

Date of meeting:	20 November 2023
Title of Report:	City Council meeting dates 2024/25
Lead Member:	Councillor Tudor Evans OBE
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Ross Jago, Head of Governance, Performance and Risk
Contact Email:	ross.jago@plymouth.gov.uk
Your Reference:	RJ24/25
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The purpose of this report is to provide the City Council meeting dates for 2024/25 municipal year. Consideration has been given to avoiding the schedule of main political party conferences, the Local Government Association conference, and other key clashes in proposing these dates.

Recommendations and Reasons

That Council notes the following dates for meetings to be held in 2024 and 2025 –

- 17 May 2024 (AGM)
- 24 June 2024
- 16 September 2024
- 18 November 2024
- 27 Jan 2025
- 24 Feb 2025
- 17 March 2025
- 16 May 2025 (AGM)

Alternative options considered and rejected

The Council's Annual calendar of meetings is agreed at its January meeting. This report gives advanced notification of proposed dates to aid Councillors' in their diary planning.

Relevance to the Corporate Plan and/or the Plymouth Plan

The meetings of Council are a central element of the Democratic process of the Council which supports the Democratic values of the Corporate Plan

Implications for the Medium Term Financial Plan and Resource Implications:

None identified.

Financial Risks:

None identified.

Carbon Footprint (Environmental) Implications:

There are no direct implications.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

None identified.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin		Leg	LS/00 00226 8/1/AC /10/11/ 23	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 10/11/2023											
Cabinet Member approval: Councillor Tudor Evans OBE											
Date approved: 10/11/2023											

OFFICIAL