

**Oversight and Governance**

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TAXI LICENSING COMMITTEE

Thursday 20 November 2025
10.00 am
Council House

Members:

Councillor Moore, Chair
Councillor Freeman, Vice Chair
Councillors Gilmour, Lugg, Morton, S.Nicholson and Raynsford.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Taxi Licensing Committee

AGENDA

1. Apologies

To receive apologies for non-attendance submitted by Committee Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. Minutes (Pages 1 - 4)

To confirm the minutes of the meeting held on 06 November 2025.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Appeal Cases

The Committee will be provided with the results of the judgement on appeal cases that went to Court.

6. Number of Certificates of Good Conduct Exemptions Granted

The Committee will be provided with the Number of Certificates of Good Conduct Exemptions Granted.

7. Exempt Information

To consider passing a resolution under Section 100A(4) of the Local Government Act, 1972 to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note:

That under the law, the Committee is entitled to consider certain items in private. Member of the public will be asked to leave the meeting when such items are discussed.

8. Confidential Minutes (Pages 5 - 10)

To confirm the confidential minutes of the meeting held on 06 November 2025.

9. Review status of a private hire vehicle driver licence (Pages 11 - 22)

10. Application for the grant of a private hire vehicle driver licence (Pages 23 - 32)

11. Application for the grant of a private hire vehicle driver licence (Pages 33 - 42)

12. Application for the grant of a private hire vehicle driver licence (Pages 43 - 52)

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Taxi Licensing Committee

Thursday 6 November 2025

PRESENT:

Councillor Moore, in the Chair.

Councillor Freeman, Vice Chair.

Councillors Aspinall (substitute for Councillor Gilmour), Lugg, Morton, S.Nicholson and Raynsford.

Apologies for absence: Councillor Gilmour.

Also in attendance: Hannah Chandler-Whiting (Democratic Advisor), Andrea Gilbert (Lawyer) and Mark Wheeler (Enforcement Officer).

The meeting started at 10.00 am and finished at 11.35 am.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

67. **Declarations of Interest**

Name	Minute Number	Reason	Interest
Councillor Moore	74	Lived in close proximity to someone mentioned in the case.	Personal

68. **Minutes**

The minutes of the meetings held on 02 October 2025 and 13 October 2025 were agreed as accurate records.

69. **Chair's Urgent Business**

There were no items of Chair's urgent business.

70. **Appeal Cases**

There were no updates on the outcomes of any appeal cases.

71. **Number of Certificates of Good Conduct Exemptions Granted**

There were no certificates of good conduct exemptions.

72. **Exempt Information**

The Committee agreed to pass a resolution under Section 100A (4) of the Local Government Act 1972, to exclude the press and the public from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in paragraph one of Part one of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

73. **Confidential Minutes**

The Committee agreed the confidential minutes of the meetings held on 02 October 2025 and 13 October 2025 as accurate records.

74. **Review Status of a Private Hire Vehicle Driver Licence and Private Hire Vehicle Licence**

(Please note that there is a confidential minute to this item)

*(Councillor Moore left the meeting at the beginning of this item following his declaration of interest.
Councillor Freeman chaired the meeting for this item)*

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- 1. The driver would undertake a safeguarding course within six months. Failure to do so would result in being brought back before the Committee and all available sanctions against their licence would be considered, including revocation.
- 2. No action was taken against the Private Hire Vehicle Licence.

75. **Application for the Grant of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

(Councillor Moore returned to the meeting at the beginning of this item and continued to Chair the rest of the meeting.)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. To grant the Private Hire Driver's Licence subject to the applicant completing the VRQ in Transporting Passengers by Taxi and Private Hire or its equivalent within 12 months of receiving the licence.

76. **Application for the Grant of a Private Hire Vehicle Driver Licence**

(Please note that there is a confidential minute to this item)

The Committee:

- a) Considered all that was said by the driver;
- b) Considered all of the information contained within the report;
- c) Considered all the relevant policies referred to in the report;
- d) Asked itself whether it would want a person they cared for, or a vulnerable person, to be driven in a vehicle by the driver.

The Committee agreed:

- I. To grant the Private Hire Driver's Licence subject to the applicant completing the VRQ in Transporting Passengers by Taxi and Private Hire or its equivalent within 12 months of receiving the licence.

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The following relates to exempt or confidential matters (Para(s) 1 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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