waste, maximise energy efficiency and preference for accommodation accessible to public transport.

Assessment scores

Biodiversity

Score

(3) No impact or neutral impact

Score justification

Plymouth's domestic abuse services are delivered in the community or in safe accommodation settings. There is no direct impact on biodiversity as a result of this work.

GHG Emissions

Score

(2) Short term or limited negative impact

Score justification

There is potential to expand the safe accommodation units for use of existing or new buildings over the lifetime of the contract. However, preference will be given to existing housing stock.

Mitigatory measures applied:

The Council will work with housing providers to minimise the greenhouse gas emissions during the acquisition, refurbishment or building of additional accommodation unit, adopting retrofit measures to increase overall energy efficiency. Preference will also be given to housing accessible by public transport to minimise reliance on the car.

Renewable Energy

Score

(3) No impact or neutral impact

Score justification

The Council will work with housing providers to maximise the use of renewable energy during the acquisition, refurbishment or building of additional accommodation units.

Ocean and Waterways

Score

(3) No impact or neutral impact

Score justification

The procurement of Plymouth's Domestic Abuse Service may lead to additional safe accommodation units being required which may increase the amount of water needing to be treated as sewage if these are new units rather than repurposing of existing accommodation. However, sufficient infrastructure is in place across the city and this is not likely to place any significant additional strain on the city.

Air Quality

Score

(3) No impact or neutral impact

Score justification

Plymouth's Domestic Abuse Service is primarily for existing residents in Plymouth although there is a reciprocal arrangement with other local authorities the net gain of residents is negligible. Preference will also be given to housing accessible by public transport to minimise reliance on the car.

Materials and Waste

Score

(2) Short term or limited negative impact

Score justification

Plymouth's Domestic Abuse Service may require additional units of safe accommodation.

Mitigatory measures applied:

The Council will work with housing providers to minimise the impact of waste and maximise reusing existing structures during the acquisition, refurbishment or building of additional accommodation units.

Climate Change Adaptation

Score

(3) No impact or neutral impact

Score justification

Plymouth's Domestic Abuse Service will carry out a climate impact assessment before any new safe accommodation is acquired, refurbished or built to minimise the negative impact on the environment.

Education / Engagement / Enabling Conditions

Score

(3) No impact or neutral impact

Score justification

Plymouth's new Domestic Abuse Service has not been commissioned to educate and / or engage on the impact of climate change.

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EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER


Executive Decision Reference Number – COD41 24/25

Decision	
1	Title of decision: Royal Parade Bus Improvement Scheme Construction Contract Award
2	Decision maker: Paul Barnard, Service Director for Strategic Planning and Infrastructure
3	Report author and contact details: Sarah McVeigh, Strategic Transport Programme Coordinator, Ballard House, West Hoe Road, Plymouth, PL1 3BJ, 01752 308855
4a	Decision to be taken: Approve the award of contract for construction of the Royal Parade Bus Improvement Scheme to Morgan Sindall up to the total value of £5,000,000 (Ex VAT)
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: L43 19/20 Tranche 2: Transforming Cities Fund
5	Reasons for decision: Provides authorisation to award the construction contract and deliver the Royal Parade Bus Improvement Scheme
6	Alternative options considered and rejected: Without authority to proceed there are a number of consequences: We would need to return the Transforming Cities Funding to the Department for Transport This in turn would make it more difficult to secure funding in the future. This in turn would delay investment in infrastructure needed to bring forward the growth of the city. This could undermine the delivery of the Joint Local Plan This would ultimately impact upon the growth of the city.
7	Financial implications and risks: The full construction price will be funded by the Royal Parade Bus Improvement Scheme capital funding.
8	Legal Implications and risks: (for completion by Legal Officers) None.

