

**Oversight and Governance**

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Published 24/09/25

TAXI LICENSING COMMITTEE

Thursday 2 October 2025
10.00 am
Council House

Members:

Councillor Moore, Chair
Councillor Freeman, Vice Chair
Councillors Gilmour, Lugg, Morton, S.Nicholson and Raynsford.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Taxi Licensing Committee

AGENDA

1. Apologies

To receive apologies for non-attendance submitted by Committee Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. Minutes (Pages 1 - 4)

To confirm the minutes of the meeting held on 11 September 2025.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Appeal Cases

The Committee will be provided with the results of the judgement on appeal cases that went to Court.

6. Number of Certificates of Good Conduct Exemptions Granted

The Committee will be provided with the Number of Certificates of Good Conduct Exemptions Granted.

7. Exempt Information

To consider passing a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note:

That under the law, the Committee is entitled to consider certain items in private. Member of the public will be asked to leave the meeting when such items are discussed.

8. Confidential Minutes (Pages 5 - 20)

To confirm the confidential minutes of the meeting held on 11 September 2025.

9. Application for the Grant of a Private Hire Vehicle Driver Licence: (Pages 21 - 32)

10. Application for the Grant of a Private Hire Vehicle Driver Licence: (Pages 33 - 42)

11. Application for the Grant of a Private Hire Vehicle Driver Licence: (Pages 43 - 56)

12. Review Status of a Private Hire Vehicle Driver Licence: (Pages 57 - 70)

13. Review Status of a Private Hire Vehicle Driver Licence: (Pages 71 - 88)

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Taxi Licensing Committee**Thursday 11 September 2025****PRESENT:**

Councillor Moore, in the Chair.

Councillors Gilmour, Lugger, Morton, S.Nicholson and Raynsford.

Apologies for absence: Councillor Freeman.

Also in attendance: Michelle Battershill (Lawyer), Mark Wheeler (Senior Licensing officer), John Brownlow (Licensing Officer), Jake Metcalfe (Democratic Advisor) and Freya Donaghy (Legal Assistant (observing).

The meeting started at 10.00 am and finished at 4.15 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

34. Declarations of Interest

Name	Minute number	Reason	Interest
Councillor Morton	41	Knew the driver for most of his life.	Personal interest

35. Minutes

The minutes of the meeting that took place on 07 August 2025 were agreed as a true and accurate record.

36. Chair's Urgent Business

There were no items of chairs urgent business.

37. Appeal Cases

There were no updates on the outcomes of any appeal cases.

38. Number of Certificates of Good Conduct Exemptions Granted

There were no certificates of good conduct exemptions granted.

39. Exempt Information

The Committee agreed to pass a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the Taxi Licensing Committee Thursday 7 August 2025 following items of business, on the grounds

that they involved the likely disclosure of exempt information, as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

40. **Confidential Minutes**

The confidential minutes of the meeting that took place on 07 August 2025 were agreed as a true and accurate record.

41. **Review status of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

(Councillor Morton declared an interest and left the meeting for this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

1. Suspend the driver for a period of 14 days;
2. Impose requirements that the driver successfully undertake the driving standards test and provide an updated medical certificate showing fitness to drive a taxi within 3 months of this decision;
3. No action would be taken regarding the Private Hire Vehicle Licence.

42. **Review status of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)
(Councillor Morton re-joined the meeting at the start of this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;

- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- 1. Suspend the drivers licence for a period of one calendar month.

43. **Review status of a Private Hire Vehicle Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- 1. Suspend the drivers licence for a period of 18 days.
- 2. No action would be taken regarding the drivers Private Hire Vehicle licence.

44. **Review status of a Hackney Carriage Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- 1. Revoke the drivers Hackney Carriage Vehicle Driver's licence.

45. **Review status of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- I. Revoke the drivers Private Hire Vehicle Driver's licence.

46. **Application for the grant of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- I. Grant the applicant's application for a Private Hire Driver's Licence.

The following relates to exempt or confidential matters (Para(s) 1, 2, 4 of Part 1, Schedule 12A of the Local Govt Act 1972). A breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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