

**Oversight and Governance**

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TAXI LICENSING COMMITTEE

Thursday 3 July 2025
10.00 am
Council House

Members:

Councillor Moore, Chair
Councillor Freeman, Vice Chair
Councillors Gilmour, Lugg, Morton, S.Nicholson and Raynsford.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Taxi Licensing Committee

AGENDA

1. Apologies

To receive apologies for non-attendance submitted by Committee Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. Minutes (Pages 1 - 4)

To confirm the minutes of the meeting held on 05 June 2025.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Appeal Cases

The Committee will be provided with the results of the judgement on appeal cases that went to Court.

6. Number of Certificates of Good Conduct Exemptions Granted

The Committee will be provided with the Number of Certificates of Good Conduct Exemptions Granted.

7. Exempt Information

To consider passing a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note:

That under the law, the Committee is entitled to consider certain items in private. Member of the public will be asked to leave the meeting when such items are discussed.

8. **Confidential Minutes** **(Pages 5 - 18)**

To confirm the confidential minutes of the meeting held on 05 June 2025.
9. **Review Status of Private Hire Driver Licence and Private Hire Operator Licence:** **(Pages 19 - 34)**
10. **Review Status of a Private Hire Vehicle Drivers Licence and Private Hire Vehicle Licence:** **(To Follow)**

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Taxi Licensing Committee

Thursday 5 June 2025

PRESENT:

Councillor Moore, in the Chair.

Councillor Freeman, Vice Chair.

Councillors Aspinall, Gilmour, Lugger, Ney and Raynsford.

Apologies for absence: Councillors Morton and S. Nicholson.

Also in attendance: Michele Battershill (Lawyer), Rosie Brookshaw (Taxi Licensing Team Leader), John Brownlow (Enforcement Officer), Hannah Chandler-Whiting (Democratic Advisor) and Mark Wheeler (Enforcement Officer).

The meeting started at 10.00 am and finished at 3.58 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **To note the appointment of the Chair and Vice-Chair for 2025/26**

The Committee agreed to note the appointment of Councillor Keith Moore as Chair, and Councillor Anne Freeman as Vice-Chair for municipal year 2025/26.

The Chair expressed his thanks to Councillor Dylan Tippetts for his great Chairing throughout 2024/25.

2. **Declarations of Interest**

No declarations of interest were made.

3. **Minutes**

The minutes of the meeting held on 01 May 2025 were agreed as an accurate record.

4. **Chair's Urgent Business**

There were no items of Chair's urgent business.

5. **Appeal Cases**

There were no updates on appeal cases.

6. **Number of Certificates of Good Conduct Exemptions Granted**

No certificates of good conduct exemptions had been granted.

7. **Exempt Information**

The Committee agreed to pass a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involved the likely disclosure of exempt information, as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

8. **Confidential Minutes**

The Committee agreed the confidential minutes of the meeting on 01 May 2025 as an accurate record.

9. **Application for the Grant of a Private Hire Vehicle Driver Licence**

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. To allow the application for a Private Hire Driver's Licence.

10. **Application for the Grant of a Private Hire Vehicle Driver Licence**

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. To refuse the application for a Private Hire Driver's Licence.

11. **Review Status of a Private Hire Vehicle Drivers Licence**

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. To suspend the licence for a period of 21 days.

12. **Review Status of a Private Hire Vehicle Drivers Licence**

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- 1. To take no action with regards to the Private Hire Driver's Licence;
- 2. To impose a requirement that the driver successfully undertake again the driving standards test within 6 months of this decision.

13. **Review Status of a Private Hire Vehicle Drivers Licence and Private Hire Vehicle Licence**

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- 1.To revoke the Private Hire Driver's Licence;
- 2.Take no action against the Private Hire Vehicle Licence.

The following relates to exempt or confidential matters (Para(s) 1 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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