

# Select Committee Review

Budget Scrutiny



Date of meeting:	18 and 19 January 2021
Title of Report:	<b>Background Information Papers</b>
Lead Member:	Councillor Mark Lowry (Cabinet Member for Finance)
Lead Strategic Director:	Brendan Arnold (Service Director for Finance)
Author:	Andrew Loton (Head of Governance, Performance and Risk)
Contact Email:	Andrew.loton@Plymouth.gov.uk
Your Reference:	ALBS110122
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

The purpose of this report is to provide a number of background information papers to inform discussions at Budget Scrutiny. Most of the reports have been considered previously by other Council Committees such as Cabinet or Audit and Governance Committee. The reports included are:

- Draft Budget 2021/22**  
*This report sets out the latest information available in respect of the 2021/22 budget. The budget complements the overarching vision, values and priorities set out in the Council's Corporate Plan.*
- Draft Budget 2021/22 Equalities Impact Assessment**  
*This draft equality impact assessment and associated briefing has been drafted to help ensure that we the organisation is giving due regard to equality considerations through the setting of our budget*
- Council Tax Base Setting and Council Tax Support Scheme**  
*Provides the 2021/22 Council Tax base and Council Tax Support Scheme details in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012.*
- Revenue Monitoring Position November 2020**  
*The revenue finance monitoring position of the Council November 2020*
- Treasury Management Strategy**  
*This report sets out the Treasury Management Strategy for 2021/22 and includes the Annual Investment Strategy, the Non-Treasury Management Investment Strategy and the Minimum Revenue Provision Statement.*
- Capital Programme Summary**  
*This report sets out the Capital Financing Strategy for 2021/22 and is a requirement of The Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management in Public Services.*
- Revenue and Capital Budget Monitoring Report 2020/21 Q2**  
*Outlines the capital and revenue finance monitoring position of the Council as at the end of September 2020. Sets out the capital budget 2020-25, taking into account changes to the capital programme and adjustments to income assumptions as a result of the pandemic.*
- Budget Scrutiny 2019/20 Recs**  
*Provides the Budget Scrutiny recommendations from the 19/20 budget scrutiny process and gives an overview of actions taken.*
- Corporate plan**  
*The Corporate Plan outlines the strategic direction of the council for the next four years (2018-2022).*

- **Performance reports**

*This is the Corporate Plan Performance report that details how the Council is performing against its priority performance indicators that were agreed at the inception of the Corporate Plan.*

- **Strategic Risk Register**

*Provides the Strategic Risks showing the current status of each risk and the movement in risk score, together with four new risks identified as a result of Covid-19.*

- **Operational risks (red)**

*This report now outlines the continuing progress being made across Services in delivering Operational Risk and Opportunity Registers in line with the Council's shared vision and priorities.*

- **Workforce Report**

*Provides analysis of workforce and sickness levels to ensure oversight on spend, trends and forecasting future spend to inform business needs.*

- **Brexit papers (November Cabinet and December BILCO papers)**

*To outline the work completed by the BILCO Committee in identifying the economic impact of Brexit and to ensure that research is undertaken and made available to the public as set out in the Council's Pledge 11. To highlight the current preparedness of the City's business sector for the end of the Brexit transition period.*

- **Climate Emergency Action Plan**

*The report introduces the Climate Emergency Action Plan for 2021 and the planned specific actions to address climate change issues during 2021.*

- **Corporate Carbon Reduction Plan**

*Corporate Carbon Reduction Plan contains 24 actions, to be delivered within existing budgets and through existing staff resources by December 2021*

### **Recommendations and Reasons**

The Committee is invited to consider and discuss any relevant aspects of the reports included to inform discussion, debate and constructive challenge during the Budget scrutiny sessions.

### **Alternative options considered and rejected**

Not applicable – briefing report

### **Relevance to the Corporate Plan and/or the Plymouth Plan**

Budget Scrutiny, and therefore the supporting documentation to the Select Committee, supports setting of the Council budget which is required to undertake all aspects of the Corporate Plan.

### **Implications for the Medium Term Financial Plan and Resource Implications:**

None directly arising – briefing report.

### **Carbon Footprint (Environmental) Implications:**

None directly arising.

### **Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

None.

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
1.	Draft Budget 2021/22							
2.	Budget 2021/22 Draft EIA							
3.	Council Tax Base Setting 2021/22							
4.	Council Tax Support Scheme 2021/22							
5.	Revenue Position November 2020							
6.	Treasury Management Strategy							
7.	Capital Financing Strategy							
8.	Capital & Revenue Report 20/21 – Quarter 2							
9.	Budget Scrutiny 2019/20 Recommendation							
10.	Corporate plan							
11.	Performance reports							
12.	Strategic Risk Register							
13.	Operational risks (red)							
14.	Workforce Report							
15.	Brexit Reports from Scrutiny and Cabinet							
16.	Climate Emergency Action Plan							
17.	Corporate Carbon Reduction Plan							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)
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	<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>

**Sign off:**

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Originating Senior Leadership Team member: Brendan Arnold (Service Director for Finance)											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 16/12/2020											
Cabinet Member approval: Councillor Mark Lowry (Cabinet Member for Finance) Date approved: 16/12/2020											