

Audit and Governance Committee – Tracking Decisions 2024/25

Minute No.	Resolution	Date Due & Progress
Minute 42 Risk Management Monitoring Report November 2023 28 November 2023	A SharePoint page would be created for members of the Committee, to see risk management information in near real time.	Date Due: January 2024 Officer Responsible: Ross Jago Progress: Request formally made 1 December 2023. Chased 26 March 2024, 23 April 2024, 12 July 2024.
Minute 59 External Audit – Audit Findings Report 2020/21 12 March 2024	There would be an independent review into the pension transaction from October 2019 and as soon as there was information on when the review was to take place, and what its scope would be, David Northey (Service Director for Finance) would let members of the Committee know, as well as any other relevant Councillors.	Date Due: Ongoing. Officer Responsible: David Northey Progress: Formal request sent 13 March 2024. Update provided to the Committee at the 23 July 2024 and 10 September 2024 meetings. Further updates to be provided when possible.
Minute 60 Whistleblowing Policy 12 March 2024	Ross Jago (Head of Governance, Performance and Risk) agreed to provide members with an explanation as to why Councillors, agency workers and contractors were exempt from the Whistleblowing Policy.	Date Due: 27 March 2024 Officer Responsible: Ross Jago Progress: Formal request sent 13 March 2024. Chased 26 March 2024, 23 April 2024, 12 July 2024, 4 December 2024, 3 January 2025.

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<p>Minute 60</p> <p>Whistleblowing Policy</p> <p>12 March 2024</p>	<p>It was suggested that Section 3.4 be considered for re-wording, as it put too much pressure on people to put their name to a whistleblowing report.</p>	<p>Date Due: 27 March 2024</p> <p>Officer Responsible: Ross Jago</p> <p>Progress: Formal request sent 13 March 2024. Chased 26 March 2024, 23 April 2024, 12 July 2024, 12 August 2024, 4 December 2024, 3 January 2025.</p>
<p>Minute 60</p> <p>Whistleblowing Policy</p> <p>12 March 2024</p>	<p>Section 2.2 did not include inappropriate behaviour, so Ross Jago (Head of Governance, Performance and Risk) agreed to provide information to members on how this would be dealt with through existing HR policies, or if it needed to be included in the Whistleblowing Policy.</p>	<p>Date Due: 27 March 2024</p> <p>Officer Responsible: Ross Jago</p> <p>Progress: Formal request sent 13 March 2024. Chased 26 March 2024, 23 April 2024, 12 July 2024, 12 August 2024, 4 December 2024, 3 January 2025.</p>
<p>Minute 60</p> <p>Whistleblowing Policy</p> <p>12 March 2024</p>	<p>It was suggested that Section 6.1 a should be changed to ‘any Councillor’.</p>	<p>Date Due: 27 March 2024</p> <p>Officer Responsible: Ross Jago</p> <p>Progress: Formal request sent 13 March 2024. Chased 26 March 2024, 23 April 2024, 12 July 2024, 12 August 2024, 4 December 2024, 3 January 2025.</p>
<p>Minute 60</p> <p>Whistleblowing Policy</p> <p>12 March 2024</p>	<p>It was suggested that ‘MP’s’ be included in Section 6.1.</p>	<p>Date Due: 27 March 2024</p> <p>Officer Responsible: Ross Jago</p> <p>Progress: Formal request sent 13 March 2024. Chased 26 March 2024, 23 April 2024, 12 July 2024, 12 August 2024, 4 December 2024, 3 January 2025.</p>

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Minute 60 Whistleblowing Policy 12 March 2024	Ross Jago (Head of Governance, Performance and Risk) agreed to provide information to the Committee on process if the Service Director was the subject of a Whistleblowing issue.	Date Due: 27 March 2024 Officer Responsible: Ross Jago Progress: Formal request sent 13 March 2024. Chased 26 March 2024, 23 April 2024, 12 July 2024, 12 August 2024, 4 December 2024, 3 January 2025.
Minute 19 Recommendation 2 Constitutional Update 23 July 2024	Review the efficiency and effectiveness of these changes at an Audit and Governance Committee meeting in March 2025.	Date Due: 11 March 2025 Officer Responsible: Ross Jago Progress: Added to the work programme 24 July 2024 for the 11 March 2024 meeting.
Minute 23a & 23i Annual Information Governance Statement 23 July 2024	The Annual Information Governance Statement report was to be split into Part I and Part II. Furthermore, it would include benchmarking figures, if obtained, on numbers of requests.	Date Due: July 2025 Officer Responsible: John Finch Progress: Requested for the July 2025 meeting.
Minute 46 Treasury Management Strategy 2025/26 12 November 2024	The Committee agreed to recommend the Treasury Management Strategy 2025/26 to City Council for approval.	Date Due: March 2025 Officer Responsible: Wendy Eldridge/Ross Jago Progress: Due on agenda for March 2025.
Minute 47	The Committee agreed to recommend the Capital Financing Strategy to City Council for approval.	Date Due: March 2025

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<p>Capital Financing Strategy 2025/26</p> <p>12 November 2024</p>		<p>Officer Responsible: Wendy Eldridge/Ross Jago</p> <p>Progress: Due on agenda for March 2025.</p>
<p>Minute 56</p> <p>Auditors Annual Report</p> <p>11 December 2024</p>	<p>The Committee agreed to recommend the Chair of the Audit and Governance Committee should meet with Council officers and Grant Thornton auditors on a regular basis to ensure documents were not brought before Committee late again.</p>	<p>Date Due: 10 February 2025</p> <p>Officer Responsible: Oliver Woodhams/Carolyn Haynes</p> <p>Progress: Update will be available from 8/9 January 2025.</p>
<p>Minute 62</p> <p>Minutes</p> <p>14 January 2025</p>	<p>Minutes for the 12 November 2024 and 11 December 2024 meetings to be updated and brought to the February 2025 meeting of the Committee</p>	<p>Date Due: 31 January 2025</p> <p>Officer Responsible: Hannah Chandler-Whiting</p> <p>Progress: Edited minutes circulated to Committee members and republished online as draft on 14 January 2025.</p>
<p>Minute 65</p> <p>External Auditor – Audit Progress Report and Sector Updates</p> <p>14 January 2025</p>	<p>Grant Thornton would provide a response outside of the meeting to Committee Members on how assets that might have had a low value when new but were, at present time, valuable, would be dealt with;</p>	<p>Date Due: 29 January 2025</p> <p>Officer Responsible: David Johnson (Grant Thornton)</p> <p>Progress: Response shared with Committee members via email on 03 February 2025.</p>
<p>Minute 70</p> <p>Committee Self-Assessment</p>	<p>The link to the self-assessment would be reshared with Committee members and substitutes along with the terms of reference for the Committee.</p>	<p>Date Due: 20 January 2025</p> <p>Officer Responsible: Hannah Chandler-Whiting</p>

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14 January 2025		Progress: Complete. Sent via email on 14 January 2025.
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