

**Oversight and Governance**

Chief Executive's Department

Plymouth City Council

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Published 10/06/25

Delegated Decisions

Delegated Executive/Officer Decisions

Notice of call-in for non-urgent decisions must be given to the Democratic Support Team by 4.30 pm on Tuesday 17 June 2025. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/3hwmppzp>

The decisions detailed below may be implemented on Wednesday 18 June 2025 if they are not called-in.

Delegated Decisions

1. Councillor Sally Cresswell (Cabinet Member for Education, Skills and Apprenticeships):

1a. ESA01 25/26 - School Term and Holiday Dates 2026-27 **(Pages 1 - 16)**

2. Councillor John Stephens (Cabinet Member for Strategic Planning and Transport):

2a. SPT03 25/26 - Approval for award of contract re-procurement of Tamar Bridge / Torpoint Ferry Painting, Paint Inspection and Maintenance Support Services Contract **(Pages 17 - 38)**

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ESA01 25/26

Decision					
1	Title of decision: School Term and Holiday Dates 2026-2027				
2	Decision maker: Councillor Sally Cresswell (Cabinet Member for Education, Skills and Apprenticeships)				
3	Report author and contact details: Isabelle Kolinsky (Head of Education and Virtual School)				
4	Decision to be taken: To approve the proposed school term and holiday dates for 2026-2027.				
5	Reasons for decision: School term and holiday dates are set by the local authority for Community and Voluntary Controlled (VC) schools and maintained nursery schools. Own admission authority schools may not follow the term dates set by the local authority. However, it is proposed that model calendars be agreed and publicised in order to encourage consistency between schools and neighbouring local authorities.				
6	Alternative options considered and rejected: No action could result in schools within Plymouth setting different term and holiday dates from their neighbours creating problems for both parents and staff.				
7	Financial implications and risks: None.				
8	Legal Implications: There are no legal implications arising from this report.				
9	Is the decision a Key Decision? (please contact Democratic Support for further advice) Please type an X into the relevant boxes	Yes	No	Per the Constitution, a key decision is one which:	
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total	
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million annually	
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions		N/A		
10	Please specify how this decision is linked to the Council's corporate		This decision support the Corporate Plan values and priorities:		

	<p>plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>City Vision – Britain’s Ocean City: Promoting standard school term dates and holiday calendars will help ensure that the holiday dates of parents and children coincide and help safeguard the health, safety and wellbeing of the most vulnerable and disadvantaged children, supporting them to make the most of their learning. Co-ordinating dates with neighbouring authorities will help reduce unauthorised pupil absence and prevent/reduce crime and disorder and anti-social behaviour by ensuring that the holiday dates of parents and children coincide.</p> <p>We believe in Democracy - The wide ranging consultation ensured local people were informed, consulted and involved in setting the proposed dates.</p> <p>We believe in Co-Operation – Coordinating term dates with neighbouring authorities and standardising the length of terms promote planning and learning opportunities; support school staff in improving school performance; reduce stress levels of school staff with children at school in neighbouring authorities.</p> <p>We believe in Fairness - Coordinating term dates with neighbouring authorities will improve customer satisfaction by providing services designed around customer needs.</p> <p>We believe in Responsibility – Enables local residents and other stakeholders to participate in the decision making.</p>
11	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>There are no environmental implications as a result of this decision.</p>

Urgent decisions

12a	<p>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</p> <p>Please type an X into the relevant boxes</p>	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)


12b Reason for urgency:

12c	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation

		Yes		
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13 a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant boxes	No	<input checked="" type="checkbox"/>	(If no go to section 14)
13 b	Which other Cabinet member's portfolio is affected by the decision?			
13 c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant boxes	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
15	Which Corporate Management Team member has been consulted?	Name	David Haley	
		Job title	Director of Children's Services	
		Date consulted	01 May 2025	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS07 25/26	
		Finance (mandatory)	DJN.24.25.158	
		Legal (mandatory)	LS/00003610/8/LB/03/03/2025	
		Procurement (if applicable)	N/A	
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A	
		Human Resources (if applicable)	N/A	
Appendices				
17	Re f.	Title of appendix		
	A	Briefing report: CONSULTATION ON PROPOSED SCHOOL TERM AND HOLIDAY DATES 2026-2027		
	B	Equalities Impact Assessment		
	C	School Term Dates 2026-2027		
Confidential/exempt information				
18 a	Do you need to include any confidential/exempt information?	Yes	<input type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	<input checked="" type="checkbox"/>	publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	9 June 2025			
Print Name	Councillor Sally Cresswell							

