

# Licensing Committee

Tuesday 18 February 2014

## PRESENT:

Councillor Rennie, in the Chair.

Councillor Gordon, Vice Chair.

Councillors Mrs Bowyer, K Foster, Jordan, Dr. Mahony, Monahan, Morris, Mrs Nicholson, Parker, Singh, John Smith, Kate Taylor and Wright.

Apologies for absence: Councillor Drean.

Also in attendance: Emily Bullimore (BID Street Operations and Street Trading Manager), Ann Gillbanks (Senior Lawyer) and Helen Rickman (Democratic Support Officer)

The meeting started at 10.00 am and finished at 10.20 am.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 27. DECLARATIONS OF INTEREST

There were no declarations of interest in accordance with the code of conduct.

## 28. MINUTES

Agreed the minutes of the meetings of the Licensing Committee held on 10 December 2013 and the Licensing Sub Committee held on –

- 10 December 2013
- 24 December 2013
- 7 January 2014
- 21 January 2014
- 4 February 2014

## 29. CHAIR'S URGENT BUSINESS

There were no items of Chair's urgent business.

## 30. STREET TRADING REPORT 2014/15

Emily Bullimore (BID Street Operations and Street Trading Manager) provided Members with the Street Trading report 2014/15.

Members were advised that –

- (a) current licenses were due to expire on 31 March 2014 and it was proposed that the city centre consents and all hoe ice cream sites (vans) commence on Tuesday 1 April 2014 and end on Tuesday 31 March 2015;
- (b) consent fees were not adjusted in 2013/2014 however it was proposed that the consent fees for 2014/2015 were increased by 1.5% to cover the electricity connection costs for the pitches and maintenance works to be carried out;
- (c) the report was required to be presented to the Committee to give officers the authority to advertise the pitches under the Miscellaneous Provision Act; consents were only issued for a maximum of 12 months and ice cream consent applications would be considered by the Licensing Sub Committee;

In response to questions raised it was reported that –

- (d) the BID Street Operations and Street Trading Manager would be responsible for covering operations in the city centre; licensing information upon the City's Market Charter would still be issued to the Licensing Committee;
- (e) there were access issues concerning the pitches on the Hoe (not relating to ice cream vendors) therefore those specific sites were still vacant; an update on this issue would be provided to Members via email;
- (f) it was the intention of the Council to take back responsibility for the electric payments for the pitches; this would ensure that the electricity points for each pitch were fully functioning and regularly maintained. Vendors would be billed for their use of electric;
- (g) traders would sign up for a 12 month licence and would be billed quarterly by the Council for their electricity use; this would enable the Council to put provisions in place to retrieve money from traders who had not paid whilst they were still under licence with the Council;
- (h) the BID Street Operations and Street Trading Manager was due to meet with a representative from a electricity company in order to discuss arrangements for billing traders; it was considered that, when events were taking place in the city and an electricity hook-up was required a reading would be taken from the electricity point on the morning of the event so that traders would be billed for exactly what they had used; Traders would be asked to sign to agree that the reading was correct;
- (i) charity money collectors were not the responsibility of the BID Street Operations and Street Trading Manager, these licenses were the responsibility of the licensing team and public protection service;

Agreed that –

- (1) the Consent dates for 2014/2015 are approved;
- (2) the Consent fees set out in Appendix I, for 2014/2015 are approved;
- (3) the Assistant Director for Economic Development has delegated authority to approve, within Committee policy the issuing of Consents to existing city centre traders seeking to continue trading 2014/2015;
- (4) the Assistant Director for Economic Development has delegated authority to approve within Committee policy the issuing of Consents to new traders for vacant sites;
- (5) the Assistant Director for Economic Development has delegated authority to approve within Committee policy short-term street trading consents in association with other city centre events and commercial activity;
- (6) the Assistant Director for Economic Development has delegated authority to approve and set fees for ad hoc street trading applications within Committee policy;

The Committee Members thanked Emily for her report.

31. **EXEMPT BUSINESS**

There were no items of exempt business.