

SCRUTINY MANAGEMENT BOARD

Terms of Reference



The purpose of the Scrutiny Management Board is to manage scrutiny in a way that ensures the functions of overview and scrutiny are fairly balanced across all aspects of the Council's work, with a view to improving services, reducing inequalities and improving outcomes for the people of Plymouth.

Role of the Scrutiny Management Board

- To ensure that work is allocated fairly across the four scrutiny committees and reflects all aspects of the Council's work by providing oversight and direction to the committees' work programmes.
- To ensure corporate and cross cutting business is dealt with by the relevant committee.
- To review performance against the relevant corporate priorities and inform work programmes as appropriate.
- To commission select committee reviews where necessary and appropriate.
- To receive for information, and oversee implementation of, recommendations made by each Scrutiny Committee
- To plan and oversee implementation of the process for annual Budget Scrutiny.
- To produce an annual scrutiny report to Council (in conjunction with the scrutiny committees).
- To review national best practice and guidance in relation to overview and scrutiny and recommend any changes to the way overview and scrutiny is undertaken as a result.

Membership

The Scrutiny Management Board will consist of the Chairs of each of the scrutiny committees. The relevant committee Vice-Chair can act as substitute for the relevant Chair if required.

Chair

The Chair of the Board will be from the group in administration.

The Vice-Chair will be from the main opposition group.