APPENDIX A: CONSULTATION ON PROPOSED SCHOOL TERM AND HOLIDAY DATES 2026-2027



BRIEFING REPORT

School term and holiday dates are set by the local authority for Community and Voluntary Controlled (VC) schools and maintained nursery schools. Own admission authority schools may not follow the term dates set by the local authority. As in previous years, we are proposing to consult on and publicise term dates for 2026-2027 and recommend that all the schools in Plymouth adopt them. Both Devon and Cornwall Councils are proposing to take the same approach. The dates for 2025-2026 have already been agreed and are available on the Plymouth City Council website.

As with the 2025-2026 dates, the proposed 2026-2027 dates for Plymouth schools closely match those proposed by Devon County Council and Cornwall Council, variations are due to Plymouth working on a 200 day calendar, Devon on 197 days and Cornwall on 195 days.

The proposed dates for Plymouth schools continue to support the Council's aims of setting school terms of more or less equal length and reducing the number of part weeks at the beginning and end of terms.

The tables below compare the proposed dates for Plymouth, Devon and Cornwall Councils.

2026-2027

TERM	Plymouth	Devon	Cornwall
1	3 Sept – 23 Oct 2026	3 Sept – 23 Oct 2026	3 Sept – 23 Oct 2026
2	2 Nov – 18 Dec 2026	2 Nov – 18 Dec 2026	2 Nov – 18 Dec 2026
3	5 Jan – 12 Feb 2027	4 Jan – 12 Feb 2027	4 Jan – 12 Feb 2027
4	22 Feb – 25 Mar 2027	22 Feb – 25 Mar 2027	22 Feb – 25 Mar 2027
5	12 Apr – 28 May 2027	12 Apr – 28 May 2027	12 Apr – 28 May 2027
6	7 Jun -26 Jul 2027	7 Jun -27 Jul 2027	7 Jun -23 Jul 2027

* Governing bodies can choose to use three of their Occasional Days to make the February holiday a full week.

We undertook a consultation with stakeholders to ascertain the views of all interested parties on the proposed school term and holiday dates. The responses are categorised as follows;


School / setting	Agree	Disagree
Maintained Secondary	0	0
Academy Secondary & Independent	1	1
Maintained Primary	0	0
Academy Primary	0	0
Maintained Special	1	1
Academy Special	0	0

Those who disagreed would prefer a two-week October half term and this could be explored as a focussed separate consultation in the future and with agreement from other Local Authorities. When published the advice to parents is to check with the school for any variation to these dates.

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APPENDIX B: EQUALITY IMPACT ASSESSMENT – SCHOOL TERM DATES

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Julie Reed	Department and service:	Education Participation & Skills	Date of assessment:	22 May 2025
Lead Officer: Head of Service, Service Director, or Strategic Director.	Isabelle Kolinsky	Signature:		Approval date:	22 May 2025
Overview:	<p>The Equality Act (2010) extended statutory protection across nine ‘protected characteristics’. It recognised new forms of discrimination and introduced the Public Sector Equality Duty (PSED). Those organisations subject to the PSED must, in the exercise of their functions, have due regard to the need to promote equality and specifically:</p> <p>eliminate unlawful discrimination, harassment and victimisation and other prohibited conduct;</p> <p>advance equality of opportunity between people who share a protected characteristic and those who do not; and</p> <p>promote good relations between people who share a protected characteristic and those who don’t.</p> <p>The Equality Act states that we must exercise due regard to equality when we make decisions, in a way that is reasonable and proportionate to the decision being taken. To discharge this duty and demonstrate our commitment to promoting equality, we have completed an equality impact assessment (EIA).</p> <p>School term and holiday dates are set out by the local authority for Community and Voluntary controlled (VC) schools and maintained nursery schools. Own admission authority schools may not follow the term dates set by the local authority. However, as in previous years, we have consulted on and publicised term dates and will recommend that all schools in Plymouth adopt them. Both Devon County Council and Cornwall County Council are proposing to take the same approach.</p> <p>Promoting standard school term dates and holiday calendars will help ensure that the holiday dates of parents and children coincide and help safeguard the health, safety and wellbeing of the most vulnerable and disadvantaged children, supporting them to make the most of their learning. Co-ordinating dates with neighbouring authorities will help reduce unauthorised pupil absence and prevent/reduce crime and disorder and anti-social behaviour by ensuring that the holiday dates of parents and children coincide.</p>				