9a	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
		X		in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million , annually
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
9b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	01/10/2024		
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>Supporting the Joint Local Plan (JLP) through the delivery of schemes on the Infrastructure Needs Assessment and supporting the policies of the JLP, specifically:</p> <ul style="list-style-type: none"> - Policy SPT9, Strategic principles for transport planning and strategy <p>We will deliver an integrated approach to transport and planning, delivering a strategic approach to transport based upon the following key principles:</p> <ol style="list-style-type: none"> 1. Suitable growth as a key driver behind the transport strategy within Plymouth, whilst making sure that transport is delivered in the most health promoting and environmentally responsible manner; 4, Seeking to reduce the impact of severance caused by transport networks, enabling more journeys by walking, cycling and public transport and providing genuine alternative ways to travel from home to work and other facilities; 5. Providing realistic sustainable transport choices and increasing the integration of transport modes so that people have genuine alternative ways to travel. 8. Adopting a hierarchy of transport modes and routes based upon different spatial settings (regional, city, market town and neighbourhood / billage). <p>Partnership working, with local and regional partners, realising greater benefits over the life of the plan and beyond.</p> <p>The Transforming Cities Fund provides that opportunity to accelerate investment in sustainable modes in the city. This type of investment will be fundamental to achieving our carbon neutral ambitions by 2030. The investment in bus infrastructure will help to provide residents with high quality</p>		

		public transport options, better connecting places of work with places of residence. This scheme also forms part of the Bus Service Improvement Plan, which directly delivers on the corporate Net Zero commitment: T6 - Low carbon transport partnerships.		
I1	Please specify any direct environmental implications of the decision (carbon impact)	The scheme specific Climate Impact Assessment demonstrated either positive impacts or no/neutral impacts.		
Urgent decisions				
I2a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	X	(If no, go to section I3a)
I2b	Reason for urgency:			
I2c	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Which Cabinet Member's portfolio does this decision relate to?	Councillor Coker, Cabinet Member for Strategic Planning and Transport		
I3b	Date Cabinet Member consulted	On-going via regular Portfolio Holder 1-2-1s. Most recently communication on 24/03/2025		
I3c	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section I4)
I3d	Which other Cabinet member's portfolio is affected by the decision?			
I3e	Date other Cabinet member(s) consulted			
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5		Name		Gary Walbridge

	Which Corporate Management Team member has been consulted?	Job title	Strategic Director for Adults, Health & Communities (delegated Director for Growth)					
		Date consulted	21/03/2025					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS125 24/25					
		Finance (mandatory)	OW.24.25.103					
		Legal (mandatory)	LS/00001312/3/AC/24/3/25					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	SN/PS/780/ED/0325					
Appendices								
17	Ref.	Title of appendix						
	A	Part I Briefing Report_Royal Parade Final						
	B	Equalities Impact Assessment_Roya Parade						
	C	Climate Impact Assessment_Royal Parade						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No						
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:			X				
	CONFIDENTIAL Part II Procurement Decision Record Royal Parade_Final							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							

Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council’s policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council’s duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	24/03/2025			
Print Name	Paul Barnard, Service Director (SP&I)							

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ROYAL PARADE BUS IMPROVEMENT SCHEME – CONSTRUCTION CONTRACT AWARD



Briefing Report for Executive Decision

Summary

This contract award is for the appointment of the construction contract which will enable the Royal Parade Bus improvement scheme to be delivered.

This scheme is key element of the Transforming Cities Fund programme funded by Department for Transport. It is also funded by Department of Transport Bus Grant 2025/2026 and Plymouth City Council's Better Places funding.

The Royal Parade scheme aims to improve the public transport infrastructure, improve bus journey times and reduce congestion and emissions. The scheme works focus on the eastbound side of Royal Parade between Derry's Cross and St. Andrew's Cross and include:

- Redesigning the road with a shallow saw-tooth layout to increase the number of bus stops from twelve to fifteen, to prevent double stacking, unnecessary idling and improve air quality. This will improve bus manoeuvrability and safety by reducing the need for buses to reverse out and ensure passengers can get on and off from the pavement.
- Clearer and easier information about where and what bus to get in the new shelters and upgraded Real Time Passenger Information displays.
- New, bigger shelters to make it easier for people with pushchairs or wheelchairs to use them. They will have living roofs to support biodiversity.
- An upgraded toucan crossing at Armada Way for both pedestrians and cyclists.
- Average speed camera system to replace existing static cameras, supporting a safe environment for pedestrians.
- New granite paving to replace the existing concrete slabs that have become worn over time and are slippery in places.

