

TRACKING RESOLUTIONS

Growth and Prosperity Overview and Scrutiny Panel

Date / Minute number	Resolution	Explanation / Minute	Officer	Progress	Target date
26 Jan 2009 / 55b	It was <u>resolved</u> that a Task and Finish group, comprising of six Members (3 Conservative, 3 Labour) would be set up to investigate the two 'red' risk items highlighted by the Audit Committee.	<p>The Democratic Support Team Leader informed Members that on 18 December 2008 the Audit Committee had resolved to refer 2 'red' risk items (Operational Risk Management Update Report) to the Overview and Scrutiny Commission. At the Overview and Scrutiny Commission on 22 January 2009, the 'red' risk items were referred to this Panel for investigation; this item was tabled at the meeting.</p> <p>The Business Manager for Development raised an issue as to whether the two red risk items were within the Panel's terms of reference and was informed by the Democratic Support Team leader that this would be clarified. Only one Labour Group member wished to be a member of the Task and Finish Group so the Democratic Support Team Leader advised the Panel that non Sustainable Communities Members, if they had a particular interest or expertise in the issue, could be a part of the Task and Finish Group.</p>	Helen Rickman – Dem Support	<p>Councillors K Foster, Coker, Smith, McDonald, Roberts and Delbridge were selected for the Hoe Foreshore T+F group and a meeting to discuss the PID took place in March 09 with Gill Peele, Mike Hocking, Judith Shore, Nick Jones and Councillors K Foster and Coker in attendance.</p> <p>A meeting was set for the T+F group on 1 June 09 however this was postponed due to risk assessments not being completed. A T+F Group meeting took place on 3 July 2009; Councillor Viney replaced Councillor K Foster as chair. The minutes were attached to the Panel's 20 July 2009 agenda.</p> <p>It was resolved that a site visit would take place in August 2009 and members would report back to the Panel on 28 September. At its meeting on 20 July, the Panel agreed that the matter of the maintenance of parks and playgrounds environment should be re-activated until a satisfactory response was received.</p> <p><u>At its 28 Sep 09 meeting, it was resolved under minute 19, Tracking Resolutions, that the Panel recommend to the Management Board that the Parks/Playgrounds Risk Assessment be transferred to the Customers and Communities OSP Panel for further consideration as it was now their new terms of reference. This was approved by the Management Board on 4 Nov 09.</u></p> <p>At its 19 Feb 09 Meeting, the Chair informed the Panel that a site visit for the Hoe Foreshore Task and Finish Group took place on 4 February 2010; the majority of red risks originally highlighted by the Audit Committee on 18 December 2008 had been rectified however it was expected that all remedial works would be completed by the end of February 2010. The diving board that was originally identified as a red risk had been dismantled.</p> <p><u>The updated risk assessment had been received by the Democratic Support Officer and a final Task and Finish Group meeting would be arranged to aim to close this piece of scrutiny.</u></p>	June/July 2010

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				<p>This matter was dealt with by the Growth and Prosperity Panel on 14 June 2010 where it was agreed that a recommendation be put to the O+S Management Board stating that the risk had been reduced from red to amber and that the task and finish group be signed off as complete.</p>	
20 July 2009 / 9	<p><u>Resolved</u> to request that the possibility of Councillor representation on Destination Southwest be looked into.</p>			<p>Waiting for a response from DSW.</p> <p>At its 28 Sep 09 meeting it was resolved under minute 19 – Tracking Resolutions that the Panel agreed to raise the issue of DSW funding and representation with the Director for Development and Regeneration and the Assistant Director for Economic Development at the next meeting (should they be able to attend). The Panel would then consider whether they wished to invite the Director of DSW to a future meeting.</p> <p>Tracking Resolutions, Destination Southwest would be an item on the next agenda. The Business Manager is to brief the Director/Assistant Director for Development & Regeneration on the issues surrounding funding and representation and will arrange for either a) attendance at the next meeting or b) a written response.</p> <p>At 7 December 09 meeting it was resolved that the AD for Development and Regeneration (Economic Development) be invited to attend a future meeting once the DSW strategy had been completed, in order to provide the panel with an update.</p> <p>At its 19 February 2010 meeting, the Business Manager for Development and Regeneration informed the Panel that Destination South West would not be added to the Panel's agenda until the tourism strategy had been completed. <u>On 22 March 2010 meeting, the Panel was informed that Destination South West would remain on the Panel's tracking resolutions until the Tourism Strategy had been completed.</u></p> <p>At 14 June 2010 meeting the Panel agreed for this item to be added to its work programme and removed from the tracking resolutions.</p>	End 2010?

