

**Oversight and Governance**

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TAXI LICENSING COMMITTEE

Thursday 6 November 2025
10.00 am
Council House, Plymouth

Members:

Councillor Moore, Chair
Councillor Freeman, Vice Chair
Councillors Gilmour, Lugger, Morton, S.Nicholson and Raynsford.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Taxi Licensing Committee

AGENDA

1. Apologies

To receive apologies for non-attendance submitted by Committee Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. Minutes (Pages 1 - 8)

To confirm the minutes of the meetings held on 02 October 2025 and 13 October 2025.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Appeal Cases

The Committee will be provided with the results of the judgement on appeal cases that went to Court.

6. Number of Certificates of Good Conduct Exemptions Granted

The Committee will be provided with the Number of Certificates of Good Conduct Exemptions Granted.

7. Exempt Information

To consider passing a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note:

That under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

8. Confidential Minutes (Pages 9 - 34)

To confirm the confidential minutes of the meetings held on 02 October 2025 and 13 October 2025.

9. Review Status of a Private Hire Vehicle Driver Licence and Private Hire Vehicle Licence: (Pages 35 - 48)

10. Application for the Grant of a Private Hire Vehicle Driver Licence: (Pages 49 - 58)

11. Application for the Grant of a Private Hire Vehicle Driver Licence: (Pages 59 - 68)

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Taxi Licensing Committee

Thursday 2 October 2025

PRESENT:

Councillor Moore, in the Chair.
Councillor Freeman, Vice Chair.
Councillors Lugger and S.Nicholson.

Apologies for absence: Councillors Gilmour, Morton and Raynsford.

Also in attendance: Rosie Brookshaw (Taxi Licensing Team Leader), Andrea Gilbert (Lawyer), Jake Metcalfe (Democratic Advisor) and Mark Wheeler (Senior Licensing Officer).

The meeting started at 10am and finished at 4.15 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

47. **Declarations of Interest**

There were no declarations of interest.

48. **Minutes**

The minutes of the meeting that took place on 11 September 2025 were agreed as a true and accurate record.

49. **Chair's Urgent Business**

There were no items of chairs urgent business.

50. **Appeal Cases**

There were no updates on the outcomes of any appeal cases.

51. **Number of Certificates of Good Conduct Exemptions Granted**

There were no certificates of good conduct exemptions granted.

52. **Exempt Information**

The Committee agreed to pass a resolution under Section 100A (4) of the Local Government Act 1972, to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined in paragraph one of Part one of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

53. **Confidential Minutes**

The confidential minutes of the meeting that took place on 11 September 2025 were agreed as a true and accurate record.

54. **Application for the Grant of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. Grant the application for a private hire vehicle driver licence subject to the applicant completing the VRQ in Transporting Passengers by Taxi and Private Hire or its equivalent within 12 months of receiving the licence.

55. **Application for the Grant of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. Grant the application for a private hire vehicle driver licence subject to the applicant completing the VRQ in Transporting Passengers by Taxi and Private Hire or its equivalent within 12 months of receiving the licence.

56. **Application for the Grant of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. To refuse the application for a private hire vehicle drivers license.

57. **Review Status of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- I. Revoke the private hire vehicle drivers license.

58. **Review Status of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all of the relevant policies referred to in the report;

- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- I. Revoke the drivers private hire vehicle drivers licence.

Taxi Licensing Committee

Monday 13 October 2025

PRESENT:

Councillor Moore, in the Chair.

Councillor Freeman, Vice Chair.

Councillors Lugger, Morton, S.Nicholson, Raynsford and Simpson Substituting for Cllr Gilmour)

Apologies for absence: Councillor Gilmour

Also in attendance: Rosie Brookshaw (Taxi Licensing Team Leader), John Brownlow (Enforcement Officer), Andrea Gilbert (Lawyer), Jake Metcalfe and Mark Wheeler (Senior Licensing Officer).

The meeting started at 10am and finished at 12.46pm

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

59. **Declarations of Interest**

There were no declarations of interest.

60. **Chair's Urgent Business**

There were no items of chairs urgent business.

61. **Appeal Cases**

There were no updates on the outcomes of any appeal cases.

62. **Number of Certificates of Good Conduct Exemptions Granted**

There were no certificates of good conduct exemptions.

63. **Exempt Information**

The Committee agreed to pass a resolution under Section 100A (4) of the Local Government Act 1972, to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph one of Part one of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

64. **Review Status of a Private Hire Vehicle Drivers Licence and Private Hire Vehicle Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all the was said by the driver;
- b) Considered all of the information contained within the report as well as new information that came to light;
- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed that:

- 1. The private hire vehicle drivers licence and private hire vehicle licence being unrevoked;
- 2. The driver would undertake a safeguarding and ambassador course on or before 12 January 2026.

65. **Review Status of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all of the information contained within the report;
- b) Considered all of the relevant policies referred to in the report;
- c) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- 1. Revoke the private hire driver vehicle licence.

66. **Review Status of a Private Hire Vehicle Driver Licence and Private Hire Vehicle Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all the was said by the driver;
- b) Considered all of the information contained within the report;

- c) Considered all of the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed to:

- I. Revoke the private hire vehicle drivers licence but take no action against the private hire vehicle licence.

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The following relates to exempt or confidential matters (Para(s) 1 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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