

## Performance, Finance and Customer Focus Overview and Scrutiny Committee

Work Programme 2023/24



Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Hannah Whiting (Democratic Advisor) on 01752 305155.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
26 July 2023	Finance Monitoring Report	(4)	To consider the Council's financial position	Councillor Lowry/David Northey
	Corporate Plan Performance Report Q4 & Risk Update	(4)	To consider Corporate Plan Performance and an update on Risk	Councillor Penberthy/Ross Jago
28 September 2023	Finance Monitoring Report	(4)	To consider the Council's financial position <i>(to include an update on the pension deficit transaction)</i>	Councillor Lowry/David Northey
	Corporate Plan Performance Report	(4)	To consider the Corporate Plan Performance	Councillor Penberthy/Ross Jago
	Risk 25 - The Council having insufficient statutory senior leadership capacity and resilience to deliver the required to meet statutory obligations	(5)	Identified for consideration by the Committee at the 26 July 2023 meeting	Councillor Dann/Tracey Lee
	Petition – Ridgeway Parking Plympton	(6)	Postponed from 26 July 2023 meeting	Councillor Coker/Mike Atherton
	Policy Brief	(4)	Requested by the Chair	Kevin McKenzie

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
<b>15 November 2023</b>	Finance Monitoring Report	(4)	To consider the Council's financial position	Councillor Lowry/David Northey
	Corporate Plan Performance Report & Risk Update	(4)	To consider Corporate Plan Performance and an update on Risk	Councillor Penberthy/Ross Jago
	Cost of Elections 2023	(4)	Identified for consideration at the 14 December 2022 meeting. A review of the May 2023 elections process is provided to the Committee detailing true costs of the elections, funding received from the Government, financial implication upon the Council as to the new requirements introduced and next steps.	Councillor Evans OBE/Glenda Favor-Ankerson
<b>21 February 2024</b>	Finance Monitoring Report	(4)	To consider the Council's financial position	Councillor Lowry/David Northey
	Corporate Plan Performance Report & Risk Update	(4)	To consider Corporate Plan Performance and an update on Risk	Councillor Penberthy/Ross Jago
<b>Items Raised by the Committee to be scheduled for 2023/24</b>				
<b>2023/24</b>	Staff Registrations (where council officers were required to have registrations to undertake their role to understand costs, impact on Council and discussion to include Trade Unions		Identified for consideration by the Committee the 30 November 2022 meeting.	

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2023/24	<p>The Big Listen Staff Survey</p> <p>Action Plans Required for:</p> <ul style="list-style-type: none"> <li>- Staff wellbeing;</li> <li>- Communications (how cascading to all staff happened);</li> <li>- How we can support being a green council (transport plans/ climate emergency element of the action plan and impact on workforce);</li> <li>- Senior Leadership (seek action plan to improve those areas)</li> </ul>	(5)		Councillor Dann
2023/24	Bereavement Services Update	(5)	Identified for consideration at the 30 November 2022 meeting. A detailed report would be provided to scrutiny upon the transition to opening and the future of the Western Mill and Efford sites.	Councillor Haydon
2023/24	Budget Scrutiny	(6)	Scheduled for Late 2023	Councillor Lowry
2023/24	Safer Plymouth Review			Councillor Haydon
2023/24	Serious Violence Duty – Community Safety Partnership			Councillor Haydon
2023/24	Community Builders			
2023/24	Household Waste and Recycling			Councillor Briars-Delve
2023/24	Pre-decision scrutiny on IT provision		Identified for consideration at the 26 July 2023 meeting. Existing Contract ends in late 2024.	Councillor Dann
2023/24	HR – Staff Absence			Councillor Dann
<b>Items to be scheduled 2024/25</b>				

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2024/25				
2024/25				
<b>Issues Identified for Select Committee Reviews</b>				

### Annex I – Scrutiny Prioritisation Tool

		Yes (=1)	Evidence
Public Interest	Is it an issue of concern to partners, stakeholders and/or the community?		
Ability	Could Scrutiny have an influence?		
Performance	Is this an area of underperformance?		
Extent	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
Replication	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		
	<b>Total:</b>		High/Medium/Low

Priority	Score
High	5-6
Medium	3-4
Low	1-2