

Date of meeting:	17 May 2024
Title of Report:	<b>Committees, Memberships and Chairs/Vice-Chairs</b>
Lead Strategic Director:	Tracey Lee (Chief Executive)
Author:	Ross Jago (Head of Governance, Performance and Risk)
Contact Email:	Ross.jago@Plymouth.gov.uk
Your Reference:	AGM2024
Key Decision:	No
Confidentiality:	Part I - Official

**Purpose of Report**

The purpose of this report is to propose for approval the committee structure, membership of committees, including the appointment of Chairs and Vice-Chairs, in accordance with articles 7 and 8 of the constitution.

Details of the proportionality calculation, allocated seats and nominees are outlined in appendix I.

**Recommendations and Reasons**

propose the appointments to committees, including the Chairs and Vice-Chairs as set out at appendix I.  
Ap

Reason: For clarity of the committee structure and committee leadership.

**Alternative options considered and rejected**

None – the committees are essential to democratic decision-making at the Council.

**Relevance to the Corporate Plan and/or the Plymouth Plan**

Clarity on appointments to committees ensures that key projects and activities can be progressed in line with the Corporate and Plymouth Plans

**Implications for the Medium Term Financial Plan and Resource Implications:**

Special responsibility allowances for committee chairs and, where relevant, vice-chairs, are already built into the members' budgets. There are no additional resource implications of the recommendation of this report.

**Carbon Footprint (Environmental) Implications:**

Committee appointments ensure that carbon reduction and environmental measures are suitably supported by the democratic process.

**Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

\* When considering these proposals members have a responsibility to ensure they give due regard to the Council’s duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
I	Proportionality and Committee Allocation							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

**Sign off:**

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Originating Senior Leadership Team member: Tracey Lee (Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
16/05/2024											

