

Appendix A - The Administration's commitments: August to December 2021

Number	Commitment	Manifesto Section	Lead Dept.	CMT Member	Lead	Cabinet Member	Progress Update	Completed
6	We will encourage more community lunch clubs and activities for lonely people by working in conjunction with voluntary and community groups to establish a wider network of community activities. We aim to reduce social isolation and social exclusion, whilst improving the physical, mental and emotional health and well-being of participants.	Health, Wellbeing & Safety	Integrated Commissioning	Craig McArdle	Anna Coles	Vivien Pengelly	As part of the lottery funded 'Healthy Communities Together' programme, we have been working in partnership with POP to train local people as 'community researchers'. These researchers have been having conversations with people in communities to understand their experience of loneliness and social isolation; this will lead to a stage 2 bid to the lottery to enable us to put more activity in place to address social isolation We have funded Age UK (from COVID money) to provide a telephone befriending service targeted at those people who have been shielding or self-isolating; they will be bringing people using the service together into local community groups in order to become more socially included We are also planning a small grant fund to increase wellbeing activity in communities in order to address social isolation and mental, emotional and physical health. We would like groups specifically to promote sharing of food which is a great way to bring people together The CCG have put additional money into Time Banking to specifically support people over 65 to get involved in their local community, sharing skills and supporting each other	
8	We will appoint a "City Tree Champion" to promote the planting of numerous new trees throughout the city and maintain our existing specimen trees. We will plant 2021 trees in our first year to improve air quality, increase biodiversity and improve our health and wellbeing.	Health, Wellbeing & Safety	SPI	Anthony Payne	Chris Avent	Maddi Bridgeman	Tree Champion appointed - Cllr Bridgeman Portfolio holder - Cllr Nicholson - briefed on current funded tree planting programme and discussed ways to meet commitment. Business Case being prepared at request of portfolio holder and external funding bids being written for submission. Provisional tree planting programme prepared for consideration by portfolio holder. Request sent to all Councillors to consider allocating LCG to tree planting schemes in wards. 05/10/2021 Business Case approved for tree planting programme to meet target. Tree procurement in place. Planting programme set out and due to start WC 25/10/2021. Councillors all been briefed to contribute LCG and planting proposals in Ward. On track to complete planting of 2021 trees by end December.	06/10/2021
9	We will prioritise the work required to eliminate homelessness in our city and the Government's policy to eradicate rough sleeping by 2024 and support the "no second night" initiative	Health, Wellbeing & Safety	Community Connections	Craig McArdle	Matt Garrett	Vivien Pengelly	Portfolio Holder has attended the Homelessness Prevention Partnership and set out the vision of the administration for the partnership. The executive has worked up a clear project mandate, priority action plans, and a performance framework. This is all now been worked on to try to meet the demands around homelessness. This commitment will include the opening of a night shelter.	
11	We will continue to provide funding to create and enhance our play areas. We aim to provide more inclusive and family-friendly parks which include sensory areas	Health, Wellbeing & Safety	SPI	Anthony Payne	Zoe Sydenham	Maddi Bridgeman	Play Phase 3 Business Case approved at £380,000. Procurement for contractor initiated. Projects completed to date: Bodmin Road Pocket Park Inclusive Play area in partnership with Whiteleigh Community Trust, Whiteleigh Big Local and Brook Green Centre for Learning. New equipment installed at Hartley Play Area.	
12	We will seek to strengthen our military covenant with the Armed Forces by looking at our Veterans ongoing needs especially around medical support and mental health provision. We want to create a hub where Plymouth is recognised as a centre of excellence for Veteran support	Health, Wellbeing & Safety	People	Craig McArdle	Giles Perritt	Vivien Pengelly	We will meet with providers Improving Lives and Livewell southwest to identify any gaps in mental health provision. Meeting to be held with Portfolio Holder to agree end state and review commitment ownership.	
