

# Licensing Committee

**Monday 1 December 2025**

## **PRESENT:**

Councillor Hendy, in the Chair.

Councillor Lawson, Vice Chair.

Councillors Bannerman, Dingle, Krizanac, Lugger, McNamara, S.Nicholson, Simpson, M.Smith and Taylor.

Apologies for absence: Councillors Finn and Ney.

Also in attendance: Emily Bullimore (Street Operations and Trading Manager), Jake Metcalfe (Democratic Advisor) and Cathy Morley (Lawyer).

The meeting started at 10.00 am and finished at 10.17 am.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 21. **Declarations of Interest**

<b>Name</b>	<b>Minute Number</b>	<b>Reason</b>	<b>Interest</b>
Councillor Lawson	24 – Annual Street Trading Report 2026/ 2027	Relative was a street trader.	Personal.

## 22. **Minutes**

The Licensing Committee minutes of the meeting that took place on 02 May 2025 were agreed as a true and accurate record.

The Licensing Sub Committee minutes of the meetings that took place on 29 April 2025, 27 August 2025 and 13 November 2025 were agreed as a true and accurate record.

## 23. **Chair's Urgent Business**

There were no items of Chairs Urgent Business.

## 24. **Annual Street Trading Report 2026 / 2027**

Emily Bullimore (Street Operations and Trading Manager) presented the report to the Committee and in response to questions raised it was reported that:

- a) Work was undertaken by the team and partners such as the Police and Events team to tackle illegal traders pitching around events. The majority of which were dealt with by speaking to the trader;

- b) There were a number of applications submitted but due to the public realm works that were underway, the number of sites were not sufficient until those works were completed;
- c) As a result of the public realm works completing, it was expected to see the number of full time street traders increase by six with four to five pop up street traders doing seasonal work;
- d) The feedback from traders in relation to moving pitches had been a hugely positive example of how traders wanted to stay in Plymouth in which they had been working through difficult conditions due to the work;
- e) Traders were optimistic with the realm works and looked forward to their completion.

The Committee agreed to:

1. The Consent dates for 2026/2027 are approved as 1 April 2026 – 31 March 2027;
2. The Consent fees for 2026/2027 as set out in Appendix A, are approved;
3. The Service Director for Economic Development has delegated authority to approve, within Committee policy, the issuing of Consents to existing city centre traders seeking to continue trading;
4. The Service Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to new traders or contested sites for city centre sites in consultation with the Chair of the Licensing Committee and Lead Opposition member;
5. The Service Director for Economic Development has delegated authority to approve within Committee policy short-term street trading Consents in association with other city centre events and commercial activity;
6. The Service Director for Economic Development has delegated authority to approve and set fees for ad hoc street trading applications, within Committee policy;
7. The Service Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to existing ice cream traders seeking to continue trading;
8. The Service Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to new traders or contested sites for vacant ice cream sites in consultation with the Chair of the Licensing Committee and Lead Opposition member;
9. The Service Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to existing Hoe and Madeira Road Waterfront trading sites seeking to continue trading;

10. The Service Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to new traders of contested sites for vacant Waterfront trading sites in consultation with the Chair of the Licencing Committee and Lead Opposition member;

11. Grant the ability to move traders to new/ temporary sites to facilitate the continuation of trading amidst the ongoing public realm works in the city centre.

25. **Exempt Business**

The Panel did not enter into exempt business.

26. **Confidential Minutes**

The confidential minutes of the meeting that took place on 13 November 2025 were agreed as a true and accurate record.

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