

## Equality Impact Assessment

<b>STAGE 1: What is being assessed and by whom?</b>	
What is being assessed - including a brief description of aims and objectives?	<p>The Introduction of Category Management – Fleet Services Project contributes to Plymouth’s ‘Brilliant Co-operative Council’s agenda, driving forward provision to create a clean and vibrant environment for residents and supporting the City in its growth. It is structured through three workstreams:</p> <ul style="list-style-type: none"> <li>- Commercialisation</li> <li>- ICT</li> <li>- Finance</li> </ul> <p>The project aims to create a much more efficient Fleet and Garage service, and review the current procurement and management policies surrounding the Council’s vehicles.</p> <p>A core element on this project is to procure and implement a Fleet Management IT (FMIT) system that can review current and future utilisations of all Council-owned vehicles, to ensure optimum value for money is achieved through efficiencies and opportunities.</p> <p>This project will also look at how the budgeting and procurement of fleet vehicles currently lies, and will seek methods of producing efficiencies through the centralisation of budget to ensure unnecessary expenditure is eliminated.</p>
Responsible Officer	Anthony Payne
Department and Service	Fleet and Garage Services
Date of Assessment	01/08/2014

<b>STAGE 2: Evidence and Impact</b>				
<b>Protected Characteristics (Equality Act)</b>	<b>Evidence and information (e.g. data and feedback)</b>	<b>Any adverse impact?</b>	<b>Actions</b>	<b>Timescale and who is responsible?</b>
Age	Age does not represent a significant issue in the delivery of this project	<b>No</b>	Positive steps will be taken throughout involving service users, partner agencies and	N/A

<b>STAGE 2: Evidence and Impact</b>				
<b>Protected Characteristics (Equality Act)</b>	<b>Evidence and information (e.g. data and feedback)</b>	<b>Any adverse impact?</b>	<b>Actions</b>	<b>Timescale and who is responsible?</b>
			Members	
Disability	Disability does not represent a significant issue in the delivery of this project however will need to be cognisant of this in the review of passenger transport	<b>No</b>	Positive steps will be taken throughout involving service users, partner agencies and Members to identify and address disability issues	N/A
Faith, Religion or Belief	As of 2011 Plymouth's breakdown in relation to religion was: No faith: 30% Hindu, Buddhist and Jewish combined less than 1%. Christian 68% Muslim/Islam 1.7%	<b>No</b> Transport will support people irrespective of their faith, religion or belief.	N/A	N/A
Gender - including marriage, pregnancy and maternity	Age does not represent a significant issue in the delivery of this project	No	Positive steps will be taken throughout involving service users, partner agencies and Members	N/A
Gender Reassignment	Gender Reassignment does not represent a	No	Positive steps will be taken throughout involving	N/A

<b>STAGE 2: Evidence and Impact</b>				
<b>Protected Characteristics (Equality Act)</b>	<b>Evidence and information (e.g. data and feedback)</b>	<b>Any adverse impact?</b>	<b>Actions</b>	<b>Timescale and who is responsible?</b>
	significant issue in the delivery of this project		service users, partner agencies and Members	
Race	Race does not represent a significant issue in the delivery of this project	No	Positive steps will be taken throughout involving service users, partner agencies and Members	N/A
Sexual Orientation - including Civil Partnership	Sexual Orientation does not represent a significant issue in the delivery of this project	No	Positive steps will be taken throughout involving service users, partner agencies and Members	N/A
Socio-economic status	Socio-economic status does not represent a significant issue in the delivery of this project however will need to be cognisant of this in the review of passenger transport	No	Positive steps will be taken throughout involving service users, partner agencies and Members to identify and address economic issues	N/A

<b>STAGE 3: Are there any implications for the following? If so, please record 'Actions' to be taken</b>		
<b>Local Priorities</b>	<b>Implications</b>	<b>Timescale and who is responsible?</b>

**STAGE 3: Are there any implications for the following? If so, please record 'Actions' to be taken**

Local Priorities	Implications	Timescale and who is responsible?
Reduce the inequality gap, particularly in health between communities.	ICMFS has no negative impact on the inequality gap between different communities.	N/A
Good relations between different communities (community cohesion).	ICMFS has no negative impact on the relations between different communities.	N/A
Human Rights	There are no implications for Human Rights. The service will remain universal, ensuring that all users receive equitable and effective provision.	N/A

**STAGE 4: Publication**

Director, Assistant Director/Head of Service approving EIA.	Simon Dale	Date	08/08/14
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