

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

Key:	
	Complete
	In Progress
	Not Started
	On Hold

Minute No.	Resolution	Target Date, Officer Responsible and Progress
2024/2025 Municipal Year	A whole Council Councillor briefing would be arranged on early help in Plymouth.	Date: 06 February 2025 Progress: Date arranged for 18 March 2026. Officer: Jake Metcalfe/Martine Aquilina/Sarah Hood
2024/2025 Municipal Year	Councillors of the Panel would be invited to be introduced to the detached youth service team before receiving a briefing and then having the opportunity to go out with them and be part of some of the work undertaken.	Date: 06 February 2025 Progress: Two members of the Panel were identified as wanting to take part. This action has been put on hold until this has been completed. Officer: Jake Metcalfe
2024/2025 Municipal Year	The service would review the holiday and food programme to ensure it was inclusive off all children in the city.	Date: February 2026 Officer: Amanda Davis Progress: On hold due to CATERed decisions being made.
16 July 2025 Minute 6: Children's Services	A briefing report would be written to show how the service has improved the quality assurance processes to be more explicit about the difference the service was making for children and young people by discussing The 10 Wishes in social work supervision.	Target Date: January 2026 Officer(s) Responsible: Fran Giblin

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

<p>Achieving Excellence Improvement and Transformation Plan</p>		<p>Progress: This action is in progress and has a target end date of January 2026, in which a further report would be provided to the Scrutiny Panel in the next municipal year.</p>
<p>16 July 2025 Minute 6: Children's Services Achieving Excellence Improvement and Transformation Plan</p>	<p>Social worker appraisals in the summer would discuss how they were learning about the views and aspirations of children and young people.</p>	<p>Target Date: August 2025</p> <p>Officer(s) Responsible: David Haley</p> <p>Progress:</p>
<p>16 July 2025 Minute 8: Performance Scorecard</p>	<p>A briefing for members of the Panel would be arranged on attendance which would include a Q&A session and more in-depth data around attendance.</p>	<p>Target Date: September 2025</p> <p>Officer(s) Responsible: Amanda Davis/Isabelle Kolinsky</p> <p>Progress: Dates to be identified.</p>
<p>16 July 2025 Minute 9: Local Area SEND Improvement Plan</p>	<p>The service would provide a report on the government's plans for the future of SEND and EHCPs and how those changes are communicated to families in the city. This would also be added to the work programme for a future Panel meeting.</p>	<p>Target Date: November 2025</p> <p>Officer(s) Responsible: David Haley/Amanda Davis</p> <p>Progress: This action is tied to the white paper release for SEND and would be on hold until this is released.</p>

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

<p>16 July 2025</p> <p>Minute 9: Local Area SEND Improvement Plan</p>	<p>A briefing for Members of the Panel would be undertaken on the Dedicated Schools Grant.</p>	<p>Target Date: 24 November 2025</p> <p>Officer(s) Responsible: Amanda Davis</p> <p>Progress: 13th October 2025: Workshop took place and slides sent to all members with invitation for questions. Action Complete.</p>
<p>16 July 2025</p> <p>Minute 9: Local Area SEND Improvement Plan</p>	<p>A letter to the relevant Minister would be drafted from the Panel advising that Plymouth had exhausted its school estate and needed more funding for physical spaces for children in the city. The letter would highlight the numbers of children that needed to attend specialist provision out of the city and the requirement of more capacity in the city through capital funding.</p>	<p>Target Date: ASAP</p> <p>Officer(s) Responsible: David Haley/Amanda Davis</p> <p>Progress: 13th October 2025: Letter drafted and shared with Cllr Cresswell on Friday 10th October.</p>
<p>08 October 2025</p> <p>Plymouth Attainment Report</p>	<p>To produce a young person-friendly version of the attainment report, including breakdowns by gender and SEND.</p>	<p>Target Date: February 2026</p> <p>Officer(s) Responsible: Amanda Davis/Isabelle Kolinsky</p> <p>Progress: Report included within the agenda for 18 February 2026.</p>
<p>08 October 2025</p> <p>Plymouth Attainment Report</p>	<p>Ensure the “top tips” from care-experienced young people are promoted and embedded across all schools and MATs.</p>	<p>Target Date: 24 November 2025</p> <p>Officer(s) Responsible: Amanda Davis/Isabelle Kolinsky/Stuart Hogg</p>