	Coordinating term dates with neighbouring authorities and standardising the length of terms promote planning and learning opportunities; support school staff in improving school performance; reduce stress levels of school staff with children at school in neighbouring authorities.
Decision required:	To approve the proposed school term and holiday dates for 2026-2027.

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	No adverse impacts are anticipated.			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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Age	<p>Plymouth</p> <ul style="list-style-type: none">• 16.4 per cent of people in Plymouth are children aged under 15.• 65.1 per cent are adults aged 15 to 64.• 18.5 percent are adults aged 65 and over.• 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none">• 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64.• 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none">• 17.4 per cent of people are aged 0 to 14.• 64.2 per cent of people are aged 15 to 64.• 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
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<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children's Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Marriage and civil partnership	40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married. 0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Sex	51 per cent of our population are women and 49 per cent are men (2021 Census).	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Sexual orientation	88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	No anticipated negative impacts on human rights are anticipated from this decision.	Not applicable	Not applicable

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none">▪ promote equality, diversity and inclusion▪ facilitate community cohesion▪ support people with different backgrounds and lived experiences to get on well together	The Council is committed to promoting cohesion within the city. Plymouth City Council remains committed to celebrating the diversity of the city. Clear term dates will allow families to plan their celebrations in advance.	Not applicable	Not applicable
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	Term dates support care experienced children & young people to access education.	Not applicable	Not applicable
Build and develop a diverse workforce that represents the community and citizens it serves.	Our People Strategy 2020 – 2024 sets out our approach towards ensuring that the Council’s workforce can adapt and meet the ever-changing needs of the Council and our residents.	Not applicable	Not applicable
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to	The Council is committed to reducing and tackling hate crime and ensuring that victims are treated in a trauma informed manner to ensure that they get the outcome which is most appropriate for	Not applicable	Not applicable

ensure Plymouth is a city where everybody feels safe and welcome.	them. The Council works closely with the Safer Plymouth Partnership, the community safety partnership for the city. Hate crime data is monitored.		
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Appendix C

SCHOOL TERM DATES 2026/2027

Monday Tuesday Wednesday Thursday Friday	September 26					October 26					November 26					December 26				
		07	14	21	28		05	12	19	26	02	09	16	23	30		07	14	21	28
	01	08	15	22	29		06	13	20	27	03	10	17	24		01	08	15	22	29
	02	09	16	23	30		07	14	21	28	04	11	18	25		02	09	16	23	30
	03	10	17	24		01	08	15	22	29	05	12	19	26		03	10	17	24	31
	04	11	18	25		02	09	16	23	30	06	13	20	27		04	11	18	25	
Monday Tuesday Wednesday Thursday Friday	January 27					February 27					March 27					April 27				
		04	11	18	25	01	08	15	22		01	08	15	22	29		05	12	19	26
		05	12	19	26	02	09	16	23		02	09	16	23	30		06	13	20	27
		06	13	20	27	03	10	17	24		03	10	17	24	31		07	14	21	28
		07	14	21	28	04	11	18	25		04	11	18	25		01	08	15	22	29
	01	08	15	22	29	05	12	19	26		05	12	19	26		02	09	16	23	30
Monday Tuesday Wednesday Thursday Friday	May 27					June 27					July 27					August 27				
	03	10	17	24	31		07	14	21	28		05	12	19	26	02	09	16	23	30
	04	11	18	25		01	08	15	22	29		06	13	20	27	03	10	17	24	31
	05	12	19	26		02	09	16	23	30			14	21	28	04	11	18	25	
	06	13	20	27		03	10	17	24		01	08	15	22	29	05	12	19	26	
	07	14	21	28		04	11	18	25		02	09	16	23	30	06	13	20	27	

The school year comprises:

Teaching days (statutory)	190
Professional development days ¹	5
Occasional days ²	5
sub-total	200
School holidays	53
Bank holidays	8
Saturdays and Sundays	104
Total	365

School terms:

term	start	end	days
1	3 Sep 26	23 Oct 26	37
2	2 Nov 26	18 Dec 26	35
3	5 Jan 27	12 Feb 27	29
4	22 Feb 27	25 Mar 27	24
5	12 Apr 27	28 May 27	34
6	7 Jun 27	26 Jul 27	36
Total			195

Notes:

- 1 Professional Development Days to be allocated by each school from within the specified term dates.
- 2 Occasional Days to be allocated by each school from within the specified term dates: an allocation as suggested would support the equal distribution of term lengths.

