

Licensing Committee

Monday 2 December 2024

PRESENT:

Councillor Hendy, in the Chair.

Councillor Stephens, Vice Chair.

Councillors Dingle, Lawson, Ricketts, Simpson, M. Smith and Ms Watkin.

Apologies for absence: Councillors Allen, Holloway and Tippetts.

Absent: Councillors Krizanac and Tofan.

Also in attendance: Emily Bullimore (BID Street Operations & Trading Manager), Rosie Brookshaw (Democratic Advisor), Kezia Lock (Economic Development Officer), Joshua Longstaff (Democratic Advisor), Marie Price (Senior Enforcement Officer) and Ian Wills (Senior Lawyer).

The meeting started at 10.02 am and finished at 10.19 am.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

6. **Apologies**

Apologies were received from Councillors Allen, Holloway and Tippetts.

7. **Declarations of Interest**

There were no declarations of interest.

8. **Minutes**

The Committee agreed the minutes of the Licensing Committee meeting held on 08 October 2024 as a true and accurate record.

The Committee agreed the minutes of the Licensing Sub Committee meeting held on 04 November 2024.

9. **Chair's Urgent Business**

There were no items of Chair's urgent business.

10. **Annual Street Trading Report 2025 / 2026**

Emily Bullimore (BID Street Operations & Trading Manager) introduced the report, providing a general summary including the purpose and recommendations contained therein.

In response to questions it was explained:

- a) The locations of various street trading areas, which were positioned only within the City Centre and on the Waterfront;
- b) Ice cream vendors were usually sole trader, although the existence of an Ice Cream Alliance organising body existed;
- c) Four years previously, fees were levelled across all sites as the quantity of footfall was approximately equally distributed;
- d) Street Traders were only signed to a licence for a single year. As profits needed to be balanced annually, adjustments suggested on a longer term scale would not have directly impacted traders;
- e) Whilst a nil increase in fees had been considered, the fundamental impact of price rises necessitated an increase;
- f) Shared Prosperity Funding had been obtained to fund lighting and traders using power within the Waterfront. Whilst this had commenced during the Summer, as of the time of the meeting only a single trader had been receiving this power.

The Committee agreed:

1. The Consent dates for 2025/2026 were approved as 1 April 2025 – 31 March 2026.
2. The Consent fees for 2025/2026 as set out in Appendix A, were approved.
3. The Service Director for Economic Development had delegated authority to approve, within Committee policy, the issuing of Consents to existing city centre traders seeking to continue trading.
4. The Service Director for Economic Development had delegated authority to approve within Committee policy the issuing of Consents to new traders or contested sites for city centre sites in consultation with the Chair of the Licensing Committee and Lead Opposition member.
5. The Service Director for Economic Development had delegated authority to approve within Committee policy short-term street trading Consents in association with other city centre events and commercial activity.
6. The Service Director for Economic Development had delegated authority to approve and set fees for ad hoc street trading applications, within Committee policy.
7. The Service Director for Economic Development had delegated authority to approve within Committee policy the issuing of Consents to existing ice cream traders seeking to continue trading.

8. The Service Director for Economic Development had delegated authority to approve within Committee policy the issuing of Consents to new traders or contested sites for vacant ice cream sites in consultation with the Chair of the Licensing Committee and Lead Opposition member.
9. The Service Director for Economic Development had delegated authority to approve within Committee policy the issuing of Consents to existing Hoe and Madeira Road Waterfront trading sites seeking to continue trading.
10. The Service Director for Economic Development had delegated authority to approve within Committee policy the issuing of Consents to new traders of contested sites for vacant Waterfront trading sites in consultation with the Chair of the Licencing Committee and Lead Opposition member.
11. To grant the ability to move traders to new/ temporary sites to facilitate the continuation of trading amidst the ongoing public realm works in the city centre. This included changing the classification of Sundial East to general use. The site was allocated for the sale of ice cream, frozen confectionary and cold soft drinks. Changing the classification would bring it in line with other city centre sites and broaden usage opportunities and keep flexibility of sites through the period of change. City Centre delegated authority approval would be followed.

11. **Mediation Report**

Marie Price (Senior Enforcement Officer) introduced the report, providing a summary.

The Committee agreed to note the report.

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