

# EXECUTIVE DECISION

made by a Cabinet Member



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L33 21/22

Decision			
1	<b>Title of decision:</b> Colin Campbell House		
2	<b>Decision maker (Cabinet member name and portfolio title):</b> Councillor Nick Kelly, Leader of the Council		
3	<b>Report author and contact details:</b> Chris Duggan <a href="mailto:chris.duggan@plymouth.gov.uk">chris.duggan@plymouth.gov.uk</a> 01752305482		
4	<b>Decision to be taken:</b> <b>It is recommended that the Leader of the Council:</b> <ul style="list-style-type: none"> <li>• Approves the Business Case</li> <li>• Allocates £760k for the project into the Capital Programme funded by Service Borrowing</li> <li>• Authorises the procurement process</li> <li>• Authorises the Service Director for Economic Development to approve business cases and award contracts including, but not limited to, contractor appointments, consultant appointments, warranties etc. relating to this project where they would otherwise not have authority to do so.</li> </ul>		
5	<b>Reasons for decision:</b> To facilitate the wider regeneration of Colin Campbell Court through improving the external appearance of Colin Campbell House and bringing the ground floor to a standard suitable for re-letting.		
6	<b>Alternative options considered and rejected:</b> The Council could decide not to proceed with this proposal however if capital works are not undertaken to Colin Campbell House then the building would continue to fall into further disrepair and the building would be difficult to re-let for other uses in its current condition.		
7	<b>Financial implications and risks:</b> As set out in the attached business case.		
8	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)	Yes	
		No	X
			X
		<b>Per the Constitution, a key decision is one which:</b> in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new	

				savings in excess of <b>£1 million</b>
			X	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.
	If yes, date of publication of the notice in the <b>Forward Plan of Key Decisions</b>			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		The proposal helps to deliver the aspirations of Policy PLY7 of the Plymouth & South West Devon Joint Local Plan, Colin Campbell Court	
10	Please specify any direct environmental implications of the decision (carbon impact)		Re-using existing buildings reduces carbon emissions ensuring embodied carbon remains in the building and not lost through demolition.	
<b>Urgent decisions</b>				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
<b>Consultation</b>				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			

14	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>		If yes, please discuss with the Monitoring Officer				
		<b>No</b>	x					
15	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Anthony Payne					
		<b>Job title</b>	Strategic Director for Place					
		<b>Date consulted</b>	7 January 2022					
<b>Sign-off</b>								
16	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS115 21/22					
		<b>Finance (mandatory)</b>	pl.21.22.267					
		<b>Legal (mandatory)</b>	MS/38109					
		<b>Human Resources (if applicable)</b>	N/A					
		<b>Corporate property (if applicable)</b>	N/A					
		<b>Procurement (if applicable)</b>	N/A					
<b>Appendices</b>								
17	<b>Ref.</b>	<b>Title of appendix</b>						
	A	Briefing report for publication (Part I)						
	B	Briefing report not for publication (Part II)						
	C	Equalities Impact Assessment						
<b>Confidential/exempt information</b>								
18a	<b>Do you need to include any confidential/exempt information?</b>	<b>Yes</b>	x	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>No</b>						
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
18b	<b>Confidential/exempt briefing report title:</b> Part II briefing report Inc. Appendices			x				

Background Papers										
<b>19</b>	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>									
Title of background paper(s)				Exemption Paragraph Number						
				1	2	3	4	5	6	7
Cabinet Member Signature										
<b>20</b>	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>									
<b>Signature</b>				<b>Date of decision</b>	21 February 2022					
<b>Print Name</b>	Councillor Nick Kelly, Leader of Plymouth City Council									