

**Audit and Governance Committee – Tracking Decisions 2023/24**

<b>Minute No.</b>	<b>Resolution</b>	<b>Date Due &amp; Progress</b>
Minute 4  <b>Chair’s Urgent Business</b>  25 July 2023	The Committee agreed that officers should consult with Southampton City Council regarding the Electoral Cycle Consultation and Electoral Review and that the consultation is submitted to the Audit and Governance Committee prior to submission to Full Council.	<b>Date Due:</b> September 2023  <b>Progress:</b> An additional meeting will be held at the appropriate time.
Minute 5  <b>External Audit Report - Progress Report</b>  25 July 2023	The Committee <u>agreed</u> :  1. to note the External Audit Report – Progress Report;  2. recommended that the External Auditor set out their vision for the Council’s outstanding audits at the September Audit and Governance Committee meeting detailing what work had been undertaken and what work was still left outstanding.	<b>Date Due:</b> July 23  <b>Progress:</b> 1 – Complete 2 -
Minute 6  <b>Internal Audit End of Year Report</b>  25 July 2023	The Committee agreed to note that based on work performed during 2022/23 and previous years’ audit, the Head of Internal Audit’s opinion is of “Reasonable Assurance” on the adequacy and effectiveness of the Authority’s internal control framework.	<b>Date Due:</b> July 23  <b>Progress: Complete</b>
Minute 7  <b>Internal Audit Charter and Strategy</b>  25 July 2023	The Committee agreed the Internal Audit Charter & Strategy for the year 2023/24.	<b>Date Due:</b> July 23  <b>Progress: Complete</b>
Minute 8	The Committee agreed to note the Counter Fraud Services Annual Report 2022/23.	<b>Date Due:</b> July 23 <b>Progress: Complete</b>

### Audit and Governance Committee – Tracking Decisions 2023/24

<p><b>Counter Fraud Services Annual Report 2022-23</b></p> <p>25 July 2023</p>		
<p>Minute 9</p> <p><b>Draft Statement of Accounts</b></p> <p>25 July 2023</p>	<p>The Committee agreed:</p> <p>1. to approve the Statement of Accounts for 2022/23 attached as Appendix B with the understanding that they will be audited by GTUK. Should any issues be identified during the GTUK audit Members are asked to delegate the approval of the Statement of Accounts to the Service Director for Finance in consultation with the Chairperson of the Audit and Governance Committee.</p> <p>Reason: Statutory Requirement, the Accounts and Audit Regulations 2015 require the accounts to be:</p> <p>i. Considered by committee;  ii. Approved by committee resolution;  iii. Signed and dated by the person presiding at the committee.</p> <p>2.to note the audit status of the Statement of Accounts for 2019/20, 2020/21 and 2021/22 and the delay to the publication of the Statement of Accounts for 2022/23.</p>	<p><b>Date Due:</b> July 23  <b>Progress: Complete</b></p>
<p>Minute 10</p> <p><b>Annual Report on Treasury Management Activities for 2022/23</b></p> <p>25 July 2023</p>	<p>The Committee agreed:</p> <p>1. to note the Treasury Management Annual Report 2022/23;</p> <p>2. to recommend the Treasury Management Annual Report 2022/23 to Full Council for approval (This is to comply with the CIPFA Code of Practice and discharge our statutory requirement.</p>	<p><b>Date Due:</b> July 23  <b>Progress:</b>  1.Complete  2.Complete – on the agenda for Council</p>
<p>25 July 2023</p>	<p>The Committee agreed to note the Thurrock Report update.</p>	<p><b>Date Due :</b> July 2023</p>

**Audit and Governance Committee – Tracking Decisions 2023/24**

Minute 11 Report in the Public Interest - Thurrock Report		<b>Progress: Complete</b>
25 July 2023 Minute 12 Covid Business Grants Assurance	The Committee agreed to note the Covid Business Grants Assurance report.	<b>Date Due: July 23 Progress: Complete</b>
25 July 2023 Minute 13 Health, Safety and Wellbeing Annual Report 2022/23	The Committee agreed to note the current position with regard to the Strategic and Operational Risk Registers.	<b>Date Due: July 2023 Progress: Complete</b>
25 July 2023 Minute 14 Risk Management Monitoring Report	The Committee agreed to note the current position with regard to the Strategic and Operational Risk Registers.	<b>Date Due: July 2023 Progress: Complete</b>
25 July 2023 Minute 15 Annual Governance Statement	The Committee agreed to approve the Annual Governance Statement, alongside the Statement of Accounts, prior to signature by the Leader, Chief Executive and Service Director for Finance (S.151 Officer).	<b>Date Due: July 2023 Progress: Complete</b>
25 July 2023 Minute 16 Constitutional Review - Outline Plan	The Committee agreed to refer the Constitutional Review to the Constitution and Civic Sub-Committee (established as a sub-committee January 2022) with a view to provide an initial report on prioritised changes to the September City Council.	<b>Date: July 2023 Progress: Complete</b>

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25 July 2023 Minute 17 Work Programme	The Committee agreed to note the draft work programme and for an additional meeting of the committee to be scheduled prior to the September City Council meeting.	<b>Date: July 23</b> <b>Progress: Complete</b> – an additional meeting took place on 5 September 2023.
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Key:

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