

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HASC02 24/25

Decision															
1	Title of decision:	Extension to Advice Plymouth Contract Extension													
2	Decision maker:	Councillor Mary Aspinall (Cabinet Member Health and Adult Social Care)													
3	Report author and contact details:	Andrea Langman, Commissioning Officer andrea.langman@plymouth.gov.uk													
4	Decision to be taken:	To extend the Advice Plymouth contract (reference 11134) for a period of 2 years from 1 April 2025 to 31 March 2027, with an option for an additional extension of a further year to 31 March 2028 if required.													
5	Reasons for decision:	<p>1. To enable the longer term commissioning intentions for the advice provision to be informed by a planned review of Plymouth's 'early help' services for adults.</p> <p>2. To ensure continuity of advice service provision pending the outcome of the review of Plymouth's 'early help' services for adults.</p>													
6	Alternative options considered and rejected:	<p>1. To decommission the Advice Plymouth service on expiry of the current contract on 31 March 2025. This option is rejected as it will not meet the advice provision needs of Plymouth residents.</p> <p>2. To reprocure the Advice Plymouth contract immediately. This option is rejected as it does not allow the longer term commissioning intentions for this service to be informed by the findings of the planned review of Plymouth's 'early help' services for adults.</p>													
7	Financial implications and risks:	<p>The current annual value of the Advice Plymouth contract (reference 11134) is just under £633k. Approximately 90% (£569k) of this amount is funded from Plymouth City Council's revenue budget, with the remaining 10% (£63.8k) being funded by NHS Devon's Integrated Care Board (ICB).</p> <p>Therefore, the revenue budget required to extend the contract for a period of two years from 1 April 2025 to 31 March 2027 will be as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>2025/26</th> <th>2026/27</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Plymouth City Council</td> <td>£569k</td> <td>£569k</td> <td>£1.138m</td> </tr> <tr> <td>NHS Devon ICB</td> <td>£ 63.8k</td> <td>£ 63.8k</td> <td>£ 127.6k</td> </tr> </tbody> </table>			2025/26	2026/27	Total	Plymouth City Council	£569k	£569k	£1.138m	NHS Devon ICB	£ 63.8k	£ 63.8k	£ 127.6k
	2025/26	2026/27	Total												
Plymouth City Council	£569k	£569k	£1.138m												
NHS Devon ICB	£ 63.8k	£ 63.8k	£ 127.6k												

Total	£632.8k	£632.8k	£1.2656m
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If it becomes necessary in due course to exercise the option for an additional extension of a further year to 31 March 2028 – for example in the event that unforeseen circumstances impact upon the timescale for conclusion of the Council’s planned review of early help services for adults in the city – the revenue budget required for 2027/28 would be as follows:

	2027/28
Plymouth City Council	£569k
NHS Devon ICB	£ 63.8k
Total	£632.8k

At the present time NHS Devon ICB has confirmed the continuation of its funding contribution for this contract for a period of 2 years to 31 March 2027. If in due course Plymouth City Council wishes to exercise the option for an additional extension of a further year to 31 March 2028, confirmation will be sought from NHS Devon ICB regarding its financial contribution for 2027/28 so that the overall funding available to extend the contract can be confirmed.

It should be noted that the above figures do not take into account any inflationary uplifts which may subsequently be applied to the contract value for 2025/26, 2026/27 or 2027/28.


8 Legal Implications: None.

9	Is the decision a Key Decision? (please contact Democratic Support for further advice) Please type an X into the relevant boxes	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million annually is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
			X	
			X	
		X		
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		

10	Please specify how this decision is linked to the Council’s corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	The decision supports the Council’s Corporate Plan aims to minimise the impact of the cost of living crisis and to focus on prevention and early intervention.
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11	Please specify any direct environmental implications of the decision (carbon impact)	None.		
Urgent decisions				
12a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public? Please type an X into the relevant box	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)
12b	Reason for urgency:			
12c	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes		
		No	X	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?			
13c	Date Cabinet member consulted			
14	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
15	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Strategic Director for Adults, Health and Communities and Adult Social Care Retained Functions	
		Date consulted	25 February 2025	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS109 24/25	

		Finance (mandatory)	OW.24.25.044						
		Legal (mandatory)	LS/00001312/2/AC/27/2/25						
		Procurement (if applicable)	JS/SC/065/ED/CA(V)/0325						
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A						
		Human Resources (if applicable)	N/A						
Appendices									
17	Ref.	Title of appendix							
	A	Extension to Advice Plymouth contract Equalities Impact Assessment							
	B	Extension to Advice Plymouth contract Briefing Paper – Part I							
Confidential/exempt information									
18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box		Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	X						
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:								
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7

Cabinet Member Signature							
20	I agree the decision and confirm that it is not contrary to the Council’s policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council’s duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.						
Signature			Date of decision	05/03/2025			
Print Name	MARY ASPINALL						