

SELECT COMMITTEE REVIEW PLAN

Overview and Scrutiny



SELECT COMMITTEE TOPIC

STANDING BUDGET SELECT COMMITTEE

Raised by - Councillor Bowie / Aspinall

Date - 8 March 2017

Purpose of Review

To provide dedicated, cross-party consideration of the Budget and the Council's finances with a view to establishing and maintaining resources that are fit for purpose and address the needs and aspirations of the people of Plymouth and the Council's priorities.

Rationale

Our Overview and Scrutiny Committees have power between them to review or scrutinise decisions made, or other action taken by the responsibility of the executive. To support this power the Committees can require members of the executive, and officers of the authority, to attend before it to answer questions.

Following Budget Scrutiny sessions in January a standing select committee into budget scrutiny was agreed.

This review plan sets out the terms of reference for the committees and establishes agendas for the early meetings.

The Select Committee will -

1. To contribute to the delivery of the Council's Corporate Plan by making recommendations on:
 - a. Service efficiencies.
 - b. Value for money.
 - c. Financial strategies.
2. To monitor the in-year progress of the Revenue and Capital Budgets.
3. To scrutinise and comment upon annual out-turn reports for the Revenue and Capital Budgets, and identify learning points.
4. To be consulted during the preparation of the annual Revenue and Capital Strategies and Budgets.
5. To scrutinise the draft Revenue and Capital Budgets.
6. To make recommendations to the Cabinet on any of the above matters at any time, and to submit comments to the Council in relation to the Cabinet's proposed Revenue and Capital Budgets at the most appropriate time.
7. To invite expert witnesses in respect of particular items to be considered by the Committee.

Select Committee Membership

Councillors Bowie, Aspinall, Lowry, Ball, James, Fletcher and Storer. (Agreed Membership in 2016/17 municipal year will remain 2017/18 municipal year)

Process

Methodology/Approach	Sessions to be held in the Council House with witnesses, presentation from officers and relevant paperwork.
Sources of Information/Evidence	Out Turn Report Medium Term Financial Strategy Capital Programme / Strategy Treasury Management Strategy Any other documents the Committee consider pertinent
Consultation Exercises	The committee will consider any consultation exercises sponsored by the Executive.
Witness/Expert Participation	As the Committee agrees.
Site Visits	N/A
Resource Requirements	Met within existing resources.
Prioritisation	4 (Medium)

Post Review

Reporting Process	The Select Committee will make recommendations to the Cabinet on any of the above matters at any time, and to submit comments to the Council in relation to the Cabinet's proposed Revenue and Capital Budgets at the most appropriate time.
Anticipated Completion Date	N/A Standing Committee
Draft Report Deadline	Subject to recommendations by the Committee.
Meeting Frequency	Initial three sessions, further sessions as determined by the committee.
Dates of Meetings	<ul style="list-style-type: none"> • 29/03/17 (Paper Deadline 20/03/17) – To consider the impact of the Chancellor of the Exchequers Budget and Statement on Council Finances. • 07/06/17 (Paper Deadline 29/05/17) – To consider the Financial Out-turn • 13/09/17(Paper Deadline 04/09/17) – To consider Quarter I Financial Monitoring Report
Further Information	N/A