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

		Progress: Work is underway with Lee Earnshaw and Stuart Hogg to complete the action (10 February 2026).
08 October 2025 Plymouth Attainment Report	To design and conduct a survey of schools to collect information on support provided to students affected by the cost-of-living crisis. Young people to assist in designing the survey and participate in the next Headteachers' Conference to present their campaigns.	Target Date: February 2026 Officer(s) Responsible: Amanda Davis/ Isabelle Kolinsky / Stuart Hogg Progress: Action completed.
08 October 2025 Plymouth Attainment Report	To provide a briefing note to Committee members with granular data on unaccompanied asylum-seeking children placed outside of Plymouth.	Target Date: 24 November 2025 Officer(s) Responsible: Lisa Davies/Karen Blake Progress:
08 October 2025 Plymouth Attainment Report	To append a glossary to future reports to improve accessibility.	Target Date: 24 November 2025 Officer(s) Responsible: David Haley/Amanda Davis/Lisa Davies Progress: Action recommended for closure.
08 October 2025 Plymouth Attainment Report	To include actual numbers alongside percentages in future reporting, particularly where small cohorts are involved.	Target Date: 24 November 2025 Officer(s) Responsible: David Haley/Amanda Davis/Lisa Davies

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

		Progress: Report authors would be advised of this requirement for all future reports. Action complete.
08 October 2025 Belonging Framework	Education officers to provide statistics on the percentage of children receiving their first-choice school placement.	Target Date: 24 November 2025 Officer(s) Responsible: Amanda Davis Progress: Action in progress by Sharone Stowe.
08 October 2025 Belonging Framework	Metrics for measuring progress in the Belonging framework to be included, along with contextual information on how belonging is defined and assessed.	Target Date: First meeting of the new municipal year. Officer(s) Responsible: Amanda Davis/Rob Williams/Isabelle Kolinsky Progress: The Engagement platform has been match funded between Plymouth City Council and Impact Ed. The Engagement platform measures engagement across the whole school community. The platform would be rolled out to all schools in the city by June 2026. This will measure belonging and engagement and the impact of the Place Based Work.
08 October 2025 Belonging Framework	That poverty-related barriers to school attendance to be explicitly addressed in the framework.	Target Date: First meeting of the new municipal year. Officer(s) Responsible: Amanda Davis / Isabelle Kolinsky Progress: The Engagement platform has been match funded between Plymouth City Council and Impact Ed. The Engagement platform measures engagement across the whole school community. The platform would be rolled out to all schools in the city by June 2026. This will measure belonging

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

		and engagement and the impact of the Place Based Work. The learning will form part of the review of the Belonging Framework.
09 December 2025 Q2 2025/26 Performance Report	Officers to provide the EHCP timeliness trajectory plan to the Panel.	Target Date: February 2026 Officer(s) Responsible: Amanda Davis/ Claire Williamson Progress: Action sent to officers for progress.
09 December 2025 2025/26 Children, Young People and Families Scrutiny – Q2 Finance	Officers to ensure fostering information is included in Council Tax mailings.	Target Date: March 2026 Officer(s) Responsible: Lisa Davies/Karen Blake Progress: Action sent to officers for progress.
09 December 2025 2025/26 Children, Young People and Families Scrutiny – Q2 Finance	Officers to arrange DSG training for Panel members.	Target Date: March 2026 Officer(s) Responsible: Amanda Davis/ Isabelle Kolinsky Progress: Action sent to officers for progress.
09 December 2025 2025/26 Children, Young People and Families Scrutiny – Q2 Finance	Write to government regarding concerns over placement costs and market conditions;	Target Date: February 2026 Officer(s) Responsible: Lisa Davies/ Karen Blake Progress: Action sent to officers for progress.
09 December 2025 PSCP Annual Report 24/25	Siobhan Logue to review and resolve access issues for conference materials on the PSCP website.	Target Date: February 2026 Officer(s) Responsible: Siobhan Logue Progress: Action sent to officers for progress.

