

Performance, Finance and Customer Focus Overview and Scrutiny Committee – Tracking Decisions 2023/24

Minute No.	Resolution	Target Date, Officer Responsible and Progress
<p>30 November 2022 Minute 38 – Finance and Capital Monitoring Report - Month 6 (to include a focus on the Children's budget)</p>	<p>The Committee agreed:</p> <ol style="list-style-type: none"> 1. to provide Members with a written response outlining the updated information on the figures and budget associated with children and young people with SEND; 2. to provide Members with a written response on the number of young people in care that had been housed through independent housing in the past two months; 3. that a mitigations sheet (working document) would be provided to all future Performance, Finance and Customer Focus scrutiny meetings detailing an update on children’s services and progress made on the budget and pressures; 4. to refer the following items to the Education and Children’s Social Care Overview and Scrutiny Panel for further scrutiny: mitigation and weaknesses surrounding partner income (£500k identified), action plan to reduce agency spend, housing pressures and what being done to ensure housing is provided, bespoke arrangements, home to school transport and the action plan for the red rag performance rating associated with children with multiple child protection plans; 5. recommend that the Cabinet Member for Children and Young People actively intervenes in the conversations with partners around the processes in place for partner income, in a timely manner, to ensure a good outcome is achieved for the Council and children and young people affected; 6. to note the Finance and Capital Monitoring Report – Month 6 and childrens budget update. 	<p>Date: November 2022 Progress:</p> <ol style="list-style-type: none"> 1.complete – emailed 14.2.23 2.complete - information emailed 14.2.23 3.will be provided at 22.2.23 meeting 4.complete – information referred. 5.complete – information referred. 6.complete

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<p>22 February 2023 Minute 57 Appeal Against Petition Response</p>	<p>The Committee agreed that:</p> <ol style="list-style-type: none"> 1. to mandate the Monitoring Officer to work in conjunction with the Audit and Governance Committee to establish a sub group to review the petitions process as contained within the Council’s Constitution in order to learn lessons moving forward; 2. to recommend to the Audit and Governance Committee, as part of their overall review of the Constitution, consider specifically the consultation and engagement approach and processes linked to petitions so that they were clearly defined and understood; 3. that the Cabinet Member for Transport write to the Parliamentary Minister for Transport requesting an extension to the programme of works/ funding for the Armada Way Development Scheme 	<p>Date: February Progress: 1.Complete – this action was referred to the Audit & Governance Committee and is contained on their work programme. 2. As above. 3.Complete</p>
<p>22 February 2023 Minute 58 Policy Brief</p>	<p>The Committee agreed:</p> <ol style="list-style-type: none"> 1. that the Audit and Governance Committee Sub Group dealing with the Election Cycle/ voter identification would be referred to in the Councillor Bulletin to enable Councillor input; 2. to note the policy brief. 	<p>Date: February Progress: 1.Complete 2.Complete</p>
<p>22 February 2023 Minute 59 Finance Monitoring Report – Month 9</p>	<p>The Committee agreed to note the Finance Monitoring Report Month 9.</p>	
<p>22 February 2023 Minute 60 Corporate Plan</p>	<p>The Committee agreed to note the Corporate Plan Performance Report.</p>	

