

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L26 21/22

Decision	
1	Title of decision: ICT Capital Allocation
2	Decision maker (Cabinet member name and portfolio title): Councillor Nick Kelly, Leader of the Council
3	Report author and contact details: John Finch, john.finch@plymouth.gov.uk
4	<p>Decision to be taken:</p> <ul style="list-style-type: none"> • Approves the Business Case; • Allocates £5.952m for the project into the Capital Programme funded by service borrowing; • Delegates the responsibility for the allocation of funding to the projects named in the Business Case to the Strategic Director of Customer and Corporate Services; • Delegates the award of contracts for individual investment cases to the Strategic Director of Customer and Corporate Services in consultation with the Cabinet member for Governance, HR, IT & Community Safety.
5	<p>Reasons for decision:</p> <p>This case requests funding to support further investment in the ICT supporting the Council's service delivery. The spend is sub divided into 2 primary categories:</p> <ul style="list-style-type: none"> • Maintenance at a cost of £3,629m to replace and extend life and/or usefulness of existing ICT assets including a new data centre to replace the current data centre at Windsor House. • New business capability of £2.323m, which will add additional technical capability to support enhanced and/or more cost effective service delivery, and allow the council to realise more savings due to enhanced digital services. <p>Without this decision it will not be possible to continue to support IT services across the Council to the level that they are expected and required by the business.</p>
6	<p>Alternative options considered and rejected:</p> <p>The maintenance budget is mandatory to “keep the lights on” for our systems. The option to do nothing was therefore not considered. The only other funding mechanisms for this could have been revenue, which would make no sense given the nature of the asset.</p> <p>The new business capability funding should be seen as an allocation of capital against which</p>

	cases will draw down investment required by the Council where there are justifiable returns on the investment. The alternative to this case would be for these requests to individually prepare capital requests which was rejected due to the additional complexity this would introduce.			
7	Financial implications and risks: The additional borrowing required for this case amounts to a total of £5.952m. Of this the maintenance element of £3,629m will be funded by the ICT revenue budget managed by the DELT client function. The balance, to be spent on new business capability, will be funded by service borrowing for the departments making the case for this spend.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	10 December 2021		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This is consistent with the Accommodation Framework and ICT Strategy for the Council		
10	Please specify any direct environmental implications of the decision (carbon impact)	There will be an overall reduction in carbon footprint due to the data centre being greatly reduced.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny			

	Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No	<input type="checkbox"/>	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor John Riley, Cabinet Member for Governance, HR, IT and Community Safety		
13c	Date Cabinet member consulted	11 November 2021		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
15	Which Corporate Management Team member has been consulted?	Name	Andy Ralphs	
		Job title	Strategic Director of Customer and Corporate Services	
		Date consulted	9 September 2021	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS97 21/22	
		Finance (mandatory)	djn.21.22.136	
		Legal (mandatory)	LS/37557/AC/2/11/21	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	N/A	
		Procurement (if applicable)	N/A	
Appendices				
17	Ref.	Title of appendix		
	A	ICT Capital Business Case 2021		
Confidential/exempt information				
18a	Do you need to include any confidential/exempt information?	Yes	<input type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	x	publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	19 January 2022				
Print Name	Councillor Nick Kelly, Leader of Plymouth City Council							