

Request for Scrutiny Work Programme Item

1	Title of Work Programme Item	Review of Community Events and Road Closure Policy.
2	Responsible Director (s)	Anthony Payne : Director for Development & Regeneration
3	Responsible Officer Tel No.	Tom White : Head of Network Management, Transport & Highways 01752 304256
4	Relevant Cabinet Member(s)	<i>Cabinet Member for Transport</i>
5	Aim	The scrutiny panel will review the departments costs in the delivery of events management with the proposed charging policies and make recommendations
6	Objectives	<p>Scrutiny members will gain a better understanding of;</p> <ul style="list-style-type: none"> • The Traffic Management Act 2004 • The new events management procedures • Costs being incurred by the Council for the management of events eg Road traffic orders, licences etc • Types of events eg community, charitable both small and large and associated traffic management requirements • Police presence • Benchmarking with other authorities
7	Benefits	The review will benefit the Council and Plymouth residents by ensuring a fair and equitable approach
8	Beneficiaries	Plymouth residents

9	Criteria for Choosing Topics	Concerns expressed by small community event organisers		
10	Scope	Consider the financial impact of current or future subsidies Criteria for charging ie type of event		
11	Exclusions	This review excludes the Events Strategy which is being formulated in parallel to the Visitors Strategy		
12	Programme Dates	First meeting to receive a presentation from PCC Officers , second meeting to make decision and may involve witnesses		
	Timescales and Interdependences	Milestones	Target Date for Achievement	Responsible Officer
		Agree recommendations arising from scrutiny within 1 months of first meeting	Growth & Prosperity OSP 18th Oct 2010	Tom White
13	Links to other projects or initiatives / plans	CIP 11 /CIP 12		
14	Relevant Overview and Scrutiny Panel / Membership if Task and Finish Group	Growth & Prosperity		
15	Lead Officer for Panel	Gill Peele		
16	Reporting arrangements	To Overview and Scrutiny Management Board		
13	Resources	PCC staff resources		
14	Budget implications	Resources within existing budgets		
15	Risk analysis	n/a		
16	Project Plan / Actions	<i>Project plan to be prepared by Task and Finish Panel</i>		