15	We will introduce a designated phone line for those without internet access to contact the Council	Health, Wellbeing & Safety	Customer and Corporate Services	Andy Ralphs	Pete Honeywell	Maddi Bridgeman	At meeting on Friday 24 Sept with Leader and Portfolio Holder we agreed the design principles and overall design of the revised contact centre customer menu to meet the requirement of this commitment. Work is now underway to implement the changes, with the expectation that we will have completed the changes by w/c 11 October. Sign off to follow beyond that date.	
16	We will continue to work with Devon & Cornwall Police to prevent, detect and reduce crime on our streets making Plymouth a safer and more welcoming city.	Health, Wellbeing & Safety	Community Connections	Craig McArdle	Matt Garrett	John Riley	Ensure that Safer Plymouth continues to keep people in Plymouth Safe. Portfolio Holder to agree sign off of new priorities as part of current MORILE (Management of Risk in Law Enforcement) workshops and strategic assessment to identify future priorities. Draft Strategic Assessment to be presented to Safer Executive in the Middle of October and signed off by End of October. This commitment is on track to be completed by the end of December 2021.	
17	We will work with our Police & Crime Commissioner to provide additional Police Officers on the beat in Plymouth	Health, Wellbeing & Safety	Community Connections	Craig McArdle	Matt Garrett	John Riley	Conversation with the Police, OPCC and PFH is planned for later this month to discuss success measures. This commitment is on track to be completed by the end of December 2021.	
19	We will accelerate the plans to redevelop Colin Campbell Court and offer NHS, health and dental services within the city centre.	Health, Wellbeing & Safety	Integrated Commissioning	Craig McArdle / Anthony Payne	Anna Coles / Chris Duggan	Patrick Nicholson	NHSE have reviewed and approved local proposals and multi-agency programme team are now working to develop detailed designs. Engagement continues with resident population and potential tenants for the building.	
20	We recognise the real issue of Child Poverty within our city. We will raise awareness of this issue and provide additional funds to work with partners to eradicate Child Poverty and give every child the best possible start in life to boost their life opportunities	Health, Wellbeing & Safety	Education, Participation and Skills	Alison Botham	Ming Zhang	Dave Downie	The Child Poverty Working group and the PCC EPS have developed a deeper engagement with Plymouth Children in Poverty (PCIP) group through information for schools and identification of schools needing greater support. The Child Poverty Working Group continues to deliver the current Child Poverty Action Plan 2019-2022, with a view to reviewing this during 2021 and early 2022. The working group seeks to address the uptake of free school meal entitlement in the city while examining the disadvantaged gap.	

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28	We will actively promote positive lifestyle changes and improve our environment for all, including our wildlife by improved soft and hard landscaping projects throughout the city.	The Environment	SPI	Anthony Payne	Zoe Sydenham	Maddi Bridgeman	Preventing Plastics Project: 14 signatories for Plastic Charter for local businesses/schools/communities; Tenders out for 2 x innovative art installations using recycled plastic waste; Proposal finalised for the testing and evaluation study of the addition of AI(artificial intelligence) and Autonomy to 2 x 'Wastesharks' to collect plastic litter in the Cattewater. Plymouth's Action on Plastic' brochure produced; Engaged with 300 people(Sail GP and other community events.)Mayflower Improvements: Completed Welcome sign installation; Hoe Volunteering Gardening group established; general Waterfront improvements continued Green Minds: Summer Engagement Programme in green spaces and at the Pannier Market - 77 events, 2051 participants (1038 new to the project). Green Social prescribing project launched at Central Park. Greenspace access improvements initiated at Duncombe Avenue (link to Kings Tamerton Wood Urban Tree Challenge: Consultation completed for Blossom Together project at Devil's Point (over 200 respondents) and detailed design being worked up based on feedback. Trees ordered for citywide winter planting.	
