



### **Oversight and Governance**

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## **AUDIT AND GOVERNANCE COMMITTEE**

Tuesday 22 July 2025  
2.00 pm  
Council House, Plymouth

### **Members:**

Councillor Allen, Chair  
Councillor Finn, Vice Chair  
Councillors Cuddihee, P.Nicholson, Raynsford, Sproston and Independent Member Annette Benny.

Members are invited to attend the above meeting to consider the items of business overleaf.

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**Tracey Lee**  
Chief Executive

# Audit and Governance Committee

## Agenda

### 1. Apologies

To receive apologies for non-attendance submitted by Committee Members.

### 2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this Agenda.

### 3. Minutes (Pages 1 - 4)

To confirm the minutes of the meeting held on 01 April 2025.

### 4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

### 5. Role of an Audit Member: (Verbal Report)

### 6. Plymouth City Council Audit Plan 2024/25: (Pages 5 - 64)

### 7. Internal Audit End of Year Report 2024/25: (Pages 65 - 116)

### 8. Counter Fraud Service Annual Report 2024/25: (Pages 117 - 126)

### 9. Draft Statement of Accounts 2024/25: (Pages 127 - 254)

### 10. CIPFA assurance review – findings and response: (Verbal Report)

### 11. Annual Governance Statement: (To Follow)

### 12. Armada Way Action Plan Sub-Committee Report: (To Follow)

### 13. Health, Safety and Wellbeing Annual Report 2024/25: (Pages 255 - 282)

### 14. Treasury Management Outturn Report 2024/25: (Pages 283 - 298)

### 15. Procurement Strategy Report 2024/25: (Pages 299 - 328)

### 16. Risk Management Monitoring Report: (Pages 329 - 350)

### 17. Whistleblowing Policy: (Pages 351 - 364)

**18. Annual Information Governance Statement: (Pages 365 - 382)**

**19. Action Log: (Pages 383 - 388)**

**20. Work Programme: (Pages 389 - 392)**

**21. Exempt Business**

To consider passing a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

**Part II (Private Meeting)**

**22. Internal Audit End of Year Report 2024/25 Part 2: (Pages 393 - 394)**