

Housing and Community Services Scrutiny Panel – Action Log 2025/26

Key:	
	Complete
	In Progress
	Not Started
	On Hold

Minute No.	Resolution	Target Date, Officer Responsible and Progress
Minute 21 Plymouth Active Leisure (PAL) 10 December 2025	To recommend that a Plymouth Active Leisure performance update be presented to the Housing and Community Services Scrutiny Panel prior to significant contractual milestones for the duration of the extended contract, in order to ensure robust monitoring of KPIs, financial and contract performance (including progress against loan repayments, management fee reductions and any break clause triggers).	Responsible: Councillor Sue Dann, Professor Steve Maddern, David Draffan and Rhys Jones. Progress: Complete, but will remain in progress – Updates will be scheduled as requested. Cabinet 09 February 2026 approved the PAL contact extension - Cabinet Front Sheet - PAL 002 130226.pdf noting the following amendments – <ol style="list-style-type: none"> The drafting of new KPIs (appendix B) An annual performance update to the Housing Scrutiny Panel <i>Reason: Noting the feedback from the Scrutiny Committee held on 10 December 2025 to enhance the oversight and risk management of the contract and to ensure robust monitoring of KPIs, financial and contract performance.</i>
Minute 22 Commemorations and Celebrations Policy 10 December 2025	Action: Officers to verify whether the flag of St Andrew is correctly included on the Government’s list of flags that may be flown without express consent, and to amend the draft Policy and appendices as necessary to ensure accuracy; Action: Officers to clarify, within the final Policy and supporting documents, the relationship between the Council’s Equalities Calendar and	Responsible: Councillor Chris Penberthy and Caroline Marr. Progress: Complete - Update with responses circulated to members on 22 December 2025. Policy approved by Cabinet on 12 January 2026.

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	<p>the Commemorations and Celebrations Policy, making clear that inclusion on the Equalities Calendar does not in itself guarantee that a building will be lit or a flag flown, but that such days may be considered against the Policy's criteria;</p> <p>Action: Officers to liaise with the Tamar Bridge and Torpoint Ferry undertaking to explore opportunities to coordinate lighting requests for Smeaton's Tower and the Tamar Bridge where appropriate, and to reflect any operational limitations or differences in public-facing information;</p> <p>Action: Officers to strengthen the clarity and accessibility of public guidance on flag-flying and lighting on private property.</p>	
<p>Minute 23</p> <p>Public Toilets Strategy Review</p> <p>10 December 2025</p>	<p>Officers to continue working with partners to compile and publish comprehensive information on all toilets that were publicly accessible in the city (including partner provided facilities) on the Council's website, and to explore improved physical signposting once partner participation had been confirmed.</p>	<p>Responsible: Councillor Chris Penberthy and Ann Thorp</p> <p>Progress: In progress. This work is ongoing. The asset management strategy will be brought to Scrutiny Management Board when ready.</p>
<p>Minute 15</p> <p>Renters Rights Bill</p> <p>22 October 2025</p>	<p>In relation to the Renters Rights Bill, agreed to receive ongoing updates on progress, including any significant policy changes or implications for enforcement.</p>	<p>Responsible: Councillor Chris Penberthy and Professor Steve Maddern (Director of Public Health).</p> <p>Progress: Complete, but will remain in progress – Update scheduled for the next Scrutiny meeting in February 2026. This action will remain in progress to enable further updates to be brought as appropriate.</p>
<p>Minute 13</p>	<p>Requested a future report providing a breakdown of households approaching the Council for housing advice, including geographic and demographic trends;</p>	<p>Responsible: Councillor Chris Penberthy & Jackie Kings.</p>

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<p>Homelessness and Rough Sleeping Update</p> <p>22 October 2025</p>	<p>As part of the above report, to receive updates on the implications of the upcoming national budget for housing provision at a future meeting.</p>	<p>Progress – Oh Hold - Item added to work programme for future consideration. Implications of the national budget on housing provision was considered during Budget Scrutiny 2026.</p>
<p>Minute 5</p> <p>Grit Bin Policy Review</p> <p>16 July 2025</p>	<p>The Panel recommended that the recommended actions within the report had the following <u>amendment</u>:</p> <p>4. Those grit bins where ownership is in question (Not HMPE land) will be resolved and retained or removed from the network as appropriate, <u>following consultation with Ward Councillors.</u></p>	<p>Due Date: 25 July 2025</p> <p>Officer: Kevin Northcott/Phil Bellamy</p> <p>Progress: In – Progress. Response received 09/20/2025:</p> <p>“We did not have enough time this year prior to the commencement of the Winter season on 01/10/2025 to review all of the grit bins where ownership is in question. For this season they have all been retained and are being refilled as we speak. The intention is to check ownership prior to next Winter season on 01/10/2026 and then consider if they are for Highways to maintain or if any adjustments need to be made. We will consult with the relevant ward councillors prior to any actions being taken. The details of these bin locations were included in the reports that went to all Ward Councillors as part of point 2 below.”</p>