

# EXECUTIVE DECISION

made by a Cabinet Member



## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HASC01 23/24

Decision	
1	<b>Title of decision:</b> Direct Award of new contract to Shared Lives South West
2	<b>Decision maker:</b> Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)
3	<b>Report author and contact details:</b> Andrew Rowing-Parker (Care Home Practitioner) <a href="mailto:andrew.rowing-parker@plymouth.gov.uk">andrew.rowing-parker@plymouth.gov.uk</a>
4	<p><b>Decision to be taken:</b></p> <ul style="list-style-type: none"> <li>• Approval of the Business Case;</li> <li>• Direct Award of a new contract to the current Shared Lives Provider, Shared Lives South West, for a period of two years from 01 October 2023 ending 31 September 2025;</li> <li>• Agreement to provide additional investment into the new contract, to enable the carers fee to be increased by 11.5% to bring this in line with our neighbouring local authorities and support carer recruitment and retention in this specialised field.</li> </ul> <p>The anticipated spend for 2 years is £857,178 including the additional investment into the contract of £25,000 per year</p>
5	<p><b>Reasons for decision:</b></p> <p>Shared Lives is part of the suite of care/support options available to Adult Social Care. It offers the opportunity for people to be able to live in the community, with the support from a carer, enabling them to live independent lives but with essential support when they need it.</p> <p>13 people currently live in Shared Lives provision in Plymouth and we would like to invest in the service to enable it to remain resilient but also to be able to grow the number of carers who are available. This will provide greater choice for those who need this type of support in the future.</p>
6	<p><b>Alternative options considered and rejected:</b></p> <ol style="list-style-type: none"> <li>1. Do nothing and revert to spot purchase – there are currently 13 vulnerable adults accessing the existing provision and this approach would weaken our contractual rigour and potentially lead to higher costs;</li> <li>2. Seek a new provider – market research has been carried out but no equivalent option is available;</li> <li>3. Joining up our contract with our Peninsula local authority partners – this will continue to be explored over the duration of this contract but the Peninsula group is not yet ready to jointly commission in this way and unable to mobilise in time for the end of our contract. We also need to explore further if this</li> </ol>

	model would be beneficial to Plymouth City Council and those using the service.			
<b>7</b>	<b>Financial implications and risks:</b> The annual cost of this contract is built into the Commissioning budget for Adult Social Care and is dependent on the level of service users. The anticipated spend for 2 years is £857,178 including the additional investment into the contract of £25,000 per year; however as the weekly cost of Shared Lives provision is lower than that of some other types of care and support this offers good value for the public purse. If we are able to increase the availability and choice of Shared Lives provision in Plymouth this will have financial benefits in comparison to supported living and residential care.			
<b>8</b>	<b>Is the decision a Key Decision?</b> (please contact <a href="#">Democratic Support</a> for further advice)  Please type an X into the relevant boxes	<b>Yes</b>	<b>No</b>	<b>Per the Constitution, a key decision is one which:</b>
			X	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
			X	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1 million</b>
		X	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.	
	<b>If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a></b>	N/A		
<b>9</b>	<b>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</b>  The Plymouth Plan 2014-2034 details the Local Authority's ambition to ensure people get the right care from the right people at the right time to improve their health and wellbeing.  Plymouth's Go Green Campaign is a key driver for our procurements, with the goal for the City to be net zero carbon by 2030. This includes sustainable procurement and driving innovations to create change across the City.  The Corporate Plan priority to keep children, adults and communities safe is a critical driver for the Shared Lives offer.			
<b>10</b>	<b>Please specify any direct environmental implications of the decision (carbon impact)</b>  The Shared Lives model supports Plymouth's Go Green ambition by enabling people to live in communities, within travelling distance of their support networks and services.			
<b>Urgent decisions</b>				
<b>11</b>	<b>Is the decision urgent and to be implemented immediately in the interests of the Council or the public?</b>	<b>Yes</b>		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		<b>No</b>	X	<b>(If no, go to section 13a)</b>

<b>I2a</b>	<b>Reason for urgency: N/A</b>		
<b>I2b</b>	<b>Scrutiny Chair Signature:</b>		<b>Date</b>
	<b>Scrutiny Committee name:</b>		
	<b>Print Name:</b>		
<b>Consultation</b>			
<b>I3a</b>	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>Yes</b>	
		<b>No</b>	X (If no go to section I4)
<b>I3b</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>		
<b>I3c</b>	<b>Date Cabinet member consulted</b>	05 September 2023	
<b>I4</b>	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b> Please type an X into the relevant box	<b>Yes</b>	If yes, please discuss with the Monitoring Officer
		<b>No</b>	X
<b>I5</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Gary Walbridge
		<b>Job title</b>	Interim Strategic Director for People
		<b>Date consulted</b>	31 August 2023
<b>Sign-off</b>			
<b>I6</b>	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support (mandatory)</b>	DS 44 23/24
		<b>Finance (mandatory)</b>	HLS060923
		<b>Legal (mandatory)</b>	IW/08.09.23/2292
		<b>Human Resources (if applicable)</b>	N/A
		<b>Corporate property (if applicable)</b>	N/A
		<b>Procurement (if applicable)</b>	SS/SC/033/ED/CA/09 23
<b>Appendices</b>			
<b>I7</b>	<b>Ref.</b>	<b>Title of appendix</b>	
	A	Business Case: Direct Award of new contract to Shared Lives South West	

	B	Equalities Impact Assessment						
<b>Confidential/exempt information</b>								
<b>18a</b>	<b>Do you need to include any confidential/exempt information?</b> Please type an X into the relevant box	<b>Yes</b>		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>No</b>	X					
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>	<b>Confidential/exempt briefing report title:</b>							
<b>Background Papers</b>								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
<b>Title of background paper(s)</b>		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Cabinet Member Signature</b>								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
<b>Signature</b>					<b>Date of decision</b>		20/09/2023	
<b>Print Name</b>		Councillor Mary Aspinnall (Cabinet Member for Health and Adult Social Care)						