

## **South West Devon Waste Partnership**

**Thursday 26 July 2018**

### **PRESENT:**

Councillor Davis, in the Chair.  
Councillor Tyerman, Vice Chair.  
Councillors Doggett, Dann and Hart.

Also in attendance: Ian Hartley (Service Manager Waste and Natural Environment), Anthony Payne (Director of Place), Meg Booth (Head of Capital Development and Waste Management) Martyn Stapleton (Contract Manager), Ashleigh Sherrell (Assistant Contract Manager) and Jane Ford (Community Liaison Manager).

The meeting started at Time Not Specified and finished at Time Not Specified.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 10. **APPOINTMENT OF CHAIR AND VICE CHAIR**

Agreed that in accordance with the Joint Working Agreement Schedule C clause 4 –

- (1) Councillor Andrea Davis is appointed as Chair until the first meeting of the Joint committee after 1 May 2019;
- (2) Councillor Tyerman is appointed as the Vice Chair until the first meeting of the Joint Committee after 1 May 2019.

### 11. **INTRODUCTIONS AND APOLOGIES**

The Chair thanked the Committee Members for attending and asked if everyone could introduce themselves to the Committee.

### 12. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by members in accordance with the code of conduct.

### 13. **MINUTES**

Agreed the minutes of meeting held on 27 July 2017 were a correct record.

### 14. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

### 15. **CONTRACT AND FACILITY PERFORMANCE AND CURRENT STATUS**

Martyn Stapleton (Contract Manager) and Ashleigh Sherrell (Assistant Contract Manager) provided members with details of the SWDWP annual performance summary and project update.

The highlight of the presentation included –

(a) SWDWP Overview of 2017/18

- EfW facility had been fully operational for nearly 3 years;
- MVV’s overall 2017/18 service and performance was good;
- Service issues had been minor in nature and continued to work to reduce areas of difference in contract delivery;
- MVV & SWDWP continue to work proactively with collection teams to optimise Partnership deliveries and waste composition;
- MVV had complied with planning and environmental permit conditions with five exceptions;
- Planned outage in September 2017 was successful. Odour issues were minimal (but 2018 outage has had some issues);
- Defra confirmed SWDWP compliant with PFI grant conditions.

(b) MVV Contract and Facility Performance 2017/18 Summary

- MVV achieved 99.96% diversion from landfill (vrs 97% target);
- Carbon savings of 78,400 tCO<sub>2</sub>/year (vrs 73,594 tCO<sub>2</sub>/year expected);
- Plant availability 91% (90% target) with 14 unplanned shutdowns;
- 5 exceedances of Environmental Permit: (Odour, late report submission & CO<sub>2</sub> emission breach);
- 33 Performance Indicator breaches;
- 28 vehicle turn-around times (0.2%);
- 3 non-adherences to Waste Acceptance Protocol;
- 2 maintenance tasks were not completed on time;
- Annual waste throughput 9,412 tonnes above the design point of 245,000 tonnes.

(c) SWDWP Tonnages and Budgets 2017/18

- SWDWP original forecast given to MVV for 2017/18 = 167,985 (revised forecast of 164,744 following update to PCC tonnages);
- SWDWP 2.21% below revised tonnage forecast (4.1% below original forecast);
- SWDWP total budget expenditure 1.0% below forecast.

	Plymouth	Torbay	Devon	<b>SWDWP</b>
<b>Contract Tonnage profile</b>	81,624	28,802	61,174	<b>171,600</b>
<b>Forecast Tonnage</b>	75,740	36,700	52,304	<b>164,744</b>
<b>Actual</b>	76,639	35,672	48,788	<b>161,099</b>

<b>Tonnage</b>				
<b>Forecast Budget</b>	£7.80m	£3.60m	£5.51m	<b>£16.91m</b>
<b>Actual Out Turn Expenditure</b>	£7.71m	£3.45m	£5.41m	<b>£16.57m</b>
<b>Defra WIG (PFI grant)</b>	£3.39m	£1.19m	£2.55	<b>£7.14m</b>

(d) 2018/19 Contract Update and Current Status

- MVV achieving 100% diversion from landfill (versus 97% target);
- Major annual shutdown from 5th – 27th June;
- With the exception of the planned outage, MVV reported only 1 hour and 43 minutes in lost availability (due to a reset on the ID fan);
- 3 Performance Indicator breaches (all turn-around times);
- 33 complaints received during the June outage;
- 2 permit breaches; 1 of these relating to the odour event;
- SWDWP total tonnage delivered (to 30 June) 1.99% above forecast;

