**TRACKING RESOLUTIONS**
**Growth and Prosperity Overview and Scrutiny Panel**

| Date / Minute number | Resolution | Explanation / Minute | Officer | Progress | Target date |
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| Minute 30 (i), 13 September 2010 | the maximum Local Housing Allowance (LHA) payable for eligible properties in Plymouth would be provided to Panel Members via email before the next Panel meeting; | Government Policy Changes | Stuart Palmer | The response to this question was emailed to Panel Members on 16.09.10 | Before 18.10.10 |
| Minute 30 (ii), 13 September 2010 | the number of households expected to be affected by housing benefit and local housing allowance cuts would be provided to Panel Members via email before the next Panel meeting; | Government Policy Changes | Stuart Palmer | The response to this question was emailed to Panel Members on 16.09.10 | Before 18.10.10 |
| Minute 32 (i), 13 September 2010 | the list of outstanding planning obligations, including information on progress in actioning these, would be presented to the next meeting; | Section 106 - Planning Obligations Monitoring | Jonathan Bell | The response to this question was submitted to the Panel in the Section 106 Revenue – Planning Obligations Monitoring report attached to the 18 October 2010 Growth and Prosperity OSP agenda. | 18.10.10 |
| Minute 32 (iv), 13 September 2010 | officers welcomed feedback from Councillors regarding the governance arrangements and opportunity for member engagement in the planning obligation process, and would provide further information to the next meeting on this matter | Section 106 - Planning Obligations Monitoring | Jonathan Bell | The response to this question was submitted to the Panel in the Section 106 Revenue – Planning Obligations Monitoring report attached to the 18 October 2010 Growth and Prosperity OSP agenda. | 18.10.10 |

| Minute 32 (v), 13 September 2010 | if project developers failed to make section 106 payments to the council, officers would seek to recover the money as debt. If a developer went bust it was thought that the section 106 obligation was tied to the site and the obligation would be sold with the site, however further information would be provided in response to this question at the next meeting; | Section 106 - Planning Obligations Monitoring | Jonathan Bell | The response to this question was submitted to the Panel in the Section 106 Revenue – Planning Obligations Monitoring report attached to the 18 October 2010 Growth and Prosperity OSP agenda. | 18.10.10 |
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| Minute 32 (vii), 13 September 2010 | officers would provide a flow chart to Panel Members detailing the spending process of 106 money and would highlight the different levels of process involved in getting funds spent; | Section 106 - Planning Obligations Monitoring | Jonathan Bell | The response to this question was submitted to the Panel in the Section 106 Revenue – Planning Obligations Monitoring report attached to the 18 October 2010 Growth and Prosperity OSP agenda. | 18.10.10 |
| Minute 32 (viii), 13 September 2010 | officers would provide a list of improvements made to the section 106 funds data base which monitors and records all clauses in all Section 106 agreements, and provide more information on the administration of the planning obligations process; | Section 106 - Planning Obligations Monitoring | Jonathan Bell | The response to this question was submitted to the Panel in the Section 106 Revenue – Planning Obligations Monitoring report attached to the 18 October 2010 Growth and Prosperity OSP agenda. | 18.10.10 |
| Minutes 32 (ix), 13 September 2010 | officers would provide an explanation to the next meeting of the gap between financial contributions negotiated and secured as identified in Table 1 of the report. | Section 106 - Planning Obligations Monitoring | Jonathan Bell | The response to this question was submitted to the Panel in the Section 106 Revenue – Planning Obligations Monitoring report attached to the 18 October 2010 Growth and Prosperity OSP agenda. | 18.10.10 |

| Minute 36, 13 September 2010 | Agreed that the scope of sustainability and climate change be clarified by the Director for Development & Regeneration. | Work Programme | Anthony Payne | The Business Manager for Development and Regeneration informed the Panel at their 18 October 2010 meeting that a response to this question would be provided at 8 November 2010 meeting. | 8 Nov 2010 |
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| Minute 45 (xviii), 18 October 2010 | Agreed the verbal briefing report would be emailed to the Democratic Support Officer in order to be circulated to all members of the Panel. | CIP 12 – Delivering Sustainable Growth | Anthony Payne | The briefing report was emailed to Panel members on 21.10.10 | |
| Minute 48 (xvii) | Agreed the Assistant Director for Economic Development would update members on the prime tourism assets which were currently under utilized. | Tourism/Visitor Strategy and Place Management | David Draffan | | |

**Overview and Scrutiny Management Board**

| Date/min number | Resolution / Recommendation | Explanation / Minute | Response | Explanation |
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| Minute 37, Quarterly Scrutiny Report / Review | <u>Recommended</u> to the Overview and Scrutiny Management Board that the format and layout of future reports be amended to add interest and better highlight effective scrutiny. | The Panel considered the quarterly reports currently did not effectively show how scrutiny added value. | <u>Agreed</u> that –<br><br>1.there should be consistency in the way Members were addressed across all reports;<br><br>2.the format and content of the quarterly reports be reviewed. Panel Chairs, in liaison with Lead Officers, to work toward developing a new and interesting format and style for future reports, examples of which to be trialled when the next quarterly update s were due. | |
| Minute 43, Community Events and Road Closure Policy Task and Finish Group Update | <u>Recommended</u> that the list of recommendations as set out in the final task and finish group report be submitted to the Overview and Scrutiny Management Board. | The Community Events and Road Closure Policy Task and Finish Group report has been completed and therefore sent to the 27.10.10 Overview and Scrutiny Management Board. | | |

**Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)**

**Red = Urgent – item not considered at last meeting or requires an urgent response**