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EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – SPT03 25/26

Decision	
1	Title of decision: Approval for award of contract re-procurement of Tamar Bridge/Torpoint Ferry (TBTF) Painting, Paint Inspection and Maintenance Support Services Contract
2	Decision maker: Councillor John Stephens (Cabinet Member for Strategic Planning and Transport)
3	Report author and contact details: Adrian Trim (Lead Officer for Tamar Crossings) 01752 307729 adrian.trim@plymouth.gov.uk
4	Decision to be taken: <ol style="list-style-type: none"> 1. To approve the award of contract following the successful procurement tender process administered and led by Cornwall Council of the TBTF Painting, Paint Inspection and Maintenance Support Services Contract; 2. A re-contract for the service for Painting, Paint Inspection and Maintenance Support, circa £7.3m, (PCC and CC are equally liable 50% each of the associated financial risk) over a 10 year contract life, a 4 year contract with a 4 year and then 2 year extension option.
5	Reasons for decision: <ol style="list-style-type: none"> 1. The current Painting, Paint Inspection and Maintenance Support Contract remains in line with the requirements of Tamar Crossings, and it provides the essential technical support that enables Tamar Crossings to deliver its organisational goals to safely operate, maintain and improve the crossings; 2. Tamar Bridge operates on a 'User pays' basis, procuring this support contract will enable the continued safe operation of the Tamar Bridge for the next 4 + 4 + 2 years, funding the maintenance and operation of the undertaking; 3. There are a wide range of essential and routine Paint and Paint Inspection and Maintenance Support requirements across both operations and these services have been provided by a local contractor under contract since 2020. That contract expires in 2025; 4. The Tamar Bridge Act 1957 and subsequent revised Acts require the Joint Authorities to operate, maintain and improve the crossings.
6	Alternative options considered and rejected: <ol style="list-style-type: none"> 1. Do Nothing – let the current contract lapse <p>This option is not considered realistic or viable. The organisation requires the services set out above to deliver its responsibilities.</p>

	<p>2. Develop an in-house paint and paint inspection maintenance team to cover both sites</p> <p>This option has been considered on several occasions. However, it is currently not considered desirable or practical. As this is a 'call off' contract, the resources are only engaged when required. An in-house team would be more costly to maintain and not be financially viable.</p>		
7	<p>Financial implications and risks:</p> <p>The value of the contract is £0 - £7.3m over a 10-year period based on a spend of up to £800k per annum as detailed in the TBTF annual plan and approved by the City Council. This is a call off contract with no guarantee of spend.</p> <p>Tamar Bridge is funded on a 'user pays' basis, where the tolls are used for both operational, support and maintenance requirements. There are limited impacts on the Council MTFP regarding funding, other than the risk associated with insufficient income to cover operating costs.</p>		
8	<p>Legal Implications: The procurement process has been led by Cornwall Council who will have undertaken the appropriate checks and procurement procedures to ensure the process up to the award of the contract is lawful.</p>		
9	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p> <p>Please type an X into the relevant boxes</p>	<p>Yes</p> <p>No</p>	<p>Per the Constitution, a key decision is one which:</p> <p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p> <p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually</p> <p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A	
10	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>Tamar Bridge and Torpoint Ferry are key links joining local communities and are part of the national Strategic Road Network (SRN). As such both crossings play a key role in asserting Plymouth's role as a regional centre. The crossings also support the City's growth strategy and ability to create new jobs through these vital links.</p>	
11	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>There are no anticipated environmental implications or impacts associated with the award or delivery of this contract.</p>	
Urgent decisions			
12a	<p>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</p>	<p>Yes</p> <p>No</p>	<p>(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)</p> <p>(If no, go to section 13a)</p>

