

SCRUTINY MANAGEMENT BOARD ACTION LOG 2025-26

Please note that the Action Log is a 'live' document and subject to change at short notice.



Key:	
	Complete
	In Progress
	Not Started
	On Hold

Minute No	Resolution	Date Due & Progress
Minute 17 Select Committee Review Plan 24 September 2025	<ol style="list-style-type: none"> 1. Agreed to approve the Select Committee Review Plan following amendments to attendees, membership and scope. 2. Agreed to delegate to the Chair and Vice Chair to determine the membership size of the Select Committee. 	Status: In progress Date Due: November 2025 Officer Responsible: Elliot Wearne-Gould, SMB Chair & SMB Vice-Chair. Progress: <ol style="list-style-type: none"> 1. The Select Committee Review plan has been updated following discussion of the SMB at the September meeting. 2. Preparations are ongoing for the Select Committee Review including membership size.

Scrutiny Management Board Action Log 2025-26

<p>Minute 18</p> <p>Finance Monitoring Report, Month Three</p> <p>24 September 2025</p>	<p>3. Requested that Officers provide a breakdown of Private Finance Initiative (PFI) and finance leases to future reports of the Audit and Governance Committee.</p>	<p>Status: Complete</p> <p>Date Due: ASAP</p> <p>Officer Responsible: Ian Trisk-Grove.</p> <p>Progress: Action referred to the Audit and Governance Committee. This figures are included in the Mid-year TM report.</p>
<p>Minute 20</p> <p>Corporate Plan Monitoring Report 2024-25 Q45</p> <p>24 September 2025</p>	<p>4. Requested further details on vacancy levels and vacancy targets across Council departments;</p> <p>5. Requested further information relating to the increase in Section 21 evictions and resulting trends in temporary accommodation pressures;</p> <p>6. Agreed to schedule further scrutiny of legal and finance department vacancies and staffing demand following commencement of a business case;</p> <p>7. Requested a detailed breakdown of new housing figures by type of accommodation.</p>	<p>Status: In progress</p> <p>Date Due: November 2025</p> <p>Officer Responsible: Elliot Wearne-Gould, Cllr Mark Lowry & Ian Trisk-Grove.</p> <p>Progress:</p> <ul style="list-style-type: none"> 4. Data requested. 5. Data requested 6. Added to work programme 7. Data provided to members via email 03/11/25
<p>Minute 23</p> <p>Work Programme</p> <p>24 September 2025</p>	<p>8. Agreed to add the Civic Centre Redevelopment and City Centre Masterplan to the SMB work programme;</p>	<p>Status: Complete</p> <p>Date Due: ASAP</p> <p>Officer Responsible: Elliot Wearne-Gould,</p>

Scrutiny Management Board Action Log 2025-26

		Progress: Added to work programme for the next available meeting.
Minute 7 Work Programme 23 July 2025	9. Agreed to request that the Hybrid Working Strategy item was scheduled for the next SMB meeting subject to readiness (consultation with unions and staff); 10. Agreed to request that an informal work programming session was arranged for SMB members & chairs.	Status: Complete Date Due: 30 September 2025 Officer Responsible: Elliot Wearne-Gould, Chris Squire Progress: 9. The Hybrid Working Strategy item has been scheduled for the next available meeting. 10. An informal work programming session with Board members was held on 27 August 2025.
Minute 46 Cycling in the City Centre 27 March 2025	11. Agreed that a Select Committee of the Scrutiny Management Board was arranged to explore further the issues of e-bikes, food delivery and cycling in the city centre.	Status: In Progress Date Due: 30 September 2025 Officer Responsible: Elliot Wearne-Gould Progress: A Select Committee Proposal was agreed by the Scrutiny Management Board in September 2025. Arrangements

Scrutiny Management Board Action Log 2025-26

		are underway with witnesses to confirm a date for the meeting.
Minute 46 Cycling in the City Centre 27 March 2025	12. Recommended that the Chair of the Scrutiny Management Board, in partnership with the Cabinet Member for Community Safety, lobbies members of Parliament to investigate current progress, and lobby for the introduction of safer measures to facilitate safe cycling in the city centre, particularly relating to food delivery and e-bikes. (This could include new laws; accreditation schemes; licensing schemes; training schemes; and/or ID cards to assist enforcement and compliance with safe practice.	Status: Complete Date Due: 30 September 2025 Officer Responsible: Elliot Wearne-Gould Progress: A letter to Heidi Alexander MP (Secretary of State for Transport) was sent on 18 August 2025. The response has been shared with SMB Members. Cabinet Members will continue to lobby as SMB's conversations progress throughout the Select Review.