

EXECUTIVE DECISION

made by a Council Officer



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – COD01 22/23


Decision	
1	<p>Title of decision: Bereavement Infrastructure Project – Enabling Phase 3</p>
2	<p>Decision maker (Council Officer name and job title): Ruth Harrell, Director of Public Health</p>
3	<p>Report author and contact details: John London, 307781 or john.london@plymouth.gov.uk</p>
4a	<p>Decision to be taken: To appoint Kier Construction Ltd via the Pre-Construction Services Agreement to provide a third phase of Enabling Works to the new Plymouth Crematorium and also for the procurement of long lead in items ahead of a formal Main Contractor Award. These works have a value of £4,013,124.77. Also to increase the PCSA Purchase Order by £407,813.32 which will cover stage 5 Design which has now transferred to the main contractor Kiers as part of the design and build package.</p>
4b	<p>Reference number of original executive decision or date of original committee meeting where delegation was made: Executive Decision Ref L10 18/19 dated 23 July 2018</p>
5	<p>Reasons for decision: The new crematorium is currently completing re-design as part of a value engineering process ahead of the main contractor award. An initial enabling package (£268,545.42) was awarded under the Pre-Construction Services Agreement for site set-up. A second enabling package was awarded (£2,600,905.10) in July 2021 to commence works on site including constructing the access road and junction onto the site, creating the car parks and central road to give access to the key areas and also bringing utilities on to the site.</p> <p>third phase of enabling works enables the following:</p> <ul style="list-style-type: none"> • Form Bunds across the Site • Cut and Fill Across the Site • Drainage • Form Attenuation Ponds and Swales • Groundworks

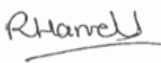
	<p>Early Procurement of the following:</p> <ul style="list-style-type: none"> • Steelwork Design • Steelwork • Glulam • Stonework • Bricks <p>A Pre-Construction Services Agreement is already in place following a competitive procurement process where Kier Construction were successful and awarded the PCSA.</p>		
6	<p>Alternative options considered and rejected:</p> <p>Kiers would therefore decant from site and potentially have to move key personnel onto other jobs. It will take time for Kiers to return to site, depending on what work people are moved onto. This would shift the programme considerably plus we would miss the long lead in times for critical items which potentially could mean that they are sat waiting for delivery and PCC would be paying them. The end result would be a new crematorium being delivered much later and further increased costs. The existing cremators at Weston Mill and Efford are beyond their life, delaying the scheme increases the risk of these failing and thus incurring potential significant loss to the Authority if cremations cannot be undertaken in the City. The political fallout from this is likely to be considerable.</p>		
7	<p>Financial implications and risks:</p> <p>This approval is for £4,013,124.77 for the Enabling 3 package and £407,813.32 for the PCSA increase for design fees. Costs related to this are to be met from the approved budget for the new Crematorium facility as detailed on the Capital Programme, this work has been budgeted for and is included in that budget. A detailed breakdown of the cost is provided in the briefing report.</p>		
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>	<p>Yes</p> <p>x</p>	<p>No</p> <p>X</p> <p>X</p> <p>Per the Constitution, a key decision is one which:</p> <p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p> <p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million</p> <p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
8b	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>		
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the</p> <p>The Council is committed to delivering quality public services and as part of that commitment the Bereavement Service seeks to ensure it provides high quality remembrance and cremation service fit for the future.</p>		

	<p>revenue/capital budget:</p>	<p>The Bereavement Service delivers on the Corporate Plan values and priorities in the following ways:</p> <ul style="list-style-type: none"> • It is Democratic by engaging with the funeral industry and increasing community engagement opportunities through open days and events as well as strengthening work with local schools and charities. • It is Responsible by caring about its impact on the customers and the funeral industry retaining the choice of funeral service locations. • It is Fair by creating a variety of opportunities for remembrance across a range of locations and costs • It demonstrates Plymouth City Council's is committed to being Co-operative by working with our partners in the funeral industry and developing stronger ties with local bereavement charities • It is a Caring Council that reduces health inequality by providing a modern facility that is fit for purpose meeting the needs of the whole city with sensitivity to differing faith requirements • The project supports economic growth as part of a Growing City that benefits as many people as possible • It will also support a Growing City by investing in facilities that we can be proud to offer and become a destination of choice for remembrance • A Growing City that is green and sustainable by providing modern cremators with the latest abatement technology that meets emissions requirements and also provides alternative memorialisation offers such as green burial <p>The Plymouth Plan sets out a single vision for the city to 2034 with a clearly stated ambition to grow Plymouth's population to 300,000 as well as new developments on our urban fringes such as Sherford Community, crematoria and burial capacity are recognised as a key infrastructure requirement for a growing city.</p>
--	---------------------------------------	---

<p>10</p>	<p>Please specify any direct environmental implications of the decision (carbon impact)</p>	<p>The current and future cemetery and crematoria provision can contribute to Policy 25 Reducing Carbon Emissions by replacing old cremators with modern technology. Furthermore the cemeteries maintained by the Bereavement Service total 40 hectares of green space and are integral to the achievement of Policy 24 Delivering Plymouth's Natural Network providing for the needs of people, wildlife and businesses from funeral directors, florists and masons and their associated supply chains.</p>
------------------	--	--

<p>Urgent decisions</p>				
<p>11</p>	<p>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</p>	<p>Yes</p>	<p>x</p>	<p>(If yes, please contact Democratic Support for advice)</p>
		<p>No</p>		<p>(If no, go to section 13a)</p>

I2a	Reason for urgency:		
	The contractor is currently working on site completing an initial phase of enabling works. If this decision is not taken urgently the contractor will decant from site and potentially have to move key personnel onto other jobs. This would shift the programme considerably plus we would miss the long lead in times for critical items. The new crematorium would then be delivered much later and at higher costs.		
I2b	Scrutiny Chair signature:		Date 25 May 2022
	Scrutiny Committee name:	Performance, Finance and Customer Focus Overview and Scrutiny Committee	
	Print Name:	Councillor Chris Penberthy	
Consultation			
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/> x
		No	<input type="checkbox"/> (If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Pat Patel, Cabinet member for Customer Services, Culture, Leisure and Sport	
I3c	Date Cabinet member consulted	24 May 2022	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/> If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/> x
I5	Which Corporate Management Team member has been consulted?	Name	Ruth Harrell
		Job title	Director of Public Health
		Date consulted	5 April 2022
Sign-off			
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS01 22/23
		Finance (mandatory)	PL.22.23.10
		Legal (mandatory)	MS/38433
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	
Appendices			
I7	Ref.	Title of appendix	

	A	Bereavement Briefing Paper (Part I)						
	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Plymouth Bereavement Centre Contract Award Report (Part II)			x				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	05/05/2022			
Print Name	Ruth Harrell							