

Performance, Finance and Customer Focus Overview and Scrutiny Committee

Work Programme 2023/24



Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Hannah Whiting (Democratic Advisor) on 01752 305155.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member / Officer
26 July 2023	Finance Monitoring Report	(4)	To consider the Council's financial position	Councillor Lowry/David Northey
	Corporate Plan Performance Report Q4 & Risk Update	(4)	To consider Corporate Plan Performance and an update on Risk	Councillor Penberthy/Ross Jago
28 September 2023	Finance Monitoring Report	(4)	To consider the Council's financial position (<i>to include an update on the pension deficit transaction</i>)	Councillor Lowry/David Northey
	Corporate Plan Performance Report	(4)	To consider the Corporate Plan Performance	Councillor Penberthy/Ross Jago
	Risk 25 - The Council having insufficient statutory senior leadership capacity and resilience to deliver the required to meet statutory obligations	(5)	Identified for consideration by the Committee at the 26 July 2023 meeting	Councillor Dann/Tracey Lee
	Petition – Ridgeway Parking Plympton	(5)	Postponed from 26 July 2023 meeting	Councillor Coker/Mike Atherton
	Policy Brief	(4)	Requested by the Chair	Kevin McKenzie

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
15 November 2023	Finance Monitoring Report	(4)	To consider the Council's financial position.	Councillor Lowry/David Northey
	Corporate Plan Performance Report & Risk Update	(4)	To consider Corporate Plan Performance and an update on Risk.	Councillor Penberthy/Ross Jago
	Homelessness & Rough Sleepers	(5)	Identified for consideration at the September 2023 Committee meeting.	Councillor Penberthy
Items Raised by the Committee to be scheduled for 2023/24				
21 February 2024	Finance Monitoring Report	(4)	To consider the Council's financial position	Councillor Lowry/David Northey
	Corporate Plan Performance Report & Risk Update	(4)	To consider Corporate Plan Performance and an update on Risk	Councillor Penberthy/Ross Jago
	HR & OD Update (To include The Big Listen Staff Survey and training and development updates)	(4)	Identified for consideration for the Committee at the 30 November 2022 & September 2023 meetings	Councillor Dann/Pamela Moffat
	Safer Plymouth - Serious Violence Strategy	(3)		Councillor Haydon/Matt Garrett/Tracey Naismith
	Petition – Ridgeway Parking Plympton	(5)	Recommended to revisit this item at the September 2023 Committee meeting.	Councillor Coker/Mike Atherton
Items to be scheduled 2024/25				
2023/24	Household Waste and Recycling			Councillor Briars-Delve

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
July 2024	Bereavement Services Update	(5)	Identified for consideration at the 30 November 2022 meeting. A detailed report would be provided to scrutiny upon the transition to opening and the future of the Western Mill and Efford sites.	Councillor Haydon/Graham Smith
Issues Identified for Select Committee Reviews				
December 2023	Budget Scrutiny	(6)	Scheduled for December 2023	Councillor Lowry/David Northey
2023/24	Pre-decision scrutiny on IT provision	(5)	Identified for consideration at the 26 July 2023 meeting and added as a Select Committee Review in September 2023.	Councillor Dann

Annex I – Scrutiny Prioritisation Tool

		Yes (=1)	Evidence
Public Interest	Is it an issue of concern to partners, stakeholders and/or the community?		
Ability	Could Scrutiny have an influence?		
Performance	Is this an area of underperformance?		
Extent	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
Replication	Will this be the only opportunity for public scrutiny?		

	Is the topic due planned to be the subject of an Executive Decision?		
	Total:		High/Medium/Low

Priority	Score
High	5-6
Medium	3-4
Low	1-2