	Please type an X into the relevant box			
I2b	Reason for urgency:			
I2c	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3 a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes		
		No	X	(If no go to section I4)
I3 b	Which other Cabinet member's portfolio is affected by the decision?			
I3 c	Date Cabinet member consulted			
I4	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Glenn Caplin-Gray	
		Job title	Strategic Director for Growth	
		Date consulted	04 June 2025	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS05 25/26	
		Finance (mandatory)	ITG.25.26.014	
		Legal (mandatory)	LS/2960(56)/JP/270525	
		Procurement (if applicable)	N/A	
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A	

		Human Resources (if applicable)	N/A						
Appendices									
17	Ref.	Title of appendix							
	A	Briefing report for publication							
	B	Equalities Impact Assessment							
	C	Cornwall Council Procurement Contract Award Report (Part I I)							
Confidential/exempt information									
18 a	Do you need to include any confidential/exempt information? Please type an X into the relevant box		Yes	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No							
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18 b	Confidential/exempt briefing report title: C - Cornwall Council Procurement Contract Award Report (Part I I)				X				
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7
Cabinet Member Signature									
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.								

Signature		Date of decision	09 June 2025
Print Name	Councillor John Stephens		

Appendix A - Briefing Report

1.0 Introduction

- 1.1 The Tamar Bridge crossing forms part of a 'joint undertaking' provided by Plymouth City Council and Cornwall Council, operating under statute since 1953.
- 1.2 The bridge was opened in 1961 and is owned by the joint Authorities of Cornwall Council and Plymouth City Council and is operated and maintained by the Tamar Bridge & Torpoint Ferry Joint Committee (TBTF) formed by the two Authorities. The TBTF mission is to provide safe, reliable and efficient crossings of the Tamar, now and into the future.
- 1.3 The bridge carries approximately fifty thousand vehicles per day and has seen significant capital investment over the last 20 years. Ongoing investment is required to ensure that the bridge continues to be inspected, maintained and improved in line with contemporary standards in order that it can continue to meet the key strategic objectives of the organisations.
- 1.4 The crossings are operated on a 'user pays' basis, with the tolls covering operational and maintenance costs, (hence no cost to the Council for this procurement) delivering public crossings at the Bridge 24/7.
- 1.5 The procurement of the Painting, Paint Inspection and Maintenance Support services are a regular occurrence, as would be expected, as the bridge and ferries are bespoke structures, requiring specific professional attention. This ensures that the key road links on the Devon / Cornwall border, crossing the river Tamar, (with the A38 forming part of the Strategic Road Network (SRN) nationally) remain operationally viable and safe.
- 1.6 Significant investment in maintenance to the bridge, ferry infrastructure and operations have continued over recent years to ensure that the organisation can meet its key strategic aims and objectives. As well as the larger capital projects there are many routine and ad-hoc maintenance requirements. These routine maintenance and support tasks are equally as important on a day to day or week to week basis, as the larger, long-term projects.
- 1.7 Compromising some of the routine maintenance activities or lack of availability of operatives may have a more immediate impact on users of the crossings, particularly where inspection can reduce costs and identify emerging issues
- 1.8 This procurement is for the re-tender of the Painting, Paint Inspection and Maintenance Support Contract to run from June 2025 – December 2035, subject to meeting extension criteria.
- 1.9 In recent years there has been significant investment in the bridge, infrastructure and operations to ensure that the organisation can meet its key strategic aims and objectives. Continual investment is necessary to ensure that the bridge is operated, maintained and improved according to contemporary standards and to meet future service demands.
- 1.10 The current Painting, Paint Inspection and Maintenance Support Contract remains in line with the requirements of Tamar Crossings, and it provides the essential support that enables Tamar Crossings to deliver its organisational goals to safely operate, maintain and improve the crossings.

- 1.11 This contract will also assist the joint authorities in fulfilling their Statutory obligations under The Tamar Bridge Act 1957 and subsequent revised Acts to maintain and improve the crossing.

2.0 Procurement and Contract Award

2.1 Currently the process to procure and award a contract is the responsibility of both Councils.

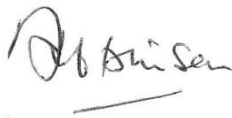
2.2 To improve efficiency it has been agreed that Cornwall Council take the lead for the procurement process and inform PCC when the process is near completion and requires PCC approval for the award of the successful tenderer.