29	We commit to improve the environment by supporting and creating innovative plans to make Plymouth carbon neutral by 2030	The Environment	SPI	Anthony Payne	Paul Elliott	Maddi Bridgeman	PFH briefed on 1st July 2021 regarding existing Climate Emergency Action Plan (CEAP) 2 and Corporate Carbon Reduction Plan 2 approach and actions. Development of CEAP of 3 starting and Portfolio Holder will be engaged in the actions to be included. September update: Regular meetings with PFH on the production of CEAP 3 and CCRP 3, both documents being produced to timetable agreed with PFH.	
31	We will support community volunteers to keep our streets, greenspaces and beaches clean.	The Environment	People/Public Health	Craig McArdle / Ruth Harrell	Neil Minion	Vivien Pengelly/Maddi Bridgeman	The first Plastics volunteer event working with Plymouth Gin Distillery took place on Tuesday 13th April 2021 on the Barbican. 9kg of plastic waste was collected. 13 people involved. The second event working with Plymouth City Council staff took place on Wednesday 28th April 2021 on the Hoe. 5.3kg of plastic waste was collected. 12 people involved. The third event took place on Wednesday 12th May 2021 at Teat's Hill. 10.9kg of plastic waste was collected. 5 people involved working with NMA and Gin Distillery staff. All Mayflower Maker and the Plymouth Good Neighbour Scheme volunteers have been actively encouraged to sign up to the: Clean Our Patch, Keep Britain Tidy and Plymouth Beach Clean volunteer activities. All these projects and additional opportunities for volunteers to keep our streets, greenspaces and beaches clean are advertised on the Our Plymouth website.	
32	We shall prioritise the further improvements required to our largest green area, CENTRAL PARK. Following a thorough consultation with YOU we shall invest millions to make this park a must visit place for sport, recreation, socialising and wildlife that appeals to all ages	The Environment	SPI	Anthony Payne	Zoe Sydenham	Maddi Bridgeman	Delivery programme for 21_22 agreed with Portfolio Holders at meeting on 30 September. Project Mandate completed and signed off for Central Park Phase 3 improvements £2.4m	
34	We will promote The National Marine Park which showcases our world class marine, engineering and research facilities creating more jobs in these areas.	Job Creation	Economic Development	Anthony Payne	Caroline Cozens, Charles Hackett, Kat Deene	Nick Kelly/Maddi Bridgeman	£9.5m has been awarded to the National Marine Park from the National Lottery Heritage Fund (Heritage Horizons Award). Community Renewal Fund bid assessed by PCC and submitted to government. Leads and core structures for HF Horizon project have been agreed and being established. Role of Interim Chief Executive for National Marine Park, to lead outside the HF Horizons project, has been agreed and advertised. Recruitment expected in November 2021.	
35	We will lobby the Government and protect our Dockyard. It is home to the Royal Navy and is the largest dockyard in Western Europe.	Job Creation	Economic Development	Anthony Payne	Amanda Ratsey	Nick Kelly	Invite Secretary of State for Defence to Sail GP event - Offers and Asks currently under review. Economic modelling/research work underway to look at the importance of the Naval Base and the different components. Letter sent to the Secretary of State for Defence, Ben Wallace MP on the 12 August 2021 seeking government's continued commitment to HMNB Devonport and specifically the base porting and maintenance of the Type 26 and through life support for the Type 31 Frigates. MP briefed on future deep maintenance of the Type 26 Frigates.	
36	We will promote Plymouth as an historic port with a large fishing fleet, a major hub for marine leisure industries and activities. It is also a major tourist attraction.	Job Creation	Economic Development	Anthony Payne	Amanda Ratsey and Amanda Lumley	Nick Kelly/Maddi Bridgeman	Mayflower 400 delivery company to mission critical delivery of visitor and destination services as a 'DMO'. Board discussion in October relating to next 12 months activity and business operations based on reduced operating budget. The long awaited DMO review was published w/c Sept 13th by DCMS. The report recommends government core funding for DMO's in a tiered structure as portfolio organisations. DP Board needs to discuss positioning of Plymouth as a major city in relation to this and wider regional entities. Awaiting government response to report expected in line with CSR on Oct 27th. Cruise activity very positive over autumn with 7 vessels coming into port. 12 booked for 2022 already. Winter campaign being developed to highlight Plymouth as a major regional shopping and leisure destination due to go 'live' end October. British Travel Trade Fair attended and World Travel Market due early Nov for B2B activity. Development activity commencing around business tourism pipeline.	