Delivery timescales

The scheme is planned to start in Spring 2025, with completion in Winter 2025. The specific dates and further information on the scheme will be publicised in detail in due course. Specific communications will be targeted to bus users and businesses on Royal Parade.

Finance and risk

This contract award is for the appointment of Morgan Sindall for the construction contract up to a maximum value of £5,000,000 (excluding VAT)

Risks

If the construction contract is not awarded by the TCF deadline, funding could be withdrawn. With the award of the construction contract, this will be mitigated (subject to approval)

Costs may increase due to unforeseen circumstances e.g ground conditions etc . Surveys and preparatory works have been undertaken and a risk budget is included which will mitigate against this

Duration of programme may increase which will lead to dissatisfaction of the public and businesses. This will be managed by minimising the impact of stakeholders as much as possible and keeping them fully informed of changes.

Procurement

Options for the procurement of this contract have been fully explored. It was not possible to progress to contract award with the original planned contractor therefore a suitable alternative contractor and procurement route was identified to secure contract award by the deadline (subject to approval).

The SCAPE Construction Framework is being utilised to procure this requirement, which is available for public sector use. This procurement route is compliant with Public Contract Regulations 2015. The chosen framework delivery partner is Morgan Sindall, via a direct award appointment. Morgan Sindall is a delivery partner on the construction framework for projects valued up to £75 million. This framework enables construction works suited to the requirement of this project.

SCAPE has gateways/agreements to be completed to allow a compliant direct award call off under the framework if required.

Member and stakeholder engagement

Public and stakeholder consultation was carried out in September 2021. The results of the consultation is available at [Royal Parade and Mayflower Street Public Consultation | PLYMOUTH.GOV.UK](https://www.plymouth.gov.uk/royal-parade-and-mayflower-street-public-consultation)

Details of the scheme were publicised in November 2024 and public engagement sessions were held. Local stakeholders have been kept updated through the City Centre company and direct communication with Plymouth City Council.


The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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EQUALITY IMPACT ASSESSMENT – [INSERT EIA TITLE]

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Karen Renshaw	Department and service:	Strategic Projects Team HR&OD	Date of assessment:	11.06.24 Reviewed 24.03.2025
Lead Officer: Head of Service, Service Director, or Strategic Director.	Philip Heseltine	Signature:		Approval date:	24.03.25
Overview:	<p>The Royal Parade and Mayflower Street highway schemes are sister schemes that aim to improve public transport in the city centre by making bus travel faster, easier and more reliable. They are part of a programme of investment through the Transforming Cities Fund (TCF) that collectively reduce congestion, improve air quality and help the city prosper by investing in infrastructure to improve public and sustainable transport connectivity on key commuter routes across the city. Further information on the TCF can be found using this link: https://www.plymouth.gov.uk/transformingcitiesfund.</p> <p>The Mayflower Street scheme which was completed in June 23, created two new bus stops, bring the bus stops in the street to three. The purpose of this is to take pressure / create flexibility for bus services at Royal Parade . The kerb was realigned to enable buses to drop off users without stopping other traffic which reduces congestion and delays.</p> <p>The Royal Parade scheme will increase the number of bus stops and shelters from 12 to 15. As part of this scheme, the bus shelters will be upgraded and all with have living roofs installed. A saw tooth layout will replace the existing straight layout. This will enable buses to be able to manoeuvre independently in and out of the bus stops without impacting on other buses. Currently there is stacking and congestion of buses and traffic. The area will be repaved in high quality three tone granite paving.</p>				
Decision required:	Approval of the award of contract for construction of the Royal Parade Bus Improvement Scheme to Morgan Sindall up to the total value of £5,000,000 (Ex VAT)				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	x
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	x
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	x
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.				

