

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L31 21/22

Decision				
1	Title of decision: Increase of Discretionary Fees and Charges and amendments to concessions in FM service			
2	Decision maker (Cabinet member name and portfolio title): Councillor Nick Kelly, Leader of the Council			
3	Report author and contact details: Ann Thorp 01752 307628			
4	Decision to be taken: To approve the service area policies and updated charges (as appended) for discretionary fees. For implementation on or after 1st March 2022, as is practical.			
5	Reasons for decision: Discretionary fees and charges have not been consistently uplifted to reflect rising costs using CPI, due to COVID-19.			
6	Alternative options considered and rejected: The alternative option is to not bring fees and charges in line with rising costs. This has been rejected as failure to implement an increase in discretionary fees and charges will require alternative savings to be developed and agreed.			
7	Financial implications and Risks: By making this decision, discretionary services provided will cover full costs with the exception of where the cost will make accessing services for vulnerable members of the community cost prohibitive. This work has been prepared in conjunction with the Medium Term Financial Strategy and associated delivery plans and therefore contributes to the overall objective of achieving a balanced budget.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes		Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
			X	
			X	

			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the <u>Forward Plan of Key Decisions</u>			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	Corporate Plan - providing value for money Fees and charges policy - full cost of a service is recovered, with concessions provided and commercial services will be priced to generate a surplus.		
10	Please specify any direct environmental implications of the decision (carbon impact)	Venue hire is available with walking distance of residents, and close to public transport links.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	X	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
15	Which Corporate Management	Name	Andy Ralphs	

	Team member has been consulted?	Job title	Strategic Director of Customer and Corporate Services					
		Date consulted	17 December 2021					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS107 21/22					
		Finance (mandatory)	ba.21.22.268					
		Legal (mandatory)	LS/38130/AC/17/2/22.					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	N/A					
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report for publication						
	B	Equalities Impact Assessment						
	C	2021 FM Fees, Charges and Concessions						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)					
		No						
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of							

the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Cabinet Member Signature

20 I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

Signature



Date of decision

23 February 2022

Print Name

Councillor Nick Kelly, Leader of Plymouth City Council