

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L14 21/22

Decision	
1	Title of decision: The Supply of Fuel
2	Decision maker (Cabinet member name and portfolio title): Councillor Nick Kelly (Leader)
3	Report author and contact details: Martin Hoar – Fleet Services Manager Martin.hoar@plymouth.gov.uk Tel: 01752 305592
4	Decision to be taken: The Leader to Approve the business case Award the contract for the purchase of The Supply of Fuel Details of the successful tenderer are set out in the Contract Award Report.
5	Reasons for decision: In accordance with the delegated authority granted by the Leader of the Council the project undertook a procurement exercise, using the ESPO framework. See Contract Award Report.
6	Alternative options considered and rejected: Option 1: Do nothing Risks to service delivery impact and resulting reputational damage increased external costs make this option non tenable. Option 2: Alternative Fuels With the Council's target to be carbon neutral by 2030 this option was a consideration due to the asset life of vehicles being 8 – 10 years. In order to spread the financial costs and start a phased approach to the replacement of vehicles and reduce our carbon emissions every year it was decided to only purchase fossil fuel vehicles where a current EV is not suitable currently under 3.5t vehicles. Option 3: External Fuel Purchases Consideration was given to the benefit of the Council using it's of fuel bunkering, due to the reduced purchase price with buying in bulk this option is not financially beneficial to the Council with increased costs per litre.
7	Financial implications and risks: The Fuel for the Council is purchased on a weekly basis, the cost per litre can vary daily due to market pressures, when the price is low additional fuel can be purchased and held in bunkering.

8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>Caring Plymouth - The majority of vehicles provide support for Street Scene & Waste services. The service impacts the daily lives of all residents and visitors to Plymouth ensuring that the Council can provide mandatory services for residents.</p> <p>Growing Plymouth - Ability to service Bin collections and support services as the city increases in size to ensure a sustainable City that cares about the environment.</p>		
10	Please specify any direct environmental implications of the decision (carbon impact)	Due to the nature of fuel it has a carbon impact, the fuel is essential to keep vehicles and heating running.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Mrs Maddi Bridgeman (Cabinet Member for Environment and Street Scene)		
13c	Date Cabinet member consulted	03.09.2021		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	01.09.21	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS44 21/22	
		Finance (mandatory)	Djn.21.22.105	
		Legal (mandatory)	MS/02.03.21	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	N/A	
		Procurement (if applicable)	GA/PS/576/ED/0321	
Appendices				
17	Ref.	Title of appendix		
	A	Contract Award Part I		
	B	Equalities Impact Assessment		
Confidential/exempt information				
18a	Do you need to include any confidential/exempt information?	Yes	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Contract Award Part 2 Revenue Business Case Supply of Fuel			X X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	7 October 2021			
Print Name	Councillor Nick Kelly (Leader)							