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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Age	<p>Plymouth</p> <ul style="list-style-type: none">• 16.4 per cent of people in Plymouth are children aged under 15.• 65.1 per cent are adults aged 15 to 64.• 18.5 percent are adults aged 65 and over.• 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none">• 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64.• 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none">• 17.4 per cent of people are aged 0 to 14.• 64.2 per cent of people are aged 15 to 64.• 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	No adverse impact.		

<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children's Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	No adverse impact.		
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	No adverse impact.		

Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).	No adverse impact.		
Marriage and civil partnership	40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married. 0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).	No adverse impact.		
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	No adverse impact.		

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	No adverse impact.		
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	No adverse impact.		
Sex	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>	No adverse impact.		
Sexual orientation	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>	No adverse impact.		

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	No adverse impact.		

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none">▪ promote equality, diversity and inclusion▪ facilitate community cohesion▪ support people with different backgrounds and lived experiences to get on well together	No adverse impact.		
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	No adverse impact.		
Build and develop a diverse workforce that represents the community and citizens it serves.	No adverse impact.		
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.	No adverse impact.		

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Royal Parade Improvement Scheme

Project details

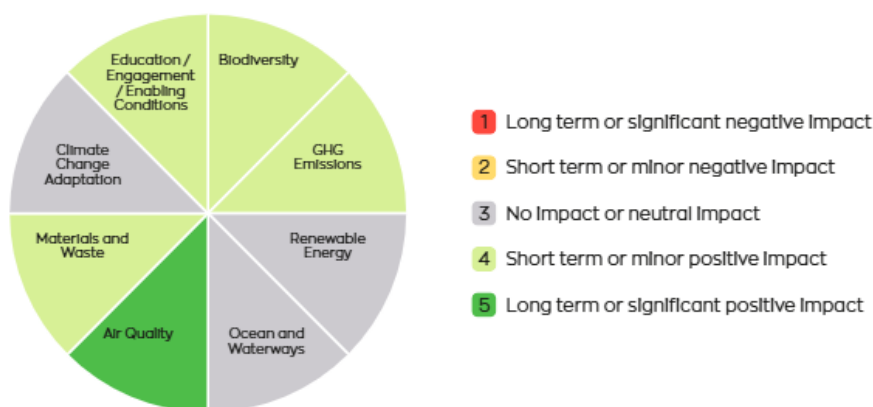
Assessment author

Benji Illingworth

Project summary

The Royal Parade Improvement Scheme has been designed to reduce congestion and improve the reliability of bus services to and from the city centre by increasing the number of bus stops on the eastbound side.

Summary of assessment



The Royal Parade Improvement Scheme will have a positive climate impact in Plymouth's City Centre through the addition of three new bus stops and the sawtooth design to all stops, easing traffic on a busy and important transport hub. This will create a more reliable bus service throughout the city, one the public feel more confident in using, therefore increasing bus patronage – a sustainable transport method. The scheme will also provide green roofs to all bus stops to increase biodiversity to our City Centre. The benefits offered by the scheme will have a long-term effect, beyond 2030 and consequently future proofing Royal Parade.

Assessment scores

Biodiversity

Score

(4) Short term or limited positive impact

Score justification

Nature is an element that has been thought about throughout the scheme, improving the amount of green in the city centre being very important. As part of this we are implementing green roofs on all bus shelters along Royal Parade, which has already been completed on the south side of the road. This will improve biodiversity in the city centre by attracting pollinators and insects to these native friendly plant species

Also, by adding three new bus stops and a sawtooth design to all bus stops, we aim to improve the bus network not only on Royal Parade but for in the rest of Plymouth too – by reducing the amount of congestion caused by buses trying to stop. These elements will assist towards to net zero.

The project will not increase the risk of invasive species or dangerous pathogens entering the area.

GHG Emissions

Score

(4) Short term or limited positive impact

Score justification

The scheme will create a short-term increase in greenhouse gas emissions during the construction period. This is due to traffic management, leading to disturbed traffic patterns, the process of granite laying, soil disturbance, the use of construction vehicles and their journeys from the compound to site.

However, the scheme will produce a decrease in GHG emissions in the long-term due to increased bus efficiency in the system, less congestion on Royal Parade and aim for public behaviour to change and be more inclined to use a bus.

