



**Democracy and Governance**

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## **Chief Officer Appointments Panel**

Friday 29 April 2022  
9.00 am  
Council House

**Members:**

Councillor Kelly, Chair

Councillors Mrs Aspinall, Dann, Drean, Evans OBE, Riley and Wakeham.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

**Tracey Lee**

Chief Executive

## Chief Officer Appointments Panel

### Agenda

**1. Apologies**

To receive apologies for non-attendance submitted by Panel Members.

**2. Minutes**

**(Pages 1 - 2)**

**3. Declarations of Interest**

Members will be asked to make any declarations of interest in respect of items on the agenda.

**4. Chair's Urgent Business**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

**5. Exempt Business**

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### Part II (Private Meeting)

### Agenda

**Members of the Public to Note**

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

**6. Minutes**

**(Pages 3 - 4)**

**7. Recruitment to the role of Director of Children's Services (to follow): (To Follow)**

## Chief Officer Appointments Panel

Friday 26 November 2021

### PRESENT:

Councillor Kelly, in the Chair.

Councillors Mrs Aspinall, Downie (substituting for Councillor Drear), Evans OBE, Laing (substituting for Councillor Dann), Riley and Wakeham.

Apologies for absence: Councillors Dann and Drear.

Also in attendance: Tracey Lee (Chief Executive) for Minute 10, Giles Perritt (Assistant Chief Executive) for Minute 9, Bernadette Smith (HR Culture Partner) for Minute 10 and Jake Metcalfe (Democratic Advisor).

The meeting started at 11.00 am and finished at 4.00 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

6. **Declarations of Interest**

There were no declarations of interest.

7. **Chair's Urgent Business**

There were not items of Chair's urgent business.

8. **Exempt Business**

Agreed that under Section 100(4) of the local Government Act 1972, to exclude the press and public from meeting for the following item of business on the grounds that involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

9. **Chief Officer Resourcing Update**

Giles Perritt (Assistant Chief Executive) updated members following the appointment to the role of Head of Legal Services and Monitoring Officer.

The Panel were presented with salary benchmarks from similar local authorities with a Monitoring Officer role and agreed unanimously to the recommendations as set out in the report.

10. **Recruitment to the role of Director of Children's Services**

Tracey Lee (Chief Executive) and Bernadette Smith (HR Culture Partner) were present for this item. The Panel considered the information provided within the agenda pack.

Members interviewed two candidates for the post of Director of Children's Services. After interviewing candidates and reviewing information from the selection process, Members, having considered each candidate, felt that neither candidate had been of the required standards for such a pivotal role with Plymouth City Council, therefore no appointment would be made.

The following relates to exempt or confidential matters (Para(s) 2 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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