37	We will build on our enviable reputation for hosting major nautical events such as the Americas Cup, the Fastnet, Sail GP	Job Creation	Economic Development	Anthony Payne	Amanda Ratsey	Maddi Bridgeman	We hosted Sail GP in July 2021, in addition we are exploring delivery for 2022.	

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40	We shall lobby the Government to review and complete an overhaul of the Business Rates system to make it fairer for businesses and benefit the local community.	Job Creation	Finance	Brendan Arnold	Paul Looby	Nick Kelly	Ask document updated and letter sent to the Chancellor of the Exchequer from the Leader on the 6th July regarding the Business Rates system and a fundamental review - associated comms Spend4Plymouth/social media.	
42	We welcome the Government's decision to make Plymouth a Free Port. This status will allow us to attract new manufacturing and assembly businesses creating specialist jobs for local people	Job Creation	Economic Development	Anthony Payne	Richard May	Nick Kelly	Detailed Plan Phase: Draft Outline Business Case due to be submitted on the 26th November 2021. This includes review Offers and Asks to include additional asks that may maximise the benefits of Freeport status - complementary initiatives relating to skills, innovation, net zero, regeneration, housing, transportation, land remediation, and mitigating displacement. Full Business case to be submitted by 4th March 2022.	
47	In our city centre we will encourage and facilitate more residential living, introducing more green and recreational facilities including an events space for local entertainers to entertain the public and become a focal point.	City Centre and Waterfront Rejuvenation	SPI & Economic Development	Anthony Payne	Matt Ward	Nick Kelly/ Maddi Bridgeman	Review of residential masterplan for Colin Campbell Court is ongoing and will be progressed following planning application for the health hub. Work is being carried out to consider whether Colin Campbell House upper floors would be suitable for conversion to apartments. City centre housing demand study has been commissioned jointly by PCC and Homes England and the final report is expected in October 2021. Future High Streets Fund has awarded £12m for Plymouth, part of which will allow Urban Splash to progress the delivery of the Civic Centre, including 144 apartments and a conference and events space. The Guildhall will also be refurbished and modernised.	
48	To celebrate our rich history and culture we will invest in our Guildhall to improve the facilities and make it a real asset to the city by allowing a far wider use of the building and its facilities	City Centre and Waterfront Rejuvenation	Economic Development	Anthony Payne	Matt Ward	Nick Kelly	Future High Streets Fund grant secured to enable this project to progress. Initial stakeholder consultation has been completed to identify key project requirements. External project managers appointed. Other members of the design team will now be appointed in order to progress the design and costings.	
51	We will prioritise the delivery of the proposed dual carriageway road improvement works from Woolwell to The George pub	Infrastructure	SPI	Anthony Payne	Sally Farley	Jonathan Drean	With support from the Cabinet Member for Transport, SP&I has submitted a bid for £19.9m to DfT to its Levelling up Fund on 18th June. This includes the requirement for £8.5m of Corporate Borrowing with reports to Cabinet in November. A further round of public consultation was held during August and September 2021. The government has yet to announce the outcome of this bid.	
52	Continue to raise the city's profile with Government to level up the investment within the city to provide a resilient and reliable road and rail network to serve Plymouth.	Infrastructure	SPI	Anthony Payne	Philip Heseltine	Nick Kelly/ Jonathan Drean	Councillor Jonathan Drean, Cabinet Member for Transport will be able to make an announcement at the Cabinet meeting on the 12th October of the work that continues to raise the city's profile with Government to level up investment within the city to provide a resilient and reliable road and rail network to serve Plymouth.	
