

## Performance, Finance and Customer Focus Overview and Scrutiny Committee

Draft Work Programme 2022-23



**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.**

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Helen Rickman, Democratic Adviser on 01752 398444.

| Date of meeting          | Agenda item  | Prioritisation Score | Reason for Consideration   | Responsible Cabinet Member /Officer |
|--------------------------|--|----------------------|--|-------------------------------------|
| <b>29 June 2022</b>      | Member Development Update  |                      | To be provided with an update on current and future Member Development plans.  | The Leader<br>Ross Jago             |
|                          | Capital and Revenue Outturn Report 2021/22 (Finance Monitoring Report) |                      | To consider the provisional outturn position of the Council for the year ending 31 March 2022.   | Councillor Shayer<br>Brendan Arnold |
|                          | Policy Brief   |                      | Standing item – to consider items going through parliament with a view to adding to the panel's work programme.  | Councillor Shayer<br>Andy Ralphs    |
|                          | Leisure Services Contract  |                      | To consider the post implementation review.  | Councillor Patel<br>Craig McArdle   |
|                          | Bereavement Services Update  |                      | To consider an update on bereavement services since it was last presented at scrutiny/ to consider challenges/ timescales.                                 | Councillor Patel<br>Ruth Harrell    |
| <b>12 September 2022</b> | Return to Work Safely  |                      | To consider the progress made on this programme and to specifically include staff side perspective (and to include the People Strategy and the Big Listen) | The Leader<br>Andy Ralphs           |

| <b>Date of meeting</b>  | <b>Agenda item</b>             | <b>Prioritisation Score</b> | <b>Reason for Consideration</b>  | <b>Responsible Cabinet Member /Officer</b> |
|-------------------------|--------------------------------|-----------------------------|--|--|
|                         | Business Support Review Update |                             | To consider a detailed update on the reviews currently being undertaken and that members of staff perspective is included.         | The Leader<br>Andy Ralphs                  |
|                         | Finance Monitoring Report      |                             | To consider the Council's financial position.  | Councillor Shayer<br>Brendan Arnold        |
|                         | Policy Brief                   |                             | Standing item – to consider items going through parliament with a view to adding to the panel's work programme.                    | Councillor Shayer<br>Andy Ralphs           |
|                         | Safer Plymouth Update          |                             | To consider the safer Plymouth work programme and to include update on the future of community policing/ current police resources. | The Leader<br>Matt Garrett                 |
|                         | Election Bill Implications     |                             | How to maximise registration and the impact of the Election Bill.  | The Leader<br>Glenda Favor-<br>Ankerson    |
| <b>30 November 2022</b> | Finance Monitoring Report      |                             | To consider the Council's financial position.  | Councillor Shayer<br>Brendan Arnold        |
|                         | Policy Brief                   |                             | Standing item – to consider items going through parliament with a view to adding to the panel's work programme.                    | Councillor Shayer<br>Andy Ralphs           |
|                         |                                |                             |  |  |
|                         |                                |                             |  |  |
| <b>22 February 2023</b> | Finance Monitoring Report      |                             | To consider the Council's financial position.  | Councillor Shayer<br>Brendan Arnold        |
|                         | Policy Brief                   |                             | Standing item – to consider items going through parliament with a view to adding to the panel's work programme.                    | Councillor Shayer<br>Andy Ralphs           |
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|-----------------|-------------|----------------------|--------------------------|-------------------------------------|
|                 |             |                      |                          |                                     |

**Items carried over from 2021/22 but not yet allocated a date:**

|     |  |  |
|-----|--|--|
| TBC | Digital Transformation and Inclusion (to be discussed at scrutiny management board) (digital exclusions and council's measures to address it – this is a budget scrutiny recommendation) |  |
| TBC | Licensing Cumulative Impact Policy – added by Rachael Hind   |  |
| TBC | Controlled Parking Zones   |  |

**Select Committee Reviews**

|            |  |  |
|------------|--|--|
| <b>TBC</b> | Customer Services Strategy (to include the contact centre and libraries update) – September?   |  |
| <b>TBC</b> | Review of Plymouth Community Covenant 10 <sup>th</sup> Anniversary – to be scheduled for July 2022   |  |
| <b>TBC</b> | Equality and Diversity Action Plan – (to include hate crime reporting and welcoming city strategy)   |  |
| <b>TBC</b> | Homelessness Crisis / Rough Sleeping   |  |
| <b>TBC</b> | Community Empowerment – food, finance and volunteering   |  |
| <b>TBC</b> | Review of the Corporate Estate (to include community assets) (this is a budget scrutiny recommendation)  |  |
| <b>TBC</b> | Support the Council was providing for those seeking resettlement from Syria, Afghanistan and Ukraine (joint scrutiny with Education and Childrens Social Care OSP) |  |

**Annex I – Scrutiny Prioritisation Tool**

|  |  | Yes (=1) | Evidence |
|--|--|----------|----------|
|--|--|----------|----------|

OFFICIAL

|                        |   |  |                 |
|------------------------|---|--|-----------------|
| <b>Public Interest</b> | Is it an issue of concern to partners, stakeholders and/or the community?                             |  |                 |
| <b>Ability</b>         | Could Scrutiny have an influence?   |  |                 |
| <b>Performance</b>     | Is this an area of underperformance?  |  |                 |
| <b>Extent</b>          | Does the topic affect people living, working or studying in more than one electoral ward of Plymouth? |  |                 |
| <b>Replication</b>     | Will this be the only opportunity for public scrutiny?  |  |                 |
|                        | Is the topic due planned to be the subject of an Executive Decision?                                  |  |                 |
|                        | <b>Total:</b>   |  | High/Medium/Low |

| <b>Priority</b> | <b>Score</b> |
|-----------------|--------------|
| <b>High</b>     | <b>5-6</b>   |
| <b>Medium</b>   | <b>3-4</b>   |
| <b>Low</b>      | <b>1-2</b>   |