(e) Partnership Waste Deliveries – 2018/19 to date (Apr – Jun);

	<b>Total tonnage to date</b>
<b>Plymouth Forecast</b>	19,084
<b>Plymouth Actual</b>	19,965
<b>Torbay Forecast</b>	9,303
<b>Torbay Actual</b>	9,152
<b>Devon Forecast</b>	13,458
<b>Devon Actual</b>	13,562
<b>SWDWP Forecast</b>	41,845
<b>SWDWP Actual</b>	42,679

(f) Annual Outage Highlights – June 2018

- 5th - 27th June official downtime (plant went back online a week ahead of schedule);
- Increased complaints;
- Waste bunker at 85% (11,000 tonnes) by the end of the outage, MVV ran the bunker down to 9% in preparation;
- All major works completed successfully including refractory and grate bar replacement, repairs to economiser 3, de-slagger chute replacement, crane maintenance, works on the turbine gearbox and a complete overhaul of the conveying system (de-slaggers, ash and residue conveyors and bucket elevators).

(g) Odour issues during the 2018/19 Annual Shutdown

- 33 complaints received between 5th and 27th June during the planned shutdown;
- One resident alone contributed to half of the above, complaining a total of 16 times;
- The EA and PCC planning officers visited site to investigate;
- Genuine odour event occurred during the last week in shut-down leading to complaints from multiple sources;
- MVV submitted a Schedule 5 notification to the EA.

(h) Community Communications April – June 2018 Summary

<b>Media</b>	<b>1</b> (1 Newspaper article)	One Plymouth Herald report on MVV 'clean the creek' event which highlighted the vandalism in Blackie Woods.
<b>Complaints</b>	<b>33</b>	33 complaints reported during the June outage (30 relating to odour and 3 relating to noise reports).
<b>Enquiries</b>	<b>0</b> (via email / telephone)	No enquiries.
<b>Compliments</b>	<b>9</b>	Positive comments and thanks received in response to site visits
<b>Liaison Groups</b>	<b>0</b>	Incinerator Liaison Committee meeting moved to 6 monthly – next meeting in July.
<b>Formal-Consent Breaches</b>	<b>1</b>	Schedule 5 notification submitted to the EA in June for the odour event.

16. **COMMUNITY INTERFACE, COMMUNICATIONS AND EDUCATIONAL PRESENTATION**

Jane Ford (MVV Environment Devonport) provided members with a presentation of the Community Interface, Communication and Education update.

The highlight of the presentation included –

(a) Community Liaison

- Support partner councils' waste minimisation messages;
- Raise awareness of the need for and value of the Facility;
- Engage with schools and community groups;
- Arrange events and open days;
- Maintain public engagement with the ILC;
- Enquiries and other communications;

(b) Waste minimisation messages

- Officer support for school visits to ensure quality delivery;
- Agreed programme of activities for school visits;
- Communication with officers regarding current issues to be addressed;
- Reinforce waste hierarchy.

(c) Raising awareness

- Community groups;
- Technical groups;
- Waste collection operatives;

(d) Visitor Centre

<b>Total number of visitors = 1,963</b>	2016-17	2017-18	
Hours spent with schools	73.5	142.5	94% increase
Hours spent on waste education	108.5	112	3% increase
Hours spent with community groups	86.5	130.5	51% increase

(e) Events and open days

(f) Incinerator Liaison Committee

- Timeline on Incinerator Liaison Committee tasks and objectives.

(g) Communications by type 2018/18

- Support for academic projects;
- Additional technical information;
- Work experience and placements;

- Student volunteers;
- Community events.

17. **DATE AND LOCATION OF NEXT MEETING**

The next meeting date and location was not agreed. Chair asked members if the meeting could be put earlier in the year to allow members to attend with more ease. Although a date was not agreed, the Chair asked that officers work towards confirming a date later on the year.

18. **Exempt Business**

Agreed that, under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedules 12A of the Act, as amended by the Freedom of Information Act 2000.

19. **COMMERCIAL CONTRACT PERFORMANCE AND ISSUES / SOUTH WEST DEVON WASTE PARTNERSHIP ACCOUNTS**

Martyn Stapleton (SWDWP Contract Manager) provided an update on the Commercial Contract Performance and Issues Summary and SWDWP accounts.