Renewable Energy

Score

(3) No impact or neutral impact

Score justification

No effect.

Ocean and Waterways

Score

(3) No impact or neutral impact

Score justification

No effect.

Air Quality

Score

(5) Long lasting or extensive positive impact

Score justification

It is anticipated that the Royal Parade scheme will increase bus patronage, enable bus timetables to run more efficiently, which will help services will be more efficient and more reliable.

We want bus services to be reliable so that people have confidence in using them. This in turn will reduce the number of cars with only one or few occupants. This in turn should improve air quality.

Waiting times and vehicle idling will reduce due to the sawtooth design aiding buses getting in and out of stops. This currently creates bottlenecks from buses causing traffic behind them on Royal Parade.

The scheme will provide additional cycle hoops and a Toucan crossing. The scheme seeks to future proof the city centre as we aim for more sustainable transport in the future.

Green infrastructure is also incorporated into the scheme via green roofs on all new bus shelters.

Materials and Waste

Score

(4) Short term or limited positive impact

Score justification

There will be a one-off negative impact during the construction phase of the scheme due to materials being used and waste being created.

The Contractor will be required to provide a comprehensive waste management plan. E.g all concrete slabs will not be reused, but they will be taken to a waste management site for reuse as aggregate. The existing granite kerbs will be stored and reused within the city.

However, the scheme will be replacing the concrete paving, which is at the end of its useful lifespan, with granite paving which has been chosen for its durability and longevity. It will be set onto a robust foundation which will ensure that its lifespan is maximised. This will therefore mean the upkeep for the materials will be low and due to its long lifespan, it will ensure that replacement paving will not be necessary for several decades, showing the long-term benefits of the project.

The Principal Contractor will be required to comply with environmental good practice.

The Royal Parade scheme will provide two large capacity litter bins with clear recycling advice on the bins.

Climate Change Adaptation

Score

(3) No impact or neutral impact

Score justification

The Royal Parade should enable Plymouth to be more resilient to the impact of climate change. This will be through the improvements of sustainable transport infrastructure through the three extra bus stops, safer toucan crossing across the road, cycle hoops. This will help to future proof the centre of Plymouth, especially with the expectation of electric buses being added to the system in future years.

Education / Engagement / Enabling Conditions

Score

(4) Short term or limited positive impact

Score justification

The scheme will have a positive impact on residents and businesses as it will help them to adapt to climate change by being able to be more confident in using public transport to get to work, due to the scheme improving bus timetable reliability. Another key element of the scheme is to promote sustainable methods of transport, this can be seen by the improved toucan crossing and cycle hoops which will make Royal Parade a safer and more suitable environment for pedestrians and cyclists. There will also be efforts to show the members of the public the impact of single-use traffic and how it increases greenhouse gas emissions. It is our aim to make using the bus a more desirable option of transport and if the Council can improve the bus system whilst educating and engaging with public, we stand a bigger chance of increasing bus patronage and a change in travel behaviour in the city.

EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD40 24/25

Decision	
1	Title of decision: Extra Care contract extension
2	Decision maker: Gary Walbridge, Strategic Director for Adults, Health and Communities
3	Report author and contact details: Emma Crowther, Service Director, Integrated Commissioning
4a	Decision to be taken: To extend the current Extra Care contract by a period of 9 months to allow for a full procurement to take place with an approximate contract value of £1,148m for the core contract and £2,204m for care packages.
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: <u>Cabinet 10 July 2023 - Options for the future delivery of extra care housing and social inclusion</u>
5	Reasons for decision: The current contract is due to expire at the end of March 2025. A procurement exercise had been carried out with the intention to have new contracts in place for the 1 st April. A decision has been made to abandon the original procurement and run a new process. Due to changes in the procurement legislation a new procurement will be completed under the Procurement Act 2023. In keeping with the procurement regulations, the intention is to modify the existing contract under PCR 2015 Regulation 72 (e) on the basis that the modification, irrespective of the value is not substantial. This approach ensures the continuity of service required by the service users and will prevent a potential breakdown in service provision whilst a new tender exercise is completed.
6	Alternative options considered and rejected: Cease the contract – this has been rejected as there is a statutory duty under the Care Act to ensure that we are providing suitable accommodation, care and support when needed for adults with social care needs. Extra Care is a key component of our approach, enabling people to be able to live in their own flat in a shared building where they can access personal and communal support.
7	Financial implications and risks: The contract extension for extra care housing for 9 months holds a contract value of approximately £1,148m for the core contract and £2,204m for care packages. This is included in Adult Social Care revenue budgets for 2025/26.
8	Legal Implications and risks: (for completion by Legal Officers) The Council is able to modify contracts under regulation 72 Public Contracts Regulations 2015. Under regulation 72 (e) a contract may change without re-advertisement in OJEU where the modifications, irrespective of their value, are not substantial within the meaning of paragraph (8). Paragraph (8) states that a modification of a contract shall be considered substantial for the purposes of