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

09 December 2025 PSCP Annual Report 24/25	Officers to explore options for free or low cost venues for future conferences.	Target Date: November 2026 Officer(s) Responsible: Siobhan Logue Progress: Action sent to officers for progress.
09 December 2025 PSCP Annual Report 24/25	Consideration to be given to expanding the safeguarding training programme to increase participation.	Target Date: March 2026 Officer(s) Responsible: Siobhan Logue Progress: Action sent to officers for progress.
09 December 2025 Families First Partnership Programme of Reforms	Officers to provide details of the satellite family hub rollout plan;	Target Date: February 2026 Officer(s) Responsible: Lisa Davies/ Martine Aquilina Progress: Action in progress and will be submitted to the Panel on 25 February 2026.
09 December 2025 Families First Partnership Programme of Reforms	Officers to develop and implement a communications strategy to promote the reforms, including information for parents of older children;	Target Date: March 2026 Officer(s) Responsible: Lisa Davies/ Vivien Lines/ Comms team Progress: Action sent to officers for progress.
09 December 2025	Officers to provide a briefing for Members on the complexity of needs for children who would be placed in Project C;	Target Date: March 2026 Officer(s) Responsible: Victoria Whitman / Jake Metcalfe

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

Children's Homes for Plymouth		Progress: Action sent to officers for progress.
09 December 2025 Children's Homes for Plymouth	Officers to explore a workforce development programme for registered managers in partnership with HR and Organisational Development;	Target Date: March 2026 Officer(s) Responsible: Victoria Whitman / Chris Squire Progress: Action sent to officers for progress.
09 December 2025 Children's Homes for Plymouth	Officers to continue engagement with other local authorities to share learning and best practice.	Target Date: July 2026 Officer(s) Responsible: Victoria Whitman Progress: Action sent to officers for progress.
09 December 2025 Children's Homes for Plymouth	Write to Ofsted to express concern about registration delays and request consideration of process improvements;	Target Date: February 2026 Officer(s) Responsible: Lisa Davies/ Karen Blake Progress: Action sent to officers for progress.
09 December 2025 Achieving Excellence – Children's services three year strategic plan, review of progress in year 2 quarter 1 and 2	Officers to continue monitoring progress against the ten strategic priorities. An update would be added to the work programme for a further update.	Target Date: July 2026 Officer(s) Responsible: Lisa Davies/Vivien Lines Progress: Action sent to officers for progress.
09 December 2025	Officers to maintain focus on attendance improvement and care leaver engagement as priority areas.	Target Date: July 2026

Children, Young People and Families Scrutiny Panel – Action Log 2025/26

<p>Achieving Excellence – Children’s services three year strategic plan, review of progress in year 2 quarter 1 and 2</p>		<p>Officer(s) Responsible: Lisa Davies/ Vivien Lines/ Amanda Davis/ Isabelle Kolinsky</p> <p>Progress: Action sent to officers for progress.</p>
<p>09 December 2025</p> <p>Elective Home Education Deep Dive</p>	<p>Officers to continue proactive engagement with MATs and schools to address patterns of de-registration;</p>	<p>Target Date: July 2026</p> <p>Officer(s) Responsible: Amanda Davis / Isabelle Kolinsky</p> <p>Progress: Action sent to officers for progress.</p>
<p>09 December 2025</p> <p>Elective Home Education Deep Dive</p>	<p>Officers to maintain and expand community-based opportunities for EHE families to support socialisation;</p>	<p>Target Date: April 2026</p> <p>Officer(s) Responsible: Isabelle Kolinsky</p> <p>Progress: Action sent to officers for progress.</p>