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19 Feb 2010 51	<p>Plymouth City Council Housing Services. <u>Recommended</u> that –</p> <p>1) the Panel explore and review key areas of strategic housing, specifically Choice Based Letting and the private renting sector in order to identify how both areas are working;</p> <p>2) the Panel host two presentations by Plymouth Community Homes on the delivery of the transfer promises;</p> <p>3) the Panel host a review of Plymouth Community Homes twice yearly;</p> <p>4) a monitoring report on Devon Choice Lettings be incorporated into the Panel's future work programme;</p> <p>5) the Panel receive a report from the Peer Challenge on private rental;</p> <p>6) the Panel lead the scrutiny engagement with all services that fall under strategic housing;</p> <p>7) the Strategic Review of Homelessness and Housing Advice services be incorporated into the Panel's future work programme;</p>	<p>The Assistant Director for Strategic Housing and the Cabinet Member for Planning, Strategic Housing and Economic Development provided the Panel with an update on Plymouth City Council's Housing Service (as set out in the agenda, pages 123-134).</p>		<p>On 3 March 2010 Overview and Scrutiny Management Board meeting it was resolved under minute 94a that:</p> <p>1. with regard to Growth & Prosperity OSP draft minute no. 51 – Plymouth City Council Housing Services –</p> <p>a. in line with the scrutiny terms of reference, it be confirmed that the Growth & Prosperity OSP is the main panel for considering strategic housing issues;</p> <p>b. officers be requested to liaise with the Monitoring Officer to establish what was formally agreed when the housing stock was transferred to Plymouth Community Homes regarding scrutiny of the service;</p> <p>c. the Support Services OSP join with the Growth & Prosperity OSP to help with scrutiny of homelessness and housing needs issues;</p> <p>d. the Growth & Prosperity OSP invite the Chair and Vice-Chair of the Support Services OSP to meet with the Cabinet Member for Planning, Strategic Housing and Economic Development to discuss how best to take scrutiny of housing issues forward;</p> <p><u>The above resolutions were reported to the Growth and Prosperity OSP Panel on 22 March meeting. The Panel was informed that the recommendations submitted to the Management Board regarding Plymouth Housing Services would be followed up at the first meeting of the new municipal year once membership for the Panel had been agreed.</u></p>	

Overview and Scrutiny Management Board

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
3 February 2010 Management Board. Minute 80a	<p><u>Resolved</u> that –</p> <p>1. The following recommendations be approved –</p> <p>Customers & Communities OSP recommendations from minutes 57, 58, 60 and 61.</p>	<p>25 January 2010 Customers and Communities OSP.</p> <p><u>Recommended</u> to the Overview and Scrutiny Management Board that –</p> <p>1. the lead for the Events Strategy – Coherent Marketing Strategy (joint task and finish group) is reallocated to the Growth and Prosperity Overview and Scrutiny Panel;</p> <p>2. Councillor McDonald represents the Customers and Communities Overview and Scrutiny Panel on the joint task and finish group.</p> <p>Explanation - The Customers and Communities OSP found that there was no events strategy and had some concerns about a possible lack of co-ordination in terms of the advertisement and marketing of events which take place in Plymouth, some investigation is required to find out whether or not there is an issue and whether or not an events strategy is necessary</p>	<p>At 14 June 2010 meeting, Gill Peele, the Business Manager for Development and Regeneration, informed Members that currently there wasn't an Events Strategy however there was an intention for this to be developed alongside the Visitors Strategy which was on the Panel's work programme.</p>	