paragraph (1)(e) where one or more of the following conditions is met:


- (a) the modification renders the contract materially different in character from the one initially concluded;
- (b) the modification introduces conditions which, had they been part of the initial procurement procedure, would have— (i) allowed for the admission of other candidates than those initially selected, (ii) allowed for the acceptance of a tender other than that originally accepted, or (iii) attracted additional participants in the procurement procedure;
- (c) the modification changes the economic balance of the contract in favour of the contractor in a manner which was not provided for in the initial contract;
- (d) the modification extends the scope of the contract considerably;
- (e) a new contractor replaces the one to which the contracting authority had initially awarded the contract in cases other than those provided for in paragraph (1)(d).

See also part II paper.

9a	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million , annually
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
9b	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>The Plymouth Plan 2014-2034 details the Local Authority's ambition to meet local housing needs, ensuring that everyone has access to a safe home which is suited to their needs and located in a community where they want to live.</p> <p>One of the key aspects of this is enabling older people to promote, secure and sustain their independence in a home appropriate to their needs, including increased provision for extra care housing.</p> <p>The Extra Care model meets Plymouth City Council's Corporate Plan priorities to focus on prevention and early intervention, by supporting people to live at home for longer and prevent early reliance on bedded care, and supporting people to be protected and feel safe.</p>		
11	Please specify any direct environmental implications of the decision (carbon impact)	<p>The Extra Care model supports Plymouth's Net Zero ambition by having multiple scheme locations across the city, reducing the need for people to travel to their place of work. It also encourages local community access, again reducing the need for travel for residents of the schemes.</p>		

Urgent decisions				
I2a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support for advice)
		No	X	(If no, go to section I3a)
I2b	Reason for urgency:			
I2c	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Which Cabinet Member's portfolio does this decision relate to?	Councillor Mary Aspinall, Cabinet Member for Health and Adult Social Care		
I3b	Date Cabinet Member consulted	4 March 2025		
I3c	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section I4)
I3d	Which other Cabinet member's portfolio is affected by the decision?			
I3e	Date other Cabinet member(s) consulted			
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Strategic Director, Adults, Health and Communities	
		Date consulted	24 March 2025	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS12I 24/25	
		Finance (mandatory)	OW.24.25.059	
		Legal (mandatory)	LS/00001312/1/AC/19/	

			3/25.					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	JS/SC/067/ED/CA(V)03/25					
Appendices								
17	Re f.	Title of appendix						
	A	Briefing report: Extra Care contract extension						
	B	Equalities Impact Assessment						
	C	Climate Impact Assessment						
Confidential/exempt information								
18 a	Do you need to include any confidential/exempt information?	Yes	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No						
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18 b	Confidential/exempt briefing report title: Briefing report: Extra Care contract extension					X		
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							

Signature		Date of decision	24 March 2025
Print Name	Gary Walbridge, Strategic Director, Adults, Health and Communities		

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The following relates to exempt or confidential matters (Para(s) 5 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