2.3 PCC has been informed that a successful tender process has now concluded requiring sign off by an appropriate PCC Cabinet Member before the Award can be formally announced by CC.

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**APPENDIX B - EQUALITY IMPACT ASSESSMENT – APPROVAL FOR AWARD OF CONTRACT RE
PROCUREMENT OF TBTF PAINTING, PAINT INSPECTION AND MAINTENANCE SUPPORT SERVICES CONTRACT**

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): The person completing the EIA template.	Adrian Trim	Department and service:	Street Services	Date of assessment:	14.05.25
Lead Officer: Head of Service, Service Director, or Strategic Director.	Philip Robinson	Signature:		Approval date:	21.05.25
Overview:	<p>The procurement of the Painting, Paint Inspection and Maintenance Support services are a regular occurrence, as would be expected, as the bridge and ferries are bespoke structures, requiring specific professional attention. This ensures that the key road links on the Devon / Cornwall border, crossing the river Tamar, (with the A38 forming part of the Strategic Road Network (SRN) nationally) remain. operationally viable and safe.</p> <p>Significant investment in maintenance to the bridge, ferry infrastructure and operations have continued over recent years to ensure that the organisation can meet its key strategic aims and objectives. As well as the larger capital projects there are many routine and ad-hoc maintenance requirements. These routine maintenance and support tasks are equally as important on a day to day or week to week basis, as the larger, long-term projects.</p>				
Decision required:	<p>1. To approve the award of contract following the successful procurement tender process administered and led by Cornwall Council of the TBTF Painting, Paint Inspection and Maintenance Support Services Contract;</p> <p>2. A re-contract for the service for Painting, Paint Inspection and Maintenance Support, circa £7.3m, (PCC and CC are equally liable 50% each of the associated financial risk) over a 10 year contract life, a 4 year contract with a 4 year and then 2 year extension option.</p>				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?	Yes		No	X
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Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?	Yes		No	X
Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)	Yes		No	X
If you do not agree that a full equality impact assessment is required, please set out your justification for why not.	This procurement was carried out by Cornwall Council with the express agreement of PCC on behalf of PCC. The requirements of CC were administered to bring the procurement to a successful completion. All requirements regarding an EIA and will have been completed as part of the CC procurement process			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
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Age	Plymouth	No adverse impact anticipated		
	<ul style="list-style-type: none">16.4 per cent of people in Plymouth are children aged under 15.65.1 per cent are adults aged 15 to 64.18.5 percent are adults aged 65 and over.2.4 percent of the resident population are 85 and over.			
	South West			
	<ul style="list-style-type: none">15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64.22.3 per cent are aged 65 and over.			
	England			
	<ul style="list-style-type: none">17.4 per cent of people are aged 0 to 14.64.2 per cent of people are aged 15 to 64.18.4 per cent of people are aged 65 and over.			
	(2021 Census)			

<p>Care experienced individuals</p> <p>(Note that as per the Independent Review of Children's Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>	No adverse impact anticipated		
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited 'a lot' because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited 'a little' because of a physical or mental health problem (2021 Census)</p>	No adverse impact anticipated		

Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).	No adverse impact anticipated		
Marriage and civil partnership	40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married. 0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).	No adverse impact anticipated		
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.	No adverse impact anticipated		

Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	No adverse impact anticipated		
Religion or belief	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth's population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	No adverse impact anticipated		
Sex	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>	No adverse impact anticipated		
Sexual orientation	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>	No adverse impact anticipated		

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Work together in partnership to: <ul style="list-style-type: none">▪ promote equality, diversity and inclusion▪ facilitate community cohesion▪ support people with different backgrounds and lived experiences to get on well together	None		
Give specific consideration to care experienced people to improve their life outcomes, including access to training, employment and housing.	The Bridge and Ferry provide access 24/7 to training opportunities in the peninsula.		
Build and develop a diverse workforce that represents the community and citizens it serves.	The Bridge and Ferry provide access 24/7 to workforce opportunities in the peninsula.		
Support diverse communities to feel confident to report crime and anti-social behaviour, including hate crime and hate incidents, and work with partners to ensure Plymouth is a city where everybody feels safe and welcome.	None		

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The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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