

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L 39 23/24

Decision				
1	Title of decision: Guildhall Condition Works			
2	Decision maker: Councillor Tudor Evans OBE, Leader of the Council			
3	Report author and contact details: Giles Perritt (Assistant Chief executive) E. democraticsupport@plymouth.gov.uk			
4	Decision to be taken: It is recommended that the Leader of the Council: <ul style="list-style-type: none"> ▪ Notes the attached briefing note ▪ Allocates £291,500 for the project into the Capital Programme funded from Improvements to Corporate Estate. 			
5	Reasons for decision: 1. To enable repairs to a significant building within Plymouth's historic estate (Plymouth Guildhall) 2. Continuation of water tightness works ensures longevity of the building and prevents negative impact on the upcoming refurbishment project, as approved in executive decision L31 22/23.			
6	Alternative options considered and rejected: Do Nothing – the guildhall works are 75% complete; this business case addresses the final 25% which was still under investigation until recently. To do nothing would leave the works in an unfinished state. Doing nothing would also put at risk the upcoming refurbishment project.			
7	Financial implications and risks: £291,500 for the project into the Capital Programme funded from Improvements to Corporate Estate. Increased financial risk to R&M budgets if works are not undertaken, as deterioration of materials continues.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice) Please type an X into the relevant boxes	Yes	No X	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total

			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	Completing the Guildhall conditions aligns to the Corporate Plan by spending wisely in so much that if left unaddressed the cost of enhancements will increase significantly.		
10	Please specify any direct environmental implications of the decision (carbon impact)	Repairs to roof coverings will improved the overall energy efficiency of Plymouth Guildhall. There are no adverse environmental implications anticipated.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support democraticsupport@plymouth.gov.uk for advice)
	Please type an X into the relevant box	No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	X	
	Please type an X into the relevant box	No		(If no go to section 14)

13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Chris Penberthy (Cabinet Member for Housing, Cooperative Development and Communities)		
13c	Date Cabinet member consulted	28 November 2023		
14	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
15	Which Corporate Management Team member has been consulted?	Name	Giles Perritt	
		Job title	Assistant Chief Executive	
		Date consulted	23 November 2023	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS 128 23/24	
		Finance (mandatory)	DJN.23.24.170	
		Legal (mandatory)	LS/00001312/3/AC/15/12/23	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	Authors	
		Procurement (if applicable)	N/A	
Appendices				
17	Ref.	Title of appendix		
	A	Briefing Note		
	B	Equalities Impact Assessment		
Confidential/exempt information				
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is

	Please type an X into the relevant box	No	X	<p>not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.</p> <p>(Keep as much information as possible in the briefing report that will be in the public domain)</p>
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		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							

Background Papers

19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>
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Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Cabinet Member Signature

20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.</p>
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Signature		Date of decision	14 March 2024
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Print Name	Councillor Tudor Evans OBE, Leader of the Council
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