Document is Restricted

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EQUALITY IMPACT ASSESSMENT – EXTRA CARE HOUSING

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Hannah Shaw	Department and service:	Strategic Commissioning, Adults, Health & Communities	Date of assessment:	December 2024
Lead Officer: Head of Service, Service Director, or Strategic Director.	Emma Crowther	Signature:		Approval date:	18 December 2024
Overview:	<p>Plymouth City Council is proposing to award new contracts for Extra Care Housing Care provision to commence April 2025 following a procurement exercise undertaken in 2024.</p> <p>The extra care service currently provides commissioned care across 7 extra care schemes for older people in the City.</p> <p>Eligibility criteria for the service is defined as:</p> <p><u>Adults</u></p> <p>An individual whose needs meet The Care and Support (Eligibility Criteria) Regulations 2014, as set out in the Care Act 2014, in order to receive the Services, namely if:</p> <ul style="list-style-type: none">a) The adult’s needs arise from or are related to a physical or mental impairment or illness;b) As a result of the adult’s needs the adult is unable to achieve two or more of the outcomes specified in paragraph 2 of the Regulations; andc) As a consequence there is, or is likely to be, a significant impact on the adult’s well-being. <p>Any services received following a care or support Assessment and recommendation from an appropriately qualified health and social care professional will be free of charge to the Service User, where the solution recommended provides a preventative benefit or meets Care Act 2014 Eligibility Criteria and it achieves Best Value for Commissioners.</p>				
Decision required:	<p>To extend the current Extra Care contract by a period of 9 months to allow for a full procurement to take place with an approximate contract value of £1,148m for the core contract and £2,204m for care packages.</p>				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	x
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	x
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	x
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	No adverse impacts anticipated.			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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Age	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	<p>No adverse impact.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	None.	N/A
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<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	<p>No adverse impact. Extra care housing is eligible for adults aged 55+.</p>		
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Disability	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p> <p>Extra Care Housing supports service users, some of whom have a disability, including some people with quite complex needs who can live independently in extra care housing but with additional on-site support.</p>	<p>Impact is based on whether a need has been identified.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	<p>Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment.</p> <p>The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.</p>	Ongoing
Gender reassignment	<p>0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).</p>	<p>Impact is based on whether a need has been identified.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	<p>Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment.</p> <p>The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.</p>	Ongoing

Marriage and civil partnership	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>	<p>Impact is based on whether a need has been identified.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	<p>Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment.</p> <p>The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.</p>	Ongoing
Pregnancy and maternity	<p>The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.</p>	<p>Impact is based on whether a need has been identified.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	<p>Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment.</p> <p>The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.</p>	Ongoing

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	<p>Impact is based on whether a need has been identified.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	<p>Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment.</p> <p>The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.</p>	Ongoing
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	<p>Impact is based on whether a need has been identified.</p> <p>As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.</p>	<p>Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment.</p> <p>The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.</p>	Ongoing

Sex	51 per cent of our population are women and 49 per cent are men (2021 Census).	Impact is based on whether a need has been identified. As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.	Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment. The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.	Ongoing
Sexual orientation	88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).	Impact is based on whether a need has been identified. As part of PCC tender/commissioning process providers are asked to demonstrate their understanding of Equality & Diversity and demonstrate policies, procedures, process are in place.	Ensure appropriate supervision and training of the suitably qualified person undertaking the needs assessment. The data from the 2021 Census will be used to inform the changes in the Plymouth population over the past 10 years and predict the population over the contract period.	Ongoing

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
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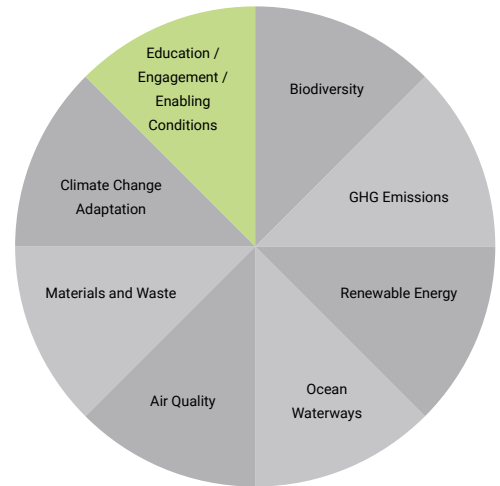
	N/A		
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SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none">▪ promote equality, diversity and inclusion▪ facilitate community cohesion▪ support people with different backgrounds and lived experiences to get on well together	N/A		
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	N/A		
Build and develop a diverse workforce that represents the community and citizens it serves.	N/A		
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.	N/A		

