Performance, Finance and Customer Focus Overview and Scrutiny Committee

Draft Work Programme 2021-22

Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Helen Rickman, Democratic Adviser on 01752 398444.

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
21 July 2021	Finance Monitoring Report Month 2		Progress update	The Leader/ Brendan Arnold
	The Year Ahead – The Leader and Cabinet Member Verbal Update		Overview of key priorities in the coming year and key decisions	The Leader/ Councillors Mrs Bridgeman, Deacon, Drean, Riley, Mrs Pengelly
	Safer Plymouth Update		Key priorities/ challenges/ work plan for consideration	Councillor Riley/ Jackie Kings
22 September 2021	Finance Monitoring Report – Month 4		To consider the revenue finance monitoring position of the council to the end of July 2021.	The Leader/ Brendan Arnold
	Corporate Plan Performance Report – month 4		To consider how the Council is performing against its priority performanc indicators.	The Leader/ Rob Sowden
	Controlled Parking Zones		Report on current issues to be addressed and potential plans for the future	Councillor Jonathan Drean/ Mike Artherton

Date of meeting	Agenda item	Prioritisation Score	Reason for Consideration	Responsible Cabinet Member /Officer
1 December 2021	Finance Monitoring Report Month 6		To consider the revenue finance monitoring position of the council.	The Leader/Brendan Arnold
	Environment Bill Update		To discuss how the Bill would affect the waste strategy and what financial impact it would have upon the Council.	Councillor Maddi Bridgeman/ Phillip Robinson
	Corporate Plan Performance Report		To consider how the Council is performing against its priority performance indicators.	The Leader/ Andrew Loton
	Commercial Waste Services update		To consider a report on current services provided/ current issues	Councillor Maddi Bridgeman/ Philip Robinson
	Bereavement Services Update			Councillor Deacon/ Karen Jennings
2 March 2022	Finance Monitoring Report Month 9		To consider the revenue finance monitoring position of the council.	The Leader/ Brendan Arnold
	Corporate Plan Performance Report		To consider how the Council is performing against its priority performance indicators.	The Leader/ Rob Sowden
	Business Support Review			
	Member Development Update			
	Equality and Diversity Update			

<ins>Items to be scheduled but not yet allocated a date:</ins>

- Grass cutting – biodiversity detailed data report
- Commitment to have community use options for Pounds House
- Progress Report – Crematorium
- Digital Transformation and Inclusion
- Contact Centre
- Customer Services Strategy
- Libraries
- Commercial waste collection – how to increase it
- Homelessness – joint work with Health scrutiny including health and housing and support
- Community Policing
- Electric charging points
- Election Bill Implications
- Rough sleeping strategy
- Policing in Plymouth – current police resources.
- Parking/ electric vehicles/ charging points
- People Strategy – strategy and update on the action plan to be circulated to Councillors

Select Committee Reviews:

Trade Waste – small task and finish group

Gambling Policy – small task and finish group

Leisure Services – small task and finish group

Annex 1 – Scrutiny Prioritisation Tool

		Yes (=1)	Evidence
Public Interest	Is it an issue of concern to partners, stakeholders and/or the community?		
Ability	Could Scrutiny have an influence?		
Performance	Is this an area of underperformance?		
Extent	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
Replication	Will this be the only opportunity for public scrutiny?		

	Is the topic due planned to be the subject of an Executive Decision?		
	Total:		High/Medium/Low

Priority	Score
High	**5-6**
Medium	**3-4**
Low	**1-2**