

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

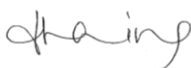
Executive Decision Reference Number – DL03 25/26

Decision	
1	Title of decision: Consolidated Active Travel Fund
2	Decision maker: Councillor Jemima Laing (Deputy Leader of the Council)
3	Report author and contact details: Richard Banner (Transport Strategy Co-ordinator) richard.banner@plymouth.gov.uk
4	Decision to be taken: It is recommended that the Deputy Leader of the Council: <ol style="list-style-type: none"> 1. Approves the Business Case; 2. Allocates £746,894 capital funding for the project into the Capital Programme funded by Active Travel England (ATE) Consolidated Active Travel Fund (CATF); 3. Authorises the procurement process; 4. Delegates the award of contracts to the Service Director for Strategic Planning & Infrastructure where they do not already have authority to do so.
5	Reasons for decision: This Executive Decision seeks the approval to add external Department for Transport funding to the capital programme to improve walking and cycling provision in Plymouth. This will enable more active travel so as improving people's health, quality-of-life and access to opportunities, whilst helping to reduce the city's carbon emissions. There is a demonstrated need for each of the elements in the proposed package of measures which is deliverable within the funding and timescales available and therefore makes no ask on corporate borrowing
6	Alternative options considered and rejected: <ol style="list-style-type: none"> 1. Do Nothing - All of the funding is external and would therefore need to be returned to the Department for Transport. This option was discounted on the basis that the changes are required to enhance road safety and help enable people to use more sustainable travel choices 2. Do minimum - Again, all of the funding is external, and so if only part of the funding were accepted, the rest would need to be returned to the Department for Transport. This option was discounted on the basis that the changes are required to enhance road safety and help enable people to use more sustainable travel choices 3. Allocate funding to other eligible alternatives - There is no shortage of unfunded proposals which would improve facilities for pedestrians and cyclists and therefore alternative proposals could undoubtedly be suggested albeit in different locations and benefiting different users. This option was discounted on the basis that the preferred package of measures is affordable and deliverable within the required timescales

	and funding available and, in supporting an already approved scheme on the capital programme helps avoid the risk of requiring corporate borrowing.		
7	<p>Financial implications and risks:</p> <p>Active Travel England (ATE) will provide £746,894 capital funding under the Consolidated Active Travel Fund (CATF).</p> <p>The proposals provide changes required to enhance road safety and enable more people to walk and cycle so improving health and equality of access to opportunities. Whilst each of the elements are different, all are responding to a clear need.</p> <p>Without external funding Plymouth City Council would need to resource these internally. If taken forwards this would place additional financial burdens and strains on the Council finance.</p> <p>The key risks relate to:</p> <p>A lack of funding to deliver the whole programme. This is being mitigated by building risk and contingency into the programme and involving experienced in estimating costs. Overall the budget will be managed across programme.</p> <p>A lack of time to deliver the whole programme. This is being mitigated by building float into the programme. Experienced staff will be involved in the delivery of projects and we can if necessary write to the external funding to seek 'change control' should a scheme be undeliverable due to time/cost pressures.</p>		
8	<p>Legal Implications: (For completion by Legal Officers)</p> <p>The terms and conditions of the grant have been reviewed by the Legal team and are deemed acceptable.</p>		
9	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p> <p>Please type an X into the relevant boxes</p>	<p>Yes</p> <p>No</p>	<p>Per the Constitution, a key decision is one which:</p> <p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p> <p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million annually</p> <p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A	
10	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>The proposals provide changes required to enhance road safety and enable more people to walk and cycle so improving health and equality of access to opportunities. Whilst each of the elements are different, all are responding to a clear need.</p> <p>The scheme aligns with Policy SPT9 – Strategic principles for transport planning and strategy: seeking to reduce the impact of severance caused by [a lack of quality] transport networks, enabling more journeys by walking, cycling and providing genuinely alternative ways to travel. At its core the policy places the adopted hierarchy of transport modes and routes based</p>	

		<p>upon different modes, with walking and cycling at the top of the pyramid and first modes to be considered/improved.</p> <p>The schemes also align with several Corporate Plan priorities to make Plymouth a fairer, greener city, where everyone does their bit.</p> <ul style="list-style-type: none"> - The projects will help ensure there are fewer potholes, with cleaner, greener streets and transport; - The projects will help keep children, adults and communities safe; <p>By doing this we will:</p> <ul style="list-style-type: none"> - Provide quality public services; - Focus on prevention and early intervention; - Spend money wisely. 		
I I	Please specify any direct environmental implications of the decision (carbon impact)	<p>It is anticipated that the programme will have a positive climate impact.</p> <p>The programme will deliver new routes, improved crossings and will encourage more residents to walk and cycle, providing the conditions to enable change. This is expected to have a long term or significant positive impact on Education / Engagement / Enabling Conditions; Greenhouse Gas Emissions and Air Quality. An upgrade to existing cycle paths and delivery of new crossings will require limited construction works which is expected to have a short term or limited negative impact. Nonetheless additional carbon intensive materials will be required to deliver the upgrades. The construction process will follow appropriate waste management processes and residual waste is expected to be minimal.</p>		
Urgent decisions				
I 2a	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
	Please type an X into the relevant box	No	X	(If no, go to section I 3a)
I 2b	Reason for urgency:			
I 2c	Scrutiny Chair Signature :		Date	
	Scrutiny Committee name:			

	Print Name:			
Consultation				
I3 a	Are any other Cabinet members' portfolios affected by the decision? Please type an X into the relevant box	Yes	X	
		No		(If no go to section I4)
I3 b	Which other Cabinet member's portfolio is affected by the decision?	Councillor John Stephens (Cabinet Member for Strategic Planning and Transport)		
I3 c	Date Cabinet member consulted	08 September 2025		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision? Please type an X into the relevant box	Yes		If yes, please discuss with the Monitoring Officer
		No	X	
I5	Which Corporate Management Team member has been consulted?	Name	Glenn Caplin-Grey	
		Job title	Strategic Director for Growth	
		Date consulted	17 September 2025	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	J37 25/26	
		Finance (mandatory)	ITG.25.26.072	
		Legal (mandatory)	LS/00001312/2/AC/30/9/25	
		Procurement (if applicable)	SN/PS/799/ED/0925	
		Corporate property (decisions involving Council owned land or facilities) (if applicable)	N/A	
		Human Resources (if applicable)	N/A	
Appendices				
I7	Re f.	Title of appendix		
	A	Briefing Report Consolidated Active Travel Fund		
	B	Equalities Impact Assessment Consolidated Active Travel Fund		
	C	Climate Impact Assessment Consolidated Active Travel Fund		
	D	Business Case Consolidated Active Travel Fund		
Confidential/exempt information				

18a	Do you need to include any confidential/exempt information? Please type an X into the relevant box	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	13 November 2025				
Print Name	Councillor Jemima Laing (Deputy Leader of the Council)							