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Performance Report		
<p>22 February 2022 Minute 61 Strategic Risk Update</p>	<p>The Committee <u>agreed</u></p> <ol style="list-style-type: none"> 1. to recommend to the Audit and Governance Committee that they pay particular attention to risk 11 ‘The Council having insufficient workforce capacity and resilience to deliver the required range of services to meet statutory obligations and administration priorities’, specifically the pay conditions of staff and staff retention when next discussing the strategic risk register; 2. to include Plan for Homes to their work programme, with specific consideration of risk 19 ‘Risk of failing to deliver the range of housing to meet Plymouth’s need’; 3. to recommend to the Growth and Infrastructure Overview and Scrutiny Committee that they add to their work programme risk 18 ‘Risk of financial impact of delivering proposed changes to Waste Services as set out in the Government's Draft Environment Bill’ from the Strategic Risk Register, specifically the potential impact this legislation would have on food waste disposal; 4. to recommend to the Growth and Infrastructure Overview and Scrutiny Committee that they add to their work programme risk 21 ‘Viability of commercial bus operators with patronage not yet back to pre-Covid levels’ from the Strategic Risk Register, specifically the impact this would have upon Plymouth’s residents. 	<p>Date: February Progress: 1.Complete - recommendation forwarded to Audit and Governance Committee and included on their work programme. 2.Complete 3.Complete – recommendation forwarded to scrutiny panel. 4.Complete – recommendation forwarded to scrutiny panel.</p>
<p>22 February 2023 Minute 62 Cyber Security</p>	<p>The Committee <u>agreed</u>:</p> <ol style="list-style-type: none"> 1. that the hints and tips advice associated with cyber security is circulated to all Members; 	<p>Date: February Progress: 1.Complete 2.Complete – this is being included as part of the</p>

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	<ol style="list-style-type: none"> 2. that as part of the Councillor Induction Programme, a specific short session on cybersecurity is included so that new Members are aware of how to be secure both on Council equipment and on using their own personal device; 3. that a part 2 (private) briefing session is scheduled in the new municipal year (2023/2024) upon cyber security in order to provide Members with a broader understanding of the technical knowledge associated with cyber security; 4. to note the Cyber Security report. 	<p>Councillor Induction Programme</p> <p>3.Forwarded to Officers to be actioned – currently being planned</p> <p>4.Complete</p>
<p>22 February 2023 Minute 64 Our Commitment to Equality and Diversity</p>	<p>The Committee <u>agreed</u>:</p> <ol style="list-style-type: none"> 1. that a written response would be provided to Members on the numbers of Councillors that had completed the LGA Equality and Diversity training course; 2. a written response would be provided to Members as to if there was an industrial diseases register maintained by the Council for local residents where those with disabilities were registered; 3. a written response would be provided to Members as to if the public sector equality duty extended to the Council’s commissioning of services, partnership working and commercial arrangements; 4. in terms of the decline in percentage of residents from different backgrounds that considered they got on well together in Plymouth from 55% in 2021, to 42% in 2022 (as detailed in the Corporate Plan Performance Report), a breakdown of Plymouth’s demographic and at Ward level would be provided to Members; 5. to note the progress set out in the Our Commitment to Equality and Diversity document; 6. to note the accompanying updated Equality and Diversity Action Plan for 2023/24. 	<p>Date: February</p> <p>Progress:</p> <p>1 – 4 – Complete – emailed.</p> <p>5.complete</p> <p>6.complete</p>

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<p>22 February 2023 Minute 65 Safer Plymouth Update</p>	<p>The Committee <u>agreed</u>:</p> <ol style="list-style-type: none"> 1. to recommend to the Education and Children’s Social Care Overview and Scrutiny Committee that the consideration of hate crime is added to their work programme, specifically with regards to the link between schools and the community safety partnership, and how to best build links into schools, and other children youth settings to ensure that hate crime is tackled from an education and prevention perspective; 2. that hints and tips on dealing with hate crime would be developed by officers and provided to all Members for their information; 3. that a workshop upon the Prevent draft action plan and risk assessment (in response to the Independent Review of Prevent by William Shawcross) is scheduled for all Members to accommodate wider engagement in its development; (4) that the Chair writes to the Cabinet Member for Customer Services, Leisure and Sport requesting that he lobbies Government for more funding to specifically help with the prevention of drug abuse for under eighteen year olds in Plymouth; 	<p>Date: February Progress: 1.Complete – referred 2. This is being developed 3. This is being arranged 4.Complete</p>
<p>22 February 2023 Minute 66 Work Programme</p>	<p>The Committee discussed the work programme and <u>agreed</u>:</p> <ol style="list-style-type: none"> 1. that controlled parking zones would be removed from the work programme; 2. the Equality and Diversity Select Committee Review to be removed; 3. the Homelessness/ Community Empowerment Select Committee Review is to be removed from the work programme. 	<p>Date: February Progress: 1.complete 2.complete 3.complete</p>