53	Lobby for the M5 motorway to be extended past Exeter to Plymouth	Infrastructure	SPI	Anthony Payne	Sally Farley	Nick Kelly/ Jonathan Drean	Asks review currently being undertaken to understand what success looks like for this particular commitment	
56	We will make sure utility companies minimise the impact of their works on the highway network and repair the carriageway to the same standard.	Infrastructure	Street Services	Anthony Payne	Phil Bellamy	Jonathan Drean	Highways will enforce the permitting requirements for the undertaking of works on the Highway to effectively manage works on the Highway and minimise disruptions. Highways will robustly apply the requirements of NRSWA to ensure statutory undertakers and private contractors reinstate the highway to the same condition as previous, with inspections undertaken by dedicated Highways inspectors. Sept 2020 saw the introduction of NRSWA Dft revision and the team are robustly applying legislation, Cllr Drean being regularly update in PH meetings.	
58	We feel that Plymouth City Council car parking charges are punitive and we will review city centre parking charges. We will introduce periods of FREE parking in council owned car parks to save you money and support local businesses	Infrastructure	Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	A number of scenarios are being modelled to provide options for the Administration.	
60	We will encourage and help facilitate the greater use of public transport, walking and cycling as a more sustainable way of getting around the city. We will work with bus operators to provide the services and routes you want	Infrastructure	SPI	Anthony Payne	Rosie Starr	Jonathan Drean	The Council confirmed to DfT on 25th June that it will be entering into an Enhanced Quality Bus Partnership from 1st April 2022. Cabinet Member for Transport has agreed that the strategy here is to seek additional funding to support public transport from April 2022 through the submission of the Bus Service Improvement Plan to the Government's National Bus Strategy on the 31st October 2021. Grant determinations expected to be announced by Government between November and March. The Council already has an approved and funded programme of walking and cycle improvements through Active Travel Fund 2 and have submitted a Capital bid to Active Travel Fund 3 in August as well as Expressions of Interest to pilot of (1) Low Traffic Neighbourhoods and (2) the Social Prescription of Walking and Cycling. The Council are also currently consulting on the 2021 Local Cycling and Walking Infrastructure Plan- consultation to close 8/10/21.	

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63	We will exempt all motorcycles (2 wheels) from having to have a residential parking permit, currently £30 pa	Infrastructure	Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	Cabinet Member agreed to deliver through removing the fee for a residents permit in residents parking zones, but retain the requirement to register for a permit. This will be delivered through a traffic order. This commitment is on target. The parking application process is also being updated to capture information from residents relating to the type of vehicle they are applying for, to that the Council can collate such information going forward.	
64	We will review the provision of disabled parking spaces to ensure there is sufficient parking for blue badge holders	Infrastructure	Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	We are undertaking a review of all disabled parking provision within our car parks and On Street locations, to ensure adequate provision of parking to support persons with impairments. Commitment on track.	
65	To encourage greater use of our Continental Ferry service we will offer bespoke parking for motorhomes as a stopover for those embarking or disembarking the ferry.	Infrastructure	Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	A project is underway to review the opportunities to increase the provision of parking locations for campervan and overnight stays to support this commitment. Out line options are being discussed with Cllr Drean following an assessment of access and suitability of the identified sites. Commitment on track	
66	We will increase the speed limit from 30mph to 40mph on the new and improved Tavistock Road section to improve journey times	Infrastructure	SPI & Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	A briefing is being prepared for Cabinet Member which will be followed by an Executive Decision to deliver this pledge through a Traffic Order. Commitment on track.	
68	We will prioritise the need to offer a modern and suitable Cruise Terminal in Plymouth by working with partners such as Associated British Ports and Brittany Ferries	Infrastructure	Economic Development	Anthony Payne	Amanda Ratsey and Amanda Lumley	Jonathan Drean	Round table discussion moved back to late autumn due to new CEX coming into post at Brittany Ferries. Meeting w/c Oct 4th with Brittany prior to setting up round table.	
