

**CITY OF PLYMOUTH  
MOUNT EDGCUMBE JOINT COMMITTEE**

**Joint Chair:** Councillor Reynolds Plymouth City Council/  
Councillor Trubody, Cornwall Council

**SMT Member:** Director for Community Services  
Plymouth City Council

**Senior CC Officer:** Mike East, Head of Environment & Heritage  
Service, Cornwall Council

**Subject:** Amended Acquisition and Disposals Policy

**Committee:** Mount Edgcumbe Joint Committee

**Date:** 5 February 2010

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**Ref:**

**Part:** I

**Executive Summary:**

The Acquisitions and Disposals policy guides our decision making when we are considering adding items to our collections regardless of the means of acquisition. It ensures we consider the legality and the ethics of the potential acquisition and the cost of caring for and storing it. It also provides us with a framework for avoiding conflict of interest with other organisations that may be collecting similar objects.

The policy guides our decisions and process when we are considering disposing of an object and ensures that we follow ethical and legal guidelines.

The policy also clarifies the Joint Committee's responsibility within the decision process.

The Acquisition and Disposals Policy that we have been working with till now was Plymouth City Museum's 1998 policy, amended in 2001. I am proposing that we now have our own policy that reflects the specifics of Mount Edgcumbe's collection and our current objectives and is in line with the requirements of Accreditation.

This report presents the Joint Committee with an amended Acquisition and Disposals Policy, and asks for approval of this policy.

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**Mount Edgcumbe Corporate Plan 2009-2012:**

Contributes to the *% of collections managed to professional standards* outcome in the Corporate Plan.

**Implications for Medium Term Financial Plan and Resource Implications:  
Including finance, human, IT and land**

There is no cost.

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**Other Implications: e.g Section 17 Community Safety, Health and Safety,  
Risk Management, Equalities Impact Assessment, etc**

None.

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**Recommendations and Reasons for Recommended Action:**

It is recommended that:-

- I. The Joint Committee approve the new policy. The reason being that the old one is not adequately reflective of Mount Edgcumbe's separate identity, it is out of date and it does not meet the Museums Libraries and Archive Council's Accreditation requirements.

**Alternative Options Considered and Reasons for Recommended Action:**

N/A

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**Background Papers:**

- i) Accreditation Standard held at Mount Edgcumbe
- ii) Proposed policy attached
- iii) Old policy held at Mount Edgcumbe

**Sign Off**

Fin		Leg	N/A	HR	N/A	AM	N/A	IT	N/A
Cornwall County Council									