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31 March 2010 Management Board	<u>Resolved</u> that the Plympton Area Committee draft minute 58, to approve the recommendation to add the scrutiny of the Community Events and Road Closure Policy to the Growth and Prosperity OSP work programme under CIP 11.	<p><u>Plympton Area Committee – 8 March 2010.</u></p> <p>Minute 58. The Committee received a written report regarding community events and road closures. Questions were raised regarding the current policy, the need for community hosts to take out insurance, health and safety checks and possible costs incurred.</p> <p><u>Recommended</u> Plympton Area Committee request that the Overview and Scrutiny Management Board consider an appropriate panel to scrutinise the current Community Events and Road Closure Policy, specifically with regards to the cost of closing roads for charitable events.</p>	The resolution from Plympton Area Committee regarding the Community Events and Road Closure Policy was referred from the Overview and Scrutiny Management Board on 31 March 2010; Gill Peele, the Business Manager for Development, informed Members that a new strategy was currently being formulated. This item would be added to the Panel's work programme;	This item has been added to the Panel's Work Programme – a written briefing has been scheduled for 12 July 2010 meeting.
31 March 2010 Management Board	<u>Resolved</u> that the Customers and Communities OSP recommendation draft minute 79, that the tree strategy is added to the Growth and Prosperity OSP work programme, is approved.	<p><u>29 March 2010 – Customers and Communities OSP</u></p> <p><u>Recommended</u> to the Overview and Scrutiny Management Board that the tree strategy is allocated to the Growth and Prosperity Overview and Scrutiny Panel and is removed from the (Customers and Communities) Panel's work programme.</p> <p>Explanation – the Customers and Communities OSP were concerned that there was a back log of work in relation to trees and that further consideration should be given as to whether or not a tree strategy is required</p>	At 14 June 2010 meeting, Gill Peele, the Business Manager for Development and Regeneration, informed Members that this was in relation to the maintenance programme for trees. It was agreed that this was not appropriate to include in the work programme for the Growth & Prosperity OSP at this stage; as per the Hoe Foreshore Task and Finish Group, it would be highlighted to the Audit Committee if it became a concern.	

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14 June 2010 Growth and Prosperity OSP, minute 5	Panel Members noted the terms of reference and <u>recommended</u> to the Overview and Scrutiny Management Board that Council be asked to remove Community Services from the Panel's Terms of Reference due to the Housing Stock Transfer.	<p>Gill Peele, the Business Manager for Development and Regeneration, informed the Panel that Community Services should be removed from Panel's terms of reference as the Housing Stock Transfer had now taken place.</p> <p>Panel Members noted the terms of reference and recommended to the Overview and Scrutiny Management Board that Council be asked to remove Community Services from the Panel's Terms of Reference due to the Housing Stock Transfer.</p>		

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
14 June 2010 Growth and Prosperity OSP, minute 8	The Chair thanked Nick Jones and his staff for the work undertaken on the Hoe Foreshore. It was agreed that the work of the previous Task and Finish Group, which had been tasked to ensure that the Hoe Foreshore reduced from a red risk to an amber risk, had been completed therefore it was recommended to the Overview and Scrutiny Management Board that the risk had reduced and this piece of scrutiny was now complete.	<p>Nick Jones, Head of Street Scene Services, informed the Panel that a full risk assessment had been carried out on the Hoe Foreshore and £406,000 of remedial works had been completed; the red risk had now reduced to an amber risk.</p> <p>In response to questions raised it was reported that –</p> <p>(i) there were still a few minor repairs to the Hoe Foreshore that needed completion;</p> <p>(ii) it was not known how long the current risk was going to stay amber as remedial works on the Hoe Foreshore would be the result of a yearly inspection;</p> <p>(iii) it was not known if there was adequate budget to cover possible future remedial works as the yearly inspection for 2010 had not been completed;</p> <p>(iv) the recent remedial works to the Hoe Foreshore had slightly delayed the risk assessment which would normally take place in the Spring;</p> <p>(v) on page 35 of the agenda, the pool had to be filled in other than repaired as this was more cost efficient;</p> <p>The Chair thanked Nick Jones and his staff for the work undertaken on the Hoe Foreshore. It was agreed that the work of the previous Task and Finish Group, which had been tasked to ensure that the Hoe Foreshore reduced from a red risk to an amber risk, had been completed therefore it was recommended to the Overview and Scrutiny Management Board that the risk had reduced and this piece of scrutiny was now complete.</p>		

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response