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Extra Care Housing & Social Inclusion FINAL



Assessment ID: EXT874

Assessment Author: Hannah Shaw

Assessment Initial Summary:

Extra Care Housing and Social Inclusion is undertaken across 7 extra care schemes for older people within Plymouth. There is currently a procurement underway to award new contracts for these services.

Assessment Final Summary:

As this is the reprocurement of existing services/contracts within the city, there is no impact in most areas of the tool. There is the potential for limited positive impacts through the contract lifetime from encouraging providers to consider and implement climate friendly ways of working into the schemes.

Biodiversity Score: 3

Biodiversity Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on biodiversity.

Biodiversity Score Mitigate: No

GHG Emissions Score: 3

GHG Emissions Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on GHG emissions.

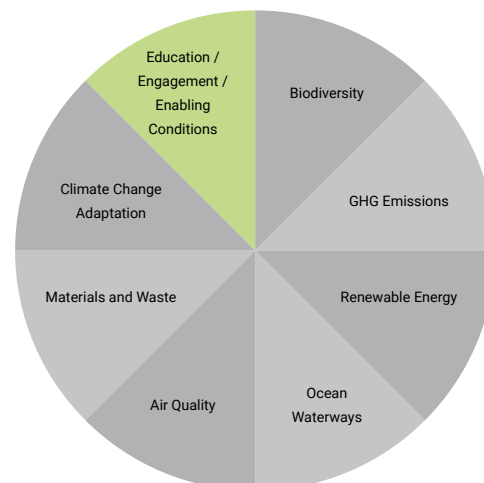
GHG Emissions Score Mitigate: No

Renewable Energy Score: 3

Renewable Energy Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on renewable energy.

Renewable Energy Score Mitigate: No

Extra Care Housing & Social Inclusion FINAL



Ocean and Waterways Score: 3

Ocean and Waterways Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on oceans and waterways.

Ocean and Waterways Score Mitigate: No

Air Quality Score: 3

Air Quality Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on air quality.

Air Quality Score Mitigate: No

Materials and Waste Score: 3

Materials and Waste Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on materials and waste.

Materials and Waste Score Mitigate: No

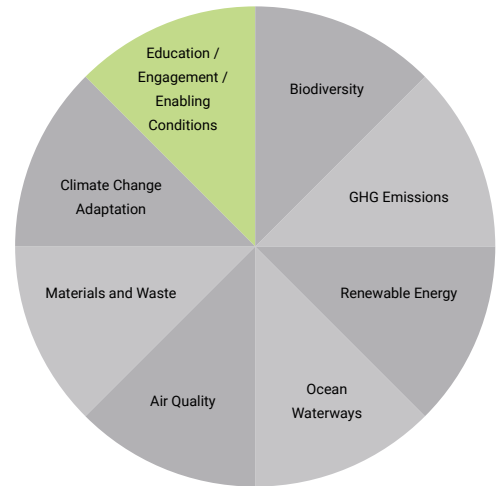
Climate Change Adaptation Score: 3

Climate Change Adaptation Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city and therefore there is no impact on climate change adaptation.

Climate Change Adaptation Score Mitigate: No

Education / Engagement / Enabling Conditions Score: 4

Extra Care Housing & Social Inclusion FINAL



Education / Engagement / Enabling Conditions Score Justification: This project is for an existing service of care provision and social inclusion opportunities within purpose built buildings in the city. Within the contract, we aim to encourage providers to consider climate friendly behaviours.

Education / Engagement / Enabling Conditions Score Mitigate: No

Wheel Key

■ Long lasting or severe negative impact	■ Short term or limited negative impact	■ No impact or neutral impact	■ Short term or limited positive impact	■ Long lasting or extensive positive impact
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