69	We will build closer links with the Taxi Trade to ensure the current fee regime remains fair and taxis are readily available 24/7 for passengers. We will accelerate the installation of Electric Vehicle charging points to encourage operators to switch from petrol or diesel vehicles to electric powered Taxis	Infrastructure	Place (and ODPH)	Anthony Payne / Ruth Harrell	(Rachael Hind for ODPH Licensing)	John Riley	We will continue to work with the taxi trade to ensure that the way in which the fees are set is communicated fully, to provide assurances that it is open fair and transparent. The Taxi fees are reviewed by the Taxi Committee Members every year and will be going to committee again in December 2021/January 2022 to set the fees for April 2022 onwards,. Therefore engagement work will happen prior to and during this process. We will continue to work with the Transport team and the Low Carbon City Officers to consider the transition to Ultra low emission vehicles and the need for decarbonisation in the city. We will explore any grants that may be available to encourage proprietors to upgrade their vehicles to those with low or no emissions.	
71	We recognise that residential parking is an issue so we will provide funds and work with local communities to create additional neighbourhood car parking spaces by reconfiguring areas to allow Diagonal / Perpendicular parking	Infrastructure	Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	Proposed trial locations have been agreed with the Cabinet Member. A safety audit is being undertaken at this location to establish how to deliver this commitment in a manner that could deliver this safely.	
73	Local governments across the UK are owed millions of pounds in uncollected Parking Tickets, due to a number of reasons, often involving criminal activity. The Traffic Management Act allows local authorities to undertake removal of persistent evaders (those with more than 3 PCNs outstanding) from the road and store until and outstanding debt cleared and updated info provided to the DVLA. If after the removal the car is not claimed this can then be sold or scrapped and the income used to cover any outstanding debt. We will step up enforcement in this area	Infrastructure	Street Services	Anthony Payne	Mike Artherton	Jonathan Drean	A proposal is being prepared for the Cabinet Member for the proposed adoption of Immobilisation and Removal powers, the powers to seize vehicles. This includes the establishment of a removals policy and an economic appraisal for such a service. This commitment is on target.	
75	We will work with local housing associations to create a wider range of homes for local people. Registered providers in the Plymouth Housing Development Partnership are key to accelerating housing delivery in Plymouth but could do more to deliver a wider range of housing, for example housing for older people including extra care, housing for people with learning difficulties, self-build housing, and housing for veterans. However not all registered providers are active in creating new housing and so could be incentivised through prioritised access to corporate borrowing the City Council could access through the public works loan board.	Housing	SPI	Anthony Payne	Neil Mawson	Vivien Pengelly	The Housing Delivery team are working on a wide range of Plan for Homes initiatives with members of the Plymouth Housing Delivery Partnership to deliver more affordable housing in the city. This work includes the use of Council land assets and grant funding to provide the gap funding needed to deliver the new affordable housing that is in desperate need in the city. The needs groups addressed by this new affordable housing include older persons, adults with learning disabilities, homeless and vulnerable people, those who needs wheelchair adapted accommodation, service veterans as well as general needs for those registered on Devon Home Choice. In addition the Partnership has recently grown with 11 RPs now being fee paying members of PHDP, at least 9 of those undertaking some form of affordable housing development in the city. Finally the Council continues to negotiate new individual agreements with the most proactive members of the PHDP, to unlock further development on PCC and JLP allocated housing sites.	

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81	We believe tenants who live in Houses of Multiple Occupancy (HMOs) have the right to live in affordable, good quality and safe accommodation. To ensure these standards are met we will scrutinise HMOs across the city so that such accommodation makes a valued contribution to Plymouth's housing stock	Housing	Housing	Craig McArdle	Matt Garrett	Vivien Pengelly	Discussion held with Portfolio Holder. Report to be written to set out current success improving HMO conditions in the City for sign off by PFH in mid/late Nov	