

# EXECUTIVE DECISION

made by a Cabinet Member



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L21 21/22

Decision	
1	<b>Title of decision:</b> Domestic Energy Retrofit Programme
2	<b>Decision maker (Cabinet member name and portfolio title):</b> Councillor Nick Kelly, Leader of Plymouth City Council
3	<b>Report author and contact details:</b> <a href="mailto:Kurt.Borth@plymouth.gov.uk">Kurt.Borth@plymouth.gov.uk</a>
4	<b>Decision to be taken:</b> <ul style="list-style-type: none"> <li>• Approves the Business Case.</li> <li>• Delegate's authority to Section 151 officer and Chief Executive to sign the MoU.</li> <li>• Allocates £1,752,137.22 for the project into the Capital Programme funded by Government.</li> <li>• Delegate authority to the Service Director for Strategic Planning &amp; Infrastructure to spend the allocated funds and enter into further agreements in relation to it.</li> </ul>
5	<b>Reasons for decision:</b> <ul style="list-style-type: none"> <li>• To allow for the delivery of the residential energy efficiency programme.</li> </ul>
6	<b>Alternative options considered and rejected:</b> <b>Do Nothing option:</b> This would be ignoring an opportunity to help vulnerable households and capitalise on external funds. The project has the capacity to improve the living conditions and health of some of the most vulnerable households in the city. The Council successfully bid for these funds and as such should use them. The funds can only be used for the purposes outlined above.
7	<b>Financial implications and risks:</b> There are no negative financial implications in undertaking this decision.

8	Is the decision a Key Decision? (please contact <a href="#">Democratic Support</a> for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
			X	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>
		X	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.	
	If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a>			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The project is an excellent fit with the strategic objectives of The Council. Social inequalities will be reduced by the provision of efficient heating and efficiency measures to cold homes. This not only provides a much healthier, warmer, and comfortable environment for the householder, it also reduces the annual energy bill ensuring vulnerable households income is maximised. The retrofitted energy efficiency measures will help to reduce the carbon emissions of the city, contributing to the delivery of the Joint Local Plan and Climate Emergency Action Plan.		
10	Please specify any direct environmental implications of the decision (carbon impact)	The project will save 9,500t of carbon over the lifetime of the measures installed.		

#### Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation			
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>
		No	<input type="checkbox"/>
		<b>(If no go to section I4)</b>	
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Mrs Maddi Bridgeman, Cabinet Member for Environment and Street Scene	
I3c	Date Cabinet member consulted	09.11.21	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>
		No	<input checked="" type="checkbox"/>
		If yes, please discuss with the Monitoring Officer	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Director of Place
		Date consulted	07.11.2021
Sign-off			
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS69 21/22
		Finance (mandatory)	PL.21.22.155
		Legal (mandatory)	MS/1/10.11.21
		Human Resources (if applicable)	
		Corporate property (if applicable)	
		Procurement (if applicable)	
Appendices			
I7	Ref.	Title of appendix	
	A	Business Case – Part 1	
	B	Business Case - Part 2	
	C	Equalities Impact Assessment	

Confidential/exempt information								
<b>18a</b>	<b>Do you need to include any confidential/exempt information?</b>	<b>Yes</b>	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>No</b>	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
<b>18b</b>	Confidential/exempt briefing report title: PART II – Business Case			<input checked="" type="checkbox"/>				
Background Papers								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.							
<b>Signature</b>			<b>Date of decision</b>		17.11.2021			
<b>Print Name</b>	Nicholas Kelly							