

Chief Officer Appointments Panel

Tuesday 13 June 2023

PRESENT:

Councillor Evans OBE, in the Chair.

Councillors Aspinall, Blight, Darcy, Laing, Luggar and Ms Watkin.

Also in attendance: Tracey Lee (Chief Executive), Kim Brown (Service Director for HROD), and Jake Metcalfe (Democratic Advisor).

The meeting started at 9.07 am and finished at 11.51 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

88. **Apologies**

There were no apologies.

89. **Declarations of Interest**

There were no declarations of interest.

90. **Minutes**

The minutes from 2 June 2023 were agreed as a true and accurate record.

91. **Chair's Urgent Business**

There were no items of urgent business.

92. **Recruitment to Service Director for Human Resources and Organisational Development**

Kim Brown (Service Director for HROD) presented this item to the Panel and highlighted the following key points:

- a) Recruitment to the permanent Service Director for HROD had been progressing and the advert would close on 16 June 2023;
- b) Candidates would then go through the normal processes before being presented to the Panel for interview.
- c) On 2 June 2023, Panel did not appoint a suitable candidate for the role of interim Service Director for HROD and the Council went back out to the market and had sourced two candidates who would be interviewed in part

II of the meeting.

The Panel thanked Kim Brown (Service Director for HROD) for her service to the Council and wished her all the best in her career.

The Panel agreed to:

1. Note the progress on the recruitment of a permanent Service Director for Human Resources and Organisational Development;
2. Undertake a recruitment process for the post of Interim Service Director for Human Resources and Organisational Development.

93. **Exempt Business**

The Panel agreed to pass a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

94. **Confidential Minutes**

The confidential minutes from 2 June 2023 were agreed as a true and accurate record.

95. **Senior Management Update**

Tracey Lee (Chief Executive) verbally presented the report to the Panel in part II of the meeting.

The Panel agreed to:

1. The recruitment process for the interim Director of Children's Services;
2. The recruitment process for the permanent Director of Children's Services;
3. The recruitment process for the permanent Service Director for Education, Participation and Skills.

96. **Recruitment to Service Director for HROD**

Following an interview with two candidates, the Panel agreed unanimously to the appointment of Pamela Moffat to the role of Interim Service Director for Human Resources and Organisational Development subject to Cabinet agreement and the necessary pre-employment checks.