

THE BOX FOUNDATION

Briefing report November 2023



1. BACKGROUND

The company was set up in November 2019 “to advance the education of the public community within Plymouth and Devon and worldwide...in relation to culture, the arts, history and heritage...through...The Box Museum, St Luke’s Church, Smeaton’s Tower, Merchant House and Elizabeth House...”. The Box Foundation (company number 12322934) is subject to various rules and procedures (its Articles of Association). The Council is one of the three possible members of the company and appoints a person to act as its representative at relevant meetings of the company. The current representative is David Northey who has held that position since the company’s incorporation. However, he is now unable to perform this function since his appointment as interim S151 Officer.

2. PROPOSED CHANGES AND REASONS

The Board of Trustees (i.e., the day-to-day operational managers of the company) have requested formal confirmation of the appointment of a new Council representative.

It is proposed to appoint Kerry Malton (Lead Accountancy Manager) as the proxy member representative for The Box Foundation on behalf of Plymouth City Council.

The proposed appointee is a qualified Accountant with over 20 years’ experience of dealing with Council financial matters and more recently issues arising in the context of its companies. She is well placed to undertake the role and would do so in consultation with the relevant Executive Member as is currently case.

3. ALTERNATIVE OPTIONS

1. No change

Rejected due to the conflict of interest with the current representative, David Northey and his position as interim S151 Officer.

2. Appoint a different representative.

This is an option; however, the proposed representative